

CITY COUNCIL

7:00 P.M.

January 16, 2018

Present: Scott M. Johnson
 Carlene Perfetto
 Richard DeRosier
 Shane Hoff

Dustin Goutermont – excused

Lana Fralich, City Administrator
 Steven Jones

Johnson called the meeting to order at 7:00 p.m.

Agenda – Marina Agreement Addendum was added to Administrator, and Steve Jones was added to New Business. Motion by DeRosier, second Hoff to approve the agenda as amended. MOTION CARRIED.

Consent Agenda – Motion by Perfetto, second Hoff to approve the minutes of the January 2, 2018 regular Council meeting. MOTION CARRIED.

Petitions, Requests and Communications

Lake County Committee of the Whole – It was noted that the Lake County Commissioners will hold a Committee of the Whole meeting at City Hall on April 17 at 6:00 p.m. Mayor Johnson will plan to attend.

City Administrator

Resolution 2018-07– The Council reviewed the minutes of the October 16, 2017 meeting, and noted that it approved to execute an Easement and Affidavit of Landowner, and noted that this action must be passed by a resolution. Motion by Perfetto, second Hoff to adopt Resolution 2018-07, authorizing to execute a 100ft permanent trout stream easement with the State of Minnesota for the portion of the East Branch of the Beaver River on City parcel 075-22-7402-02251, 075-22-7402-02430, and 075-22-7402-02490, retroactive to October 16, 2017, as part of the Beaver River Restoration Project.

Member Perfetto – aye
 Member DeRosier – aye
 Mayor Johnson – aye

Member Goutermont – absent
 Member Hoff – aye

RESOLUTION 2018-07 WAS ADOPTED. 4 aye, 0 nay, 1 absent

Capitol Days – The Council reviewed the events of the March 12-14 Capitol Days, the cost of these events and the vendor booth, and the issues that will be brought to the legislators. Motion by Perfetto, second Hoff to approve for Fralich, Johnson, DeRosier and Goutermont to attend the Capitol Days event in St. Paul on March 12-14 for a hotel stay of \$159 + tax per day, Legislative dinner for \$35, Legislative breakfast for \$35, and Lunch at the Capitol, plus regular meals and mileage, and to approve \$100 to the Two Harbors Chamber of Commerce for the vendor booth for this event. MOTION CARRIED.

It was noted that Rep. Ecklund suggested for the City to hire a lobbyist to help advocate for the campground bonding proposal, similar to other communities who have bonding priorities. The board reviewed three proposals from lobbyists. There was discussion about the need for and cost of this lobbying effort and it was noted that there is no guarantee for bonding approval, but would help our Legislators keep on top of our project and the City to have more efforts at the Capitol throughout the entire session and not just during Capitol Days. Motion by DeRosier, second Hoff to approve an agreement with the Jacobson Law Group for lobbying efforts for the Silver Bay Black Beach Campground Project, not to exceed \$8,000. Hoff, DeRosier and Johnson voted aye, Perfetto voted nay. MOTION CARRIED.

MSDS Online – It was noted that on December 14, the Safety Committee participated in a webinar on the MSDS software system which would eliminate the paper system that requires time and effort to keep and update safety data sheets. It was noted that this software system records all of this information, provides automatic updates, archives the data, is accessible from electronic devices, and that this system is compliant with OSHA, EPA, DOT and workplace hazardous information systems. It was noted that the first-year cost is \$5,064, that subsequent years are \$2,899, and that this expense is in the 2018 budget. There was discussion about the cost of this system, having the City employees update the sheets manually, and the requirements of keeping and updating safety data sheets. Perfetto reviewed the discussion at the Safety Committee meeting. Motion by DeRosier, second Hoff to contract with MSDSONline for online safety data sheet services. Perfetto voted aye, Hoff, DeRosier and Johnson voted nay. MOTION FAILED.

Resolution 2018-08 – The Council reviewed a Court judgment approving the City's abatement against 11 Carter Lane, and noted that because this amount was not paid by October 1, 2017 the judgment can be certified to property taxes. Motion by DeRosier, second Perfetto to adopt Resolution 2018-08, authorizing to certify \$15,359.22 to the tax list as a special charge against 11 Carter Lane, legally described as Lot 28, Block 5, 2nd Division of the City of Silver Bay, Lake County, Minnesota

Member Perfetto – aye

Member Goutermont – absent

Member DeRosier – aye

Member Hoff – aye

Mayor Johnson – aye

RESOLUTION 2018-08 WAS ADOPTED. 4 aye, 0 nay, 1 absent

Resolution 2018-09 – The Council reviewed a proposal from the Northspan Group for Economic Development assistance, and it was noted that is in the 2018 budget, and the EDA recommends its approval. It was further noted that Northspan would be working with existing businesses to identify current and future needs, writing a letter for existing businesses and meeting with them individually, working to attract businesses to the business park, and to assist in the sale of the greenhouse. There was discussion about having EDA Board Member Steven Jones assist Northspan in some of the duties to help minimize costs. Motion by DeRosier, second Perfetto to adopt Resolution 2018-09, authoring to contract with Northspan for services to assist in economic development.

Member Perfetto – aye

Member Goutermont – absent

Member DeRosier – aye

Member Hoff – aye

Mayor Johnson – aye

RESOLUTION 2018-09 WAS ADOPTED. 4 aye, 0 nay, 1 absent

Water/Wastewater Operator Position Advertisement – The Personnel Committee recommends extending the advertisement and application period for this position, in order to obtain additional qualified applicants. It was noted that applications already received will be considered without having to reapply. Motion by Perfetto, second DeRosier to extend the advertising and application deadline for the position of water/wastewater operator. MOTION CARRIED.

Marina Agreement Amendment – It was noted that the DNR did not sign the previously approved Amendment to the Marina Management Contract before the contract expired on December 31st, thus requiring the DNR to add additional language to the Amendment. Motion by Perfetto, second Hoff to approve the revised Amendment to the Marina Management Contract (SWIFT Contract 86782). MOTION CARRIED.

OLD BUSINESS – No old business was presented.

NEW BUSINESS

Steven Jones – Jones presented his ideas about community and economic development.

Resignation – The Council reviewed the resignation of Al Nelson as part-time bartender, and thanked him for his many years of employment. Motion by Perfetto, second Hoff to accept the resignation of Al Nelson as part-time bartender. MOTION CARRIED.

Planning Workshops – The Administrator proposed holding planning workshops to discuss current and upcoming projects and plan for future projects. Motion by Hoff, second Perfetto to hold planning workshops at City Hall at 5:00 p.m. on February 5, April 2, June 4, October 1 and December 3. MOTION CARRIED.

Budget Workshops – Motion by DeRosier, second Hoff to hold budget workshops at City Hall at 5:00 p.m. on August 6, August 20, September 4 and September 17. MOTION CARRIED.

Claims – Motion by Perfetto, second Hoff to approve payment of \$127,627.65 paid claims for 2017 \$66,775.75 paid claims for 2018 and \$26,969.02 in unpaid claims. MOTION CARRIED.

Motion by Perfetto, second DeRosier to adjourn at 7:57 p.m. MOTION CARRIED.

Minutes taken by Lance K Beachem


Scott M Johnson, Mayor


Lana Fralich, City Administrator