

LAND USE APPLICATION

PLEASE READ BEFORE COMPLETING. ONLY COMPLETE APPLICATIONS WILL BE ACCEPTED!

Applications must be completed, returned to City Hall, AND APPROVED before any construction can begin. Please see instructions on the back of this form.

PRINT OR TYPE

1. PROPERTY LOCATION (Street Address and Legal Description): _____

Lot# _____ Block# _____ Division _____

2. APPLICANT NAME: _____

OWNER'S NAME (If Different): _____

ADDRESS (Mailing): _____

CITY: _____ STATE: _____ ZIP: _____

TELEPHONE (Home): _____ (Business): _____

3. TYPE OF REQUEST (Mark all that apply):

____ NEW CONSTRUCTION

____ ALTERATIONS/REMODEL

____ SIGN PERMIT

____ OTHER

4. DETAILED DESCRIPTION OF REQUEST (Attach separate sheet, if necessary): _____

6. SETBACKS: Front _____ Rear _____ Side _____

Have property markers been located? Yes _____ No _____

If not, provide date when the property markers will be located at owners expense: _____

6. ESTIMATED VALUE OF IMPROVEMENTS: _____

APPLICANT(S) SIGNATURE(S): _____

PROPERTY OWNER'S SIGNATURE: _____

Is proof of ownership attached (I.E. the recorded deed)? Yes _____ No _____

If No, state date when ownership can be proven _____

DATE: _____

LAND USE FEE (\$50.00): _____

Please note, if any part of the application does not fall within the city codes, a variance may be applied for. This is a separate application and an additional fee.

DO NOT WRITE BELOW THIS LINE

DATE FILED: _____

PROPERTY CURRENTLY ZONED: _____ EXEMPT FROM BUILDING PERMIT Yes No

ZONING ADMINISTRATOR: Approved Denied Additional Application Required

SIGNATURE: _____ DATE: _____

REASON DENIED: _____

ZONING COMMISSION: Approved Denied SIGNATURE: _____ DATE: _____

CITY COUNCIL: Approved Denied SIGNATURE: _____ DATE: _____

VARIANCE START DATE: _____ END DATE: _____

