

CITY COUNCIL

7:00 P.M.

Monday, March 18, 2019

Present: Mayor Scott Johnson
Carlene Perfetto
Richard DeRosier
Shane Hoff
Dustin Goutermont

Lana Fralich, City Administrator
Tim Costly, City Attorney
Joe Rhein, City Engineer
Teri Cadeau, Lake County News Chronicle
Michael Bosl, Bergan-KDV via Teleconference

Mayor Johnson called the meeting to order at 7:00 p.m.

Agenda – Motion Goutermont, second Hoff to approve the agenda with the addition of letter from Lake County Service Center. MOTION CARRIED.

Consent Agenda – Motion Hoff, second DeRosier to approve the minutes from the March 4, 2019 Regular Meeting and the December 2018 Treasurer's Report. MOTION CARRIED.

2018 Audit Presentation – Michael Bosl presented the 2018 year-end audit of financial statement and communications letter prepared by Bergan-KDV. The City received a clear and unqualified opinion from an independent auditor, which is the highest rating it can achieve. Bosl commented on the City being in good financial position to fund budgeted projects in 2019 as planned.

Petitions, Requests and Communications

Capitol Presentation – The City has been asked to testify to the House Capitol Investment Committee on March 19 at the State Office Building in St. Paul in regards to the proposed Multi-Modal Trailhead Center. City Administrator will be presenting with costs to include one-night hotel stay at \$171 plus tax, parking, normal meals, and mileage expenses. Motion DeRosier, second Perfetto to approve expenses for the Capitol Presentation. MOTION CARRIED.

Letter from Lake County Service Center – Pursuant to the terms of the agreement, Lake County sent a letter to request consent of an Asset Purchase Agreement to sell all assets owned and used by the County in operations of Lake Connections to Pinpoint Minnesota, LLC. Motion Goutermont, second Perfetto to sign consent. MOTION CARRIED.

City Administrator

Resolution 2019 - #19 - IRRRB Grant Agreement – The City was awarded a \$3,000 grant to offset the cost of Bolton & Menk’s costs for the submission of a grant application to the Local Road Improvement Program for the East Lakeview Drive Road Improvement project. Motion DeRosier, second Hoff to accept the IRRRB Grant Agreement Resolution 2019 - #19.

Mayor Johnson – Aye
Member Perfetto – Aye
Member Hoff - Aye

Member Goutermont – Aye
Member DeRosier - Aye

RESOLUTION 2019 - #19 WAS ADOPTED: 5 aye, 0 nay, 0 absent

Conditional Use Permit for Black Beach Municipal Campground – The Planning and Zoning Commission is recommending a permit for Conditional Use be approved for the development of Black Beach Municipal Campground in the Silver Bay Business Park. The permit is required for all projects located within the business park due to the area being mixed zone. A public hearing was held on March 6th, 2019 where residents discussed concerns and/or support for the project. Planning and Zoning also recommends waving the conditional use permit fee. Motion DeRosier, second Hoff to approve the Conditional Use permit to the City of Silver Bay for the Black Beach Municipal Campground development and waive the permit fee. MOTION CARRIED.

Resolution 2019 - #20 – Contract Award for Black Beach Municipal Campground – Joe Rhein, City Engineer, presented Bolton & Menk’s recommendation for the award of bid for the Black Beach Municipal Campground to TNT Aggregates, LLC in the amount of \$1,563,545.90. Alternate items that were not accepted as part of the bid are items the city is able to do separately to save expenses. Motion Goutermont, second Hoff to adopt the contract award for Black Beach Municipal Campground Resolution 2019 - #20 with the condition the dirt work line item within the bid reflects discounts provided for gravel from Lake County, and to solicit quotes for alternate items.

Mayor Johnson – Aye
Member Perfetto – Nay
Member Hoff - Aye

Member Goutermont – Absent
Member DeRosier - Aye

RESOLUTION 2019 - #20 WAS ADOPTED: 4 aye, 1 nay, 0 absent

Summer Employment –The City will be seeking summer employment and would need to advertise for positions with wage rates from \$8.50 per hour for student workers, \$10 per hour for aide positions, and \$12 per hour for positions that require a minimum age of 18 to operate machinery or provide for adult supervision. Motion Goutermont, second Perfetto to accept the advertisement for summer employment positions and the wages as discussed. MOTION CARRIED.

City Attorney

Resolution 2019 - #21 – City Code Amendment – The Chief of Police and the Public Works Board are recommending an amendment to the City Code in regards to stopping and parking and violations. The code would be amended by adding subdivisions 13 and 14 to Section 1000.05 of Chapter 10. This type of citation currently falls under a state citation and not a city administrative citation. The ordinance would take effect upon publication. Motion Perfetto, second Hoff to adopt the City Code Amendment Resolution 2019 - #20.

Mayor Johnson – Aye
Member Perfetto – Aye
Member Hoff - Aye

Member Goutermont – Aye
Member DeRosier - Aye

RESOLUTION 2019 - #21 WAS ADOPTED: 5 aye, 0 nay, 0 absent

Resolution 2019 - #22 – City Fine Schedule – An updated fine schedule reflects the addition to the code for Subd. 13 and Subd. 14 of Section 1000.05, of Chapter 10 from the above resolution 2019-#21. Motion Goutermont, second Perfetto to adopt City Fine Schedule Resolution 2019-#22.

Mayor Johnson – Aye
Member Perfetto – Aye
Member Hoff - Aye

Member Goutermont – Aye
Member DeRosier - Aye

RESOLUTION 2019 - #22 WAS ADOPTED: 5 aye, 0 nay, 0 absent

OLD BUSINESS

NEW BUSINESS

Employment Applications – Revisions were made to the applications based upon League of Minnesota Cities recommendations for hiring process. Motion Hoff, second DeRosier to approve the updated employment applications. MOTION CARRIED.


Chief of Police Position – Chief of Police, Doug Frericks, submitted his notice of retirement with his last day being August 6, 2019. An updated job description was reviewed along with an advertisement for the position opening. The goal is to advertise and have the position filled by July 1, 2019, as budgeted, to allow for training during the transition. Motion DeRosier, second Goutermont to accept, with regrets, the notice of retirement from Doug Frericks, approve the updated job description, and move forward with advertising for the open Chief of Police position. MOTION CARRIED.

Parks and Recreation Director Position – Parks and Recreation Director, Mike Guzzo, submitted his notice of retirement with his last day being December 31, 2019. An updated job description was reviewed along with an advertisement for the position opening. The goal is to advertise and have the position filled in June 2019, as budgeted, to allow for training during the transition. Motion Perfetto, second Hoff to accept notice, with regrets,


of the retirement of Mike Guzzo, to approve the updated job description, and move forward with advertising for the open Parks and Recreation Director Position. MOTION CARRIED.

Claims – Motion Perfetto, second Hoff to approve payment \$86,161.13 in unpaid claims and \$66,097.08 in paid claims. MOTION CARRIED.

Motion Perfetto, second Hoff to adjourn at 8:04 p.m. MOTION CARRIED.



Scott M Johnson, Mayor

Minutes taken by Amy Nelson


Lana Fralich, City Administrator