

LAND USE APPLICATION PROCESS

PROPERTY OWNER MUST COMPLETE ENTIRE APPLICATION (If incomplete, it will be returned)

This form is completed by the City of Silver Bay and is only used as a guideline.

NAME OF APPLICANT: _____
PROPERTY LOCATION: _____
PERMIT NUMBER: _____

Please note: If you are planning to change or add to the structure of your property, you will also need to complete a building permit

	DATE COMPLETED
<input type="checkbox"/> CITY RECEIVED FULLY COMPLETED PERMIT APPLICATION <small>If incomplete, application will be returned</small>	_____
<input type="checkbox"/> \$50 APPLICATION FEE PAID (NON-REFUNDABLE)	_____
<input type="checkbox"/> PROPERTY MARKERS ARE LOCATED BY PROPERTY OWNER	_____
<input type="checkbox"/> COPY OF PROPERTY OWNERSHIP RECEIVED WITH APPLICATION (I.E. - the recorded deed)	_____
<input type="checkbox"/> ZONING ADMINISTRATOR NOTIFIED AND COPIED	_____
<input type="checkbox"/> ZONING ADMINISTRATOR APPROVES/DENIES APPLICATION	_____ APPROVED DENIED
<input type="checkbox"/> IS A PUBLIC HEARING REQUIRED FOR THIS APPLICATION? <small>IF A PUBLIC HEARING IS NOT REQUIRED, A PERMIT WILL BE ISSUED UPON APPROVAL IF A PUBLIC HEARING IS REQUIRED, CHECK REASON FOR BELOW</small>	_____ YES - NO
 VARIANCE _____ CONDITIONAL USE _____ REZONING _____ <i>Applicant must fill out the appropriate application. Additional fees apply.</i>	
<input type="checkbox"/> DATE PERMIT ISSUED	_____