

CITY COUNCIL

7:00 P.M.

Tuesday, January 21, 2020

Present: Mayor Scott Johnson
Carlene Perfetto
Richard DeRosier
Shane Hoff
Dustin Goutermont

Lana Fralich – City Administrator
Tim Costley – City Attorney
Teri Cadeau – Lake County News Chronicle
Nancy Christenson – North Shore Area Partners
Chris Mattila, Century 21
Lisa Michalski, Edina Realty
Shelley Fredrickson, Fredrickson's 2nd Division
Carol Pearson
Nancy Christenson – North Shore Area Partners

Mayor Johnson called the meeting to order at 7:03 p.m.

Agenda – Motion by Goutermont, Second Hoff to approve the agenda with the addition of Nancy Christenson speaking on behalf on North Shore Area Partners and to move Resolutions 2020-#14 and 2020-#15 up in the Agenda. MOTION CARRIED.

Consent Agenda – Motion by DeRosier, Second Perfetto to approve the minutes from the January 6, 2020 regular Council meeting and the October 2019 and November 2019 Treasurer's reports. MOTION CARRIED.

Petitions, Requests and Communications

Lake County Committee of the Whole – The Lake County Board will hold their Committee of the Whole meeting on April 21, 2020 at 6:00 P.M. in Silver Bay and welcome the public to attend.

2020 Census – The 2020 Census will be sending out mailings and is looking for employees. Completing the census helps our community to obtain various funding because the census information is used in grant applications. Flyers and information are available at City Hall.

Nancy Christensen-North Shore Area Partners – Provided the Council with the NSAP Winter Newsletter. They will be hosting a mental health for senior's session on February 4th at the Mary Mac building room 20. Home health care is now being offered. Many of their services are expanding as the community ages. Volunteers are always needed to help drive those in need to doctor appointments or shopping.

The mayor recommends that the Chief of Police attend the meeting on February 4th, but if the Chief isn't available, the Mayor will attend. Hoff recommended NSAP reach out to athletic groups for volunteer support.

City Attorney

Resolution 2020-#14 Vacation of a Cul-de-sac in Fredrickson's 2nd Division: The City Council reviewed the request to vacate an unbuilt cul-de-sac in the Fredrickson's 2nd Division, as presented by Shelley Fredrickson. The Council determined that the vacation will benefit the public interest because it will enable the owner to market and sell the lots affected by the cul-de-sac vacation and dedication of a new location to better serve the lots and community. Motion by DeRosier, Second Hoff to adopt Resolution 2020-#14 Vacation of Cul-de-sac in Fredrickson's 2nd Division as presented.

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| Mayor Johnson - Aye | Member Goutermont - Aye |
| Member Perfetto - Aye | Member DeRosier - Aye |
| Member Hoff - Aye | |

RESOLUTION 2020 - 14 WAS ADOPTED: 5 aye, 0 nay, 0 absent

Resolution 2020-#15 Dedication of a Cul-de-sac in Fredrickson's 2nd Division: The City Council reviewed the request for a dedication of cul-de-sac in the Fredrickson's 2nd Division, as presented by Shelley Fredrickson. The Council determined that the dedication of a replacement cul-de-sac will benefit the public interest because it will enable the owner to market and sell the lots affected by the cul-de-sac vacation, and dedication of a new location to better serve the lots and community. Motion by Goutermont, Second DeRosier to adopt Resolution 2020-#15 Dedication of a Cul-de-sac in Fredrickson's 2nd Division as presented.

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| Mayor Johnson - Aye | Member Goutermont - Aye |
| Member Perfetto - Aye | Member DeRosier - Aye |
| Member Hoff - Aye | |

RESOLUTION 2020 - 15 WAS ADOPTED: 5 aye, 0 nay, 0 absent

Lisa Michalski and Carol Pearson excused themselves at 7:23 P.M.

City Administrator

Resolution 2020-#12 Lake County Emergency Operations Plan Adoption: The Lake County Emergency Operations Plan was revised by the County on September 19, 2019. The City originally adopted Lake County's plans in 2012 in an effort to streamline and be consistent with the County when emergency situations arise. Motion by Goutermont, Second Hoff to adopt Resolution 2020-#12 Lake County Emergency Operations Plan Adoption.

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| Mayor Johnson - Aye | Member Goutermont - Aye |
| Member Perfetto - Aye | Member DeRosier - Aye |
| Member Hoff - Aye | |

RESOLUTION 2020 - 12 WAS ADOPTED: 5 aye, 0 nay, 0 absent

Teri Cadeau entered the meeting at 7:24 P.M.

Resolution 2020-#13 IRRRB Grant Agreement – Preliminary Treatment Primary Clarifier: This is a grant agreement in the amount of \$250,000 for engineering and clarifier replacement to upgrade the Primary Clarifier portion which is in addition to the Preliminary Treatment Project covered by the PFA. Motion by Hoff, Second DeRosier to adopt Resolution 2020-#13 IRRRB Grant Agreement – Preliminary Treatment Primary Clarifier in the amount of \$250,000 as presented.

The Mayor thanked Fralich, staff, and engineers for working on finding funding for projects such as this.

Mayor Johnson - Aye
Member Perfetto - Aye
Member Hoff - Aye

Member Goutermont - Aye
Member DeRosier - Aye

RESOLUTION 2020 - 13 WAS ADOPTED: 5 aye, 0 nay, 0 absent

Day at the Capitol-March 17th-19th: The Council reviewed the events of the March 17-19, 2020 Capitol Days, the cost of these events, vendor booth, and the issues that will be brought to the legislators, primarily the proposed Multi Modal Trailhead Center. There was discussion that the legislative dinner, breakfast at the hotel, lunch at the Capitol, and the legislative breakfast typically exceeds the normal meals and mileage reimbursement. All other meals and mileage would be paid at normal reimbursement. Motion by Goutermont, second Hoff to approve for the City Administrator, the Mayor or Acting mayor, and one other councilor to attend the Capitol Days event in St. Paul on March 17-19, 2020 and that the costs of the hotel, vendor booth, legislative dinner, hotel breakfast, capitol lunch, and legislative breakfast paid at actual costs and gratuity, and that all other meals and mileage paid at normal reimbursement. MOTION CARRIED.

Mary Mac Lease Renewal – Essentia Health: There was a slight change in the language to allow for the lease to remain month-to-month upon completion of the term that ends December 31, 2020. The other change is there is a 12-month cancellation notice. Motion by Goutermont, Second Perfetto to accept the renewal lease for Essentia Health as presented. MOTION CARRIED.

Special City Council Meeting: A Special Council meeting is needed for year-end approvals prior to the 2019 audit in February. Motion by Perfetto, Second Hoff to call a Special City Council meeting on January 30, 2020 at 9:00 a.m. for the purpose of approving year-end amendments, transfers, and other items required in preparation of the 2019 audit. MOTION CARRIED.

Police Officer Training – DARE Program: The Chief of Police recommends to send Officer Mattila to DARE training. He recommends she be sent to South Dakota for training due to the in-state training is full, plus the out-state training is less expensive. The South Dakota training and lodging is free and the timing of the training allows Officer Mattila to start the DARE Program in Silver Bay this fall. Motion by Perfetto, Second Hoff to send Officer Mattila

to the South Dakota DARE training with normal mileage and meal reimbursement, due to the cost of training and lodging free and that the in-state program is not available in order to have the program begin in the fall 2020. MOTION CARRIED.

Continuing Education Training-Mike Miller: Miller requests to attend Type IV Basic Land Application of Biosolids and the Annual Water and Wastewater Conference in order to obtain required education credits to maintain his licensure. Motion by Perfetto, Second DeRosier to send Miller to Type IV Basic Land Application of Biosolids in Mankato April 14-16, 2020 with a cost of the training \$390, plus 3 nights hotel at \$120/night plus tax and fees, and regular meals and mileage and to send Miller to the Annual Water and Wastewater Conference in St. Cloud on March 3-5, 2020 at a cost of \$250, plus 3 nights hotel at \$120/night plus tax and fees, and regular meals and mileage. MOTION CARRIED.

City Attorney

FAA Response Letter – Silver Bay Airport: The City has received a response letter from the FAA which discussed responsibility for grant assurances, and that should the City consider and transfer of the airport to another entity, such as Silver Creek Township who has been working with the FAA and MnDOT, that the transfer would require pre-approval by the by the FAA. The Mayor provided an update on the information he has given to Silver Creek Township but the City has not received any information from Silver Creek Township.

OLD BUSINESS

Fire Control Administrator Contract – Motion by DeRosier, Second Johnson to approve the Fire Control Administrator Contract with Michael Rowlee, Jr. for one year beginning on January 1, 2020 and ending on December 31, 2020 in the amount of \$25/hour for a maximum of 10 hours per week, payable monthly as the contract fee. MOTION CARRIED.

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| Mayor Johnson - Aye | Member Goutermont - Aye |
| Member Perfetto - Aye | Member DeRosier - Aye |
| Member Hoff - Aye | |

FIRE CONTROL ADMINISTRATOR CONTRACT WAS APPROVED: 5 aye, 0 nay, 0 absent

NEW BUSINESS

Claims – Motion by Perfetto, second Hoff to approve payment of \$263,866.88 in unpaid claims and \$146,825.62 in paid claims. MOTION CARRIED.

Motion by Perfetto, Second Hoff to adjourn at 7:40 P.M. MOTION CARRIED.

Minutes taken by Lindsey Klemmer



Scott M Johnson, Mayor

Attest:


Lana Fralich, City Administrator