**PARKS AND RECREATION BOARD**

9:00 A.M. Wednesday, June 9, 2021

Present: Steve VanHouse Excused: Tracy Tiboni

 Jenny Bjerken Vacancy

 Nathan Stadler

 Shane Hoff

 Gene LaFond -via ZOOM

 Bryan Carpenter, Parks and Recreation Department

 Lana Fralich, City Administrator

VanHouse called the meeting to order at 9:05 A.M.

**Agenda** – Motion by Bjerken, second Stadler to approve the agenda with addition of Baker refund request for the Marina. MOTION CARRIED.

**Minutes** – Motion by Stadler, second Bjerken to approve the minutes of the May 5th, 2021 regular meeting. MOTION CARRIED.

**March 2021 Treasurer’s Report** – The March 2021 Treasurer’s report were reviewed.

COMMUNICATIONS

**Lake County Lease Agreement for Rukavina Arena Aid-** A letter has been sent to Lake County for arena aide.

**Lake County Recreation Board Recreation Allocation Monies-** There was discussion on filing paperwork to Lake County Board Rec for aide and that Bjerken will assist Carpenter in getting this request complete.

OLD BUSINESS

**Arena Update** – Carpenter reviewed pending improvements to the Arena, by the County, to replace doors and garage door in lower level of the arena, that footings of the building were checked and in good condition, bearings in outside condenser were replaced, that After Prom used the facility, and that he is preparing for summer programs.

**Marina Update** – Carpenter reviewed opening of marina, summer hires, DNR projects including staining the building and deck, and adding a future boat cleaning station. There was discussion on what can be done with a repossessed boat in the upper lot. Hoff reported on potential business expansion for the Marina.

**Black Beach Campground Update** –Carpenter reviewed campground opening and bookings, traffic, wifi, and dust complaints, how to reduce speeds, dust control on road until paved, staffing, and selling retail products.

**Outdoor Rink Plan** – Still in planning stages.

**Recycling Containers at Parks** – Five containers have been ordered for Black Beach and the campground.

**Summer Rec Programs –** Carpenter reviewed programs, participation of 90 kids signed up, staffing, and new programs being tried.

NEW BUSINESS

**Board Meeting Time-** Fralich requested moving the meeting time to 1:00 p.m. to accommodate administrative scheduling. Motion by Bjerken, second Hoff to change meeting time to 1:00 p.m. beginning with July 7th meeting. MOTION CARRIED.

**Marina Refund Request –** Carpenter received a request from the Marina Manager to provide a refund to the widow of Scott Baker for a full refund in the amount of $1560.00. There was discussion on the refund policy and that the slip was never used, and for a boater on the waiting list to be offered this site. Motion by Bjerken, second Hoff to recommend to Council to provide a full refund of $1560.00 to the widow of Scott Baker.

Motion by Bjerken, second Hoff to adjourn at 10:00 A.M. MOTION CARRIED.

Minutes taken by Lisa Christenson