

**CITY OF SILVER BAY**  
**DRIVEWAY APPROACH PERMIT APPLICATION**

License Fee: \_\_\_\_\_

Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Legal Description: Block \_\_\_\_\_ Lot \_\_\_\_\_ Division \_\_\_\_\_

Type of Request:     Approval of Plan                       Undue Hardship Variance

**Description of Request:**

Sketch proposed driveway approach on the **BACK** of this form showing the following (See attached example for guidance):

1. Location of private driveway
2. Location of sidewalk
3. Location of driveway approach
4. Location of expansion joints
5. Curb and gutter
6. Dimensions of above items
7. Indicate North on the drawing

FEE ENCLOSED: \$ \_\_\_\_\_

**NOTE:** The owner of an approved Driveway Approach Permit is responsible for compliance with the attached Driveway Approach Specifications (Revised 1979).

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE

**OFFICE USE ONLY**

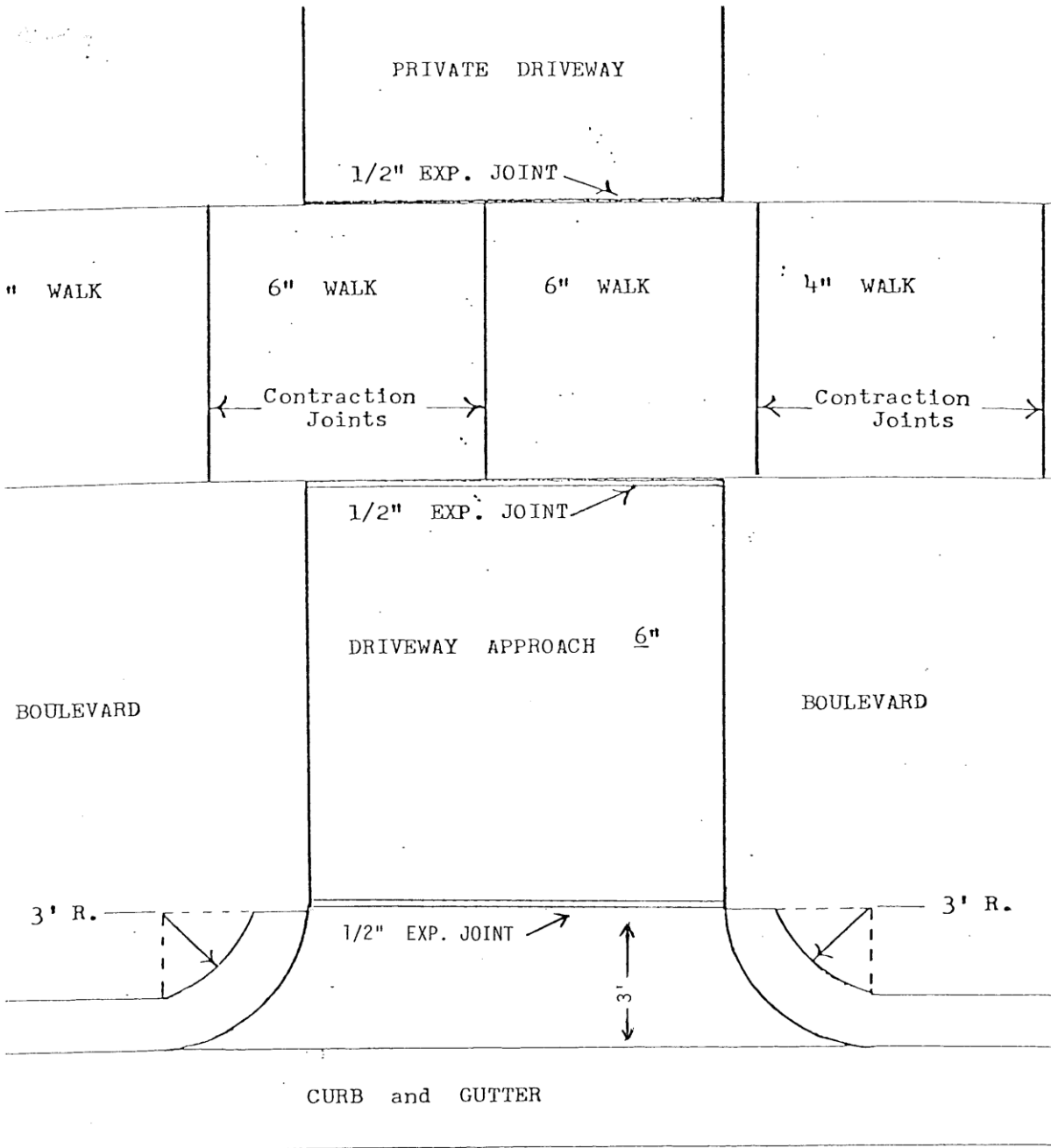
Date Filed: \_\_\_\_\_

\_\_\_\_\_ Denied

\_\_\_\_\_ Approved by the Street Superintendent \_\_\_\_\_  
on \_\_\_\_\_ subject to the following conditions:

PERMIT NUMBER: \_\_\_\_\_

**EXAMPLE**



7-9-79

MWK

## DRIVEWAY APPROACH SPECIFICATIONS

(Revised 1979)

- A. All approaches constructed shall be constructed with either:
1. Concrete at least six (6) inches in depth, or at least twenty-five hundred (2,500) pounds test according to accepted cement standards, reinforced with wire to be at least 6' x 6' x 10' x 10'; or,
  2. Blacktop at least three (3) inches in depth which shall be of a tailings mix in compliance with State of Minnesota specifications on file in the City Clerk's Office, or an aggregate mix consisting of 2361 fine mix, 1 ½" thick 3/8" maximum, 8% bitumen content (7 to 10 range) and 100 – 200 penetration AC-1 asphalt cement. The paver laid hot mix must be steel-wheel rolled and contain 3145 mineral fiber to achieve maximum density, but mineral filler not to exceed 5% of total aggregate.
- B. The length of the approach must extend all the way from the edge of the asphalt roadbed across the boulevard to the public sidewalk. The edge of the approach where it meets the sidewalk and the curb must be feathered to leave a smooth surface.
- C. The minimum width of the approach must be ten (10) feet and the maximum width sixteen (16) feet. Commercial driveways to be a maximum of twenty-two (22) feet.
- D. All driveways constructed shall have an expansion joint of at least ½" x 6" placed between the driveway and the public sidewalk. No variance for this provision will be allowed.
- E. No overlay of any kind shall be allowed over City sidewalks.
- F. No curb alteration or approach construction shall be permitted which will interfere with the flow of drainage water.
- G. Where the blacktop overlay will be on an existing concrete driveway, the concrete must be swept clean of all loose material and a tack coat sprayed on prior to the overlay.
- H. When it is necessary to break out the curb, the driveway approach must be concrete for a distance of a minimum of three (3) feet from the beginning of the broken out area.
- I. When the curb is not broken out, the driveway approach may be either concrete or blacktop.

Dated this 9<sup>th</sup> day of July, 1979.

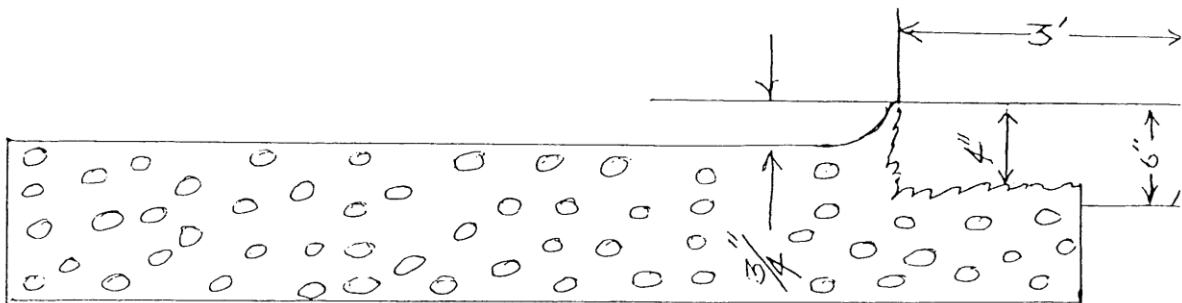
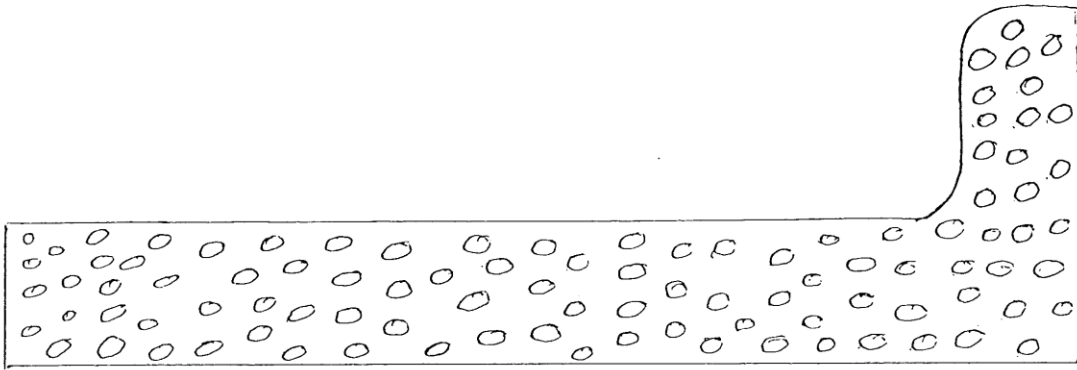
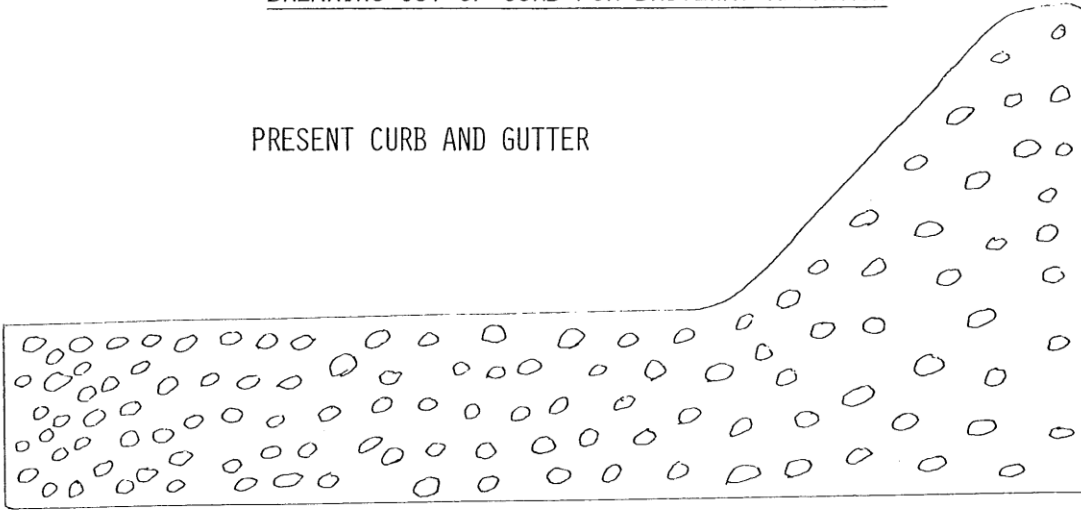
/s/ Melvin W. Koepke  
Melvin W. Koepke, Mayor

ATTEST:

/s/ Edward J. Arola  
Edward J. Arola, City Clerk

BREAKING OUT OF CURB FOR DRIVEWAY APPROACH

PRESENT CURB AND GUTTER



NOTE: BROKEN OUT AREA MUST BE REPLACED WITH CONCRETE AND EXTEND BEYOND PRESENT CURB THREE (3) FEET.