

CITY COUNCIL

7:00 P.M.

Tuesday, January 19, 2021

Present: Mayor Wade LeBlanc
 Dustin Goutermont – via ZOOM
 Richard DeRosier
 Shane Hoff
 Ben Bautch

Lana Fralich – City Administrator
 Tim Costley – City Attorney – via ZOOM
 Logan and Joleen Fischer – Silver Bowl
 Devon Monteith – Confidential Secretary

The Meeting will be conducted in person with option for ZOOM so all votes will be roll call.

Mayor LeBlanc called the meeting to order at 7:00 p.m.

Agenda – Motion by DeRosier, second Goutermont to approve the Agenda with an addition of Equipment Operator Hiring under City Administrator and Special Listening Session with ICS regarding the Lake Superior School District under New Business. MOTION CARRIED.

Mayor LeBlanc – Aye
 Member Bautch – Aye
 Member Hoff – Aye

Member Goutermont – Aye
 Member DeRosier – Aye

Consent Agenda – Motion by Goutermont, second DeRosier to approve the Consent Agenda consisting of the minutes from the January 4, 2021 Regular City Council minutes. MOTION CARRIED.

Mayor LeBlanc – Aye
 Member Bautch – Aye
 Member Hoff – Aye

Member Goutermont – Aye
 Member DeRosier – Aye

Petitions, Requests, and Communications

Day at the Capitol – The dates for Day at the Capitol are March 3rd and 4th, and a tentative virtual meeting on March 2nd with our local legislators. There was discussion on not doing the brochures this year and replacing it with a video to send to all legislators thanking them for support while showing our area and the projects their past support has helped get accomplished. The cost of the City's participation is \$1500 plus \$15/person if wanting to attend the Governor's luncheon. There was further discussion on seeing if these funds could come from SBATA, that the city priorities are the Lodging Tax, airport, and paving of the road to Black Beach. The Council will revisit this topic at the next City Council Meeting on February 1st.

City Administrator

Second Chances - January Rent Adjustment – Donna Williams, owner of Second Chances located in the Mary Mac Center, is requesting an amendment to her Lease to pay the January 2021 monthly rent of \$1,110 in three installments (50% in January, 25% in February, and 25% and March) due to the

impacts COVID19 is having on her business and that the 25% portion for February and March would be added to the normal monthly rent for those months. Motion by DeRosier, second Goutermont to amend the lease for Second Chances rent payments to \$555.00 for January, \$1385 for February 2021, \$1385 for March 2021, and then rent will return to the normal \$1110 for April 2021. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Aye
Member DeRosier – Aye

Silver Bowl Lease – Logan Fischer updated the Council on the impacts COVID19 and the Governor's Executive Orders are having on his bowling alley business and is requesting that he remain on a month to month lease, and that his rent amount of \$550 be lowered or abated. There was discussion on the Silver Bowl expenditures and revenues compared to years prior. Motion by LeBlanc, second DeRosier to remain on a month-to-month lease currently in place, keep rent at \$550 per month, but abate January 2021 rent in the amount of \$550 with a request that any economic impact grants received would be reimbursed to the City of Silver Bay, and that this topic be revisited in April. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Aye
Member DeRosier – Aye

Logan and Joleen Fischer left the meeting at 7:40 P.M.

Set Special Meeting for Home Occupation Permit Approval – The Planning and Zoning Commission received an application for a Home Use Occupation Permit at 36 Gibson Rd. Due to the need for a public hearing and the 60-day required timeframe, the City Council will need to set a Special Meeting prior to February 15th. Motion by Hoff, second Bautch to set a Special Meeting for the Home Use Occupation Permit at 36 Gibson Rd on Wednesday, February 3rd at 5:00 P.M immediately following the regular Planning and Zoning Commission meeting. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Aye
Member DeRosier – Aye

Set Special Planning Workshop Meeting – David Drown, Economic Development Director is working on economic development planning efforts for the City. He has met with the EDA and the Business Park Board, and would like to have a joint planning session with the City Council, EDA, Business Park Board and Planning and Zoning Commission. The members of these boards are asked to provide their top 10 businesses/amenities that they would like to see in the Business Park and the rest of Silver Bay. Motion by LeBlanc, second Hoff to hold a Special Planning Workshop inviting the EDA, Business Park Board, and Planning and Zoning Commission, to be held at the Frank Rukavina Arena (due to COVID-19 social distancing requirements), on Monday, January 25th from 9:00 – 11:00 A.M. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Aye
Member DeRosier – Aye

Fire Department Officers – This topic was moved up in the Agenda to allow for required vote attendance. Motion by DeRosier, second Hoff to appoint Mike Rowlee as Fire Chief, Faron Meeks as First Assistant Chief, Eric Berquist as Second Assistant Chief and Dustin Goutermont as Captain for the official Fire Department Officers serving the City of Silver Bay. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Abstain
Member DeRosier – Aye

Ben Bautch left the meeting at 7:48 P.M.

Police Officer Training – Sean Bergman – The Chief of Police is recommending to send officer Sean Bergman to BCA Search Warrant training. It is a virtual training so there are no hotel meals or mileage costs. The training is \$75 and is an introductory course being held on February 11th 2021. Motion by Goutermont, second Hoff to approve the Virtual BCA Search Warrant training of Sean Bergman for \$75 on February 11th 2021. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Absent
Member Hoff – Aye

Member Goutermont – Aye
Member DeRosier – Aye

Land Use and Variance Application Updates – The Planning and Zoning Commission is recommending that applications for both Land Use and Variances be updated for the applicant to include the property zoning designation code when filling out an application, as recommended by the City Attorney. Motion by DeRosier, second Hoff to approve the addition of the property zoning code requirement listed on the Land Use and Variance Application as presented. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Absent
Member Hoff – Aye

Member Goutermont – Aye
Member DeRosier – Aye

Liquor Store Manager – The Liquor Store Manager, Tom Byrnes has turned in his retirement notice. With his last working day being June 4th. Tom will have worked with for the City for approximately 35 years. The Council reviewed his resignation letter and thanked Tom for his dedicated years of service and he will be missed. The Personnel Committee will review the job description before advertising to fill this position. Motion by DeRosier, second Goutermont to approve Tom Byrnes' resignation as the Liquor Store Manager. MOTION CARRIED.

Equipment Operator Position – The personnel committee recommends the hiring of Spencer Tiboni for the Equipment Operator position, pending successful completion of a background checks and pre-employment physicals with a starting wage of \$24.50 wage rate, which is 80% of the full rate, a 1-year probation, and an effective start date to be determined by Administrator upon successful completion of the hiring requirements. Motion by DeRosier, second Hoff to approve the hiring of Spencer Tiboni for the Equipment Operator Position as presented. DeRosier noted that all interviewed applicants were qualified and would have done well for our city. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Absent
Member Hoff – Aye

Member Goutermont – Aye
Member DeRosier – Aye

City Attorney

OLD BUSINESS

MN Dept of Revenue Notice for Demand of Payment for Airport – Lana Fralich, City Administrator has talked with the MN Dept of Revenue and they granted a 6-month hold on the notice for demand of payment for the Airport, the additional fees were collection fees, and that it was recommended by the legislators to work with the Aeronautics Commissioner.

NEW BUSINESS

Lake Superior Listening Session – ICS (Innovative Collaborative Sustain) is a third-party company hired by the Lake Superior School District to assist with long-term planning and are looking for Council participating in a listening session to obtain their insight. Motion by LeBlanc, second Hoff to set a Special Listening Session with ICS on Tuesday, January 26th at 10:00 A.M. MOTION CARRIED.

Claims: Motion by DeRosier, second Hoff to approve payment of \$28,427.28 in unpaid claims and \$101,055.94 in paid claims. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Absent
Member Hoff – Aye

Member Goutermont – Aye
Member DeRosier – Aye

Motion by DeRosier, second Hoff to adjourn at 8:03 p.m.

Mayor LeBlanc – Aye
Member Bautch – Absent
Member Hoff – Aye

Member Goutermont – Aye
Member DeRosier – Aye

Minutes taken by: Devon Monteith

Attest:



Wade LeBlanc, Mayor



Lana Fralich, City Administrator