

CITY COUNCIL

7:00 P.M.

February 20, 2018

Present: Scott M. Johnson
 Carlene Perfetto
 Dustin Goutermont
 Shane Hoff
 Richard DeRosier

Lana Fralich, City Administrator
 Tim Costley, City Attorney
 Krysten Foster, Lake County Engineer

Johnson called the meeting to order at 7:00 p.m.

Agenda – Surplus property was added to administrator. Motion by Goutermont, second DeRosier to approve the agenda as amended. MOTION CARRIED.

Consent Agenda – Motion by DeRosier, second Hoff to approve the minutes of the February 5, 2018 regular Council meeting. MOTION CARRIED.

Petitions, Requests and Communications – No communications were presented.

NEW BUSINESS

Resolution 2017-12 – Foster presented information relating to the designation of CSAH 5 and that the State records need to be corrected. The resolution locates and establishes County State Aid Highways 5 & 37 within the corporate limits of the City of Silver Bay. There are no expected changes to impact levels for services of residents or the City's cost-share of future construction projects. Motion by Perfetto, second DeRosier to approve Resolution 2018-12, locating and establishing County State Aid Highways within the City limits.

Member Perfetto – aye
 Member DeRosier – aye
 Mayor Johnson – aye

Member Goutermont – aye
 Member Hoff – aye

RESOLUTION 2017-12 WAS ADOPTED 5 aye, 0 nay

There was discussion about the timeline of the Horn Blvd. project.

City Administrator

Fire Department Hires – The Fire Chief recommends the hiring of Marcus Huss, Larry Fralich, David Hansen and Bradley Rowlee as fire fighters. Motion by Perfetto, second Goutermont to hire Marcus Huss, Larry Fralich, David Hansen and Bradley Rowlee as fire fighters, upon successful completion of their physical examinations. MOTION CARRIED.

Updated Appraisal on Greenhouse – The Council reviewed the February 13 EDA minutes recommending obtaining an updated appraisal of the property. Further discussion of potential interest in purchase of the greenhouse, restrictions of sale by the State, and the need to update the appraisal before the City can move forward with any options. Motion by DeRosier, second Perfetto to move forward with an appraisal of the City owned greenhouse, located in the business park. MOTION CARRIED.

UMD Release and Cancellation Agreement – The Council reviewed an agreement releasing UMD from their lease of the greenhouse, and it was noted that they have not operated the greenhouse since June 2016, that the attorney has reviewed and updated this agreement, and that the EDA recommends its approval. There was discussion about the circumstances leading up to UMD vacating the greenhouse and that the City worked in good faith. Motion by DeRosier, second Hoff to approve the Release and Cancellation Agreement releasing UMD from leasing the greenhouse in the business park. MOTION CARRIED.

'Shoring Up Business' Letter – The Council reviewed a draft letter for the 'shoring up business' program, prepared by Northspan, to be sent to the businesses in the City, and noted that the EDA has reviewed and recommended the distribution of this letter. It was noted that Northspan will be following up on this letter with visits to local businesses. Motion by Goutermont, second DeRosier to move forward with sending the 'shoring up business' letters to businesses within the City. MOTION CARRIED.

Blandin Community Leadership Program – The Council reviewed the Blandin Foundation community leadership training for local business leaders, which is an 8-day course, at no cost to the city. It was noted that this training was recently conducted in Two Harbors who noted the positivity of the training, and that the EDA recommends applying to this program. Motion by Perfetto, second Goutermont to apply for the Blandin Foundation Community Leadership Program. MOTION CARRIED.

Honeywell Agreement – The Council reviewed a one-year computer system maintenance agreement from Honeywell for \$10,312 for maintenance every other month, and noted that the Public Utilities Commission recommends approval of this agreement. It was noted that the governing law for disputes is in New York, and there was discussion about trying to get the agreement changed to Minnesota, but may not be able to, and that if not able to change, then any dispute by the city would require retaining an attorney from that state. Motion by DeRosier, second Goutermont to approve an agreement with Honeywell for maintenance and calibration of the Public Utilities SCADA system, effective March 1, 2018. MOTION CARRIED.

Surplus Property – The Public Utilities Supt. recommends declaring a sewage tanker truck as surplus property, so that it can be traded in for the purchase of a newer tanker truck for sewage. Motion by Perfetto, second DeRosier to declare a 1984 Ford L8000 tanker truck as surplus property, and to approve for this truck to be used as trade-in for \$5,000, to Mid State Truck, to go towards the purchase of a new tanker truck. MOTION CARRIED. There was discussion about having an auction sale, instead of sealed bids, for larger surplus properties.

City Attorney

Board Member Responsibilities – Costley reviewed the discussion from the February 13 EDA meeting about the responsibilities of the City board members, and noted that the EDA is recommending to the Council that the City Attorney put together a presentation for each City board, regarding this issue. Motion by DeRosier, second Perfetto for the attorney to move forward with a presentation to each board, commission and Council on the responsibilities of board, commission and Council members. MOTION CARRIED.

OLD BUSINESS – No old business was presented.

Claims – There was discussion about purchase of a Street Dept. snow blower, and one other claim related to wage garnishment. Motion by Goutermont, second Perfetto to approve payment of \$78,760.46 paid claims and \$139,706.72 in unpaid claims. MOTION CARRIED.

Motion by Goutermont, second Hoff to adjourn at 7:28 p.m. MOTION CARRIED.

Minutes taken by Lance K Beachem



Scott M Johnson, Mayor



Lana Fralich, City Administrator