

**EMERGENCY
CITY COUNCIL**

6:29 P.M.

Monday, March 23, 2020

Present: Mayor Scott Johnson
 Carlene Perfetto
 Shane Hoff
 Dustin Goutermont (via conference call)
 Richard DeRosier

Lana Fralich – City Administrator (via conference call)
 Teri Cadeau – Lake County News Chronicle (via conference call)

Mayor Johnson called the meeting to order at 6:29 P.M.

The purpose of this meeting is for the purpose of declaring a State of Emergency regarding the COVID-19 pandemic and review City policies and procedures. Lake County, MN declared a State of Emergency on March 19, 2020 and the following Resolutions are similar to the actions taken by the County.

NEW BUSINESS

Resolution 2020-#25 – Declaring a State of Emergency: This Resolution is needed in order to handle issues and policies on an immediate basis during this pandemic. Motion DeRosier, second Perfetto adopt Resolution 2020-#25 – Declaring a State of Emergency. This will be active until it is declared inactive. MOTION CARRIED.

Mayor Johnson - Aye
 Member Perfetto - Aye
 Member Hoff - Aye

Member Goutermont - Aye
 Member DeRosier - Aye

RESOLUTION 2020 - 25 WAS ADOPTED: 5 aye, 0 nay, 0 excused

Resolution 2020-#26 – Closing of Silver Bay Properties: This resolution closes city offices and buildings effective at 8:00 a.m. on March 24, 2020. We will be open for business via phone, email, internet, city drop box, postal services, and by appointment only. The liquor store building will be closed to the public but will provide off-sale curbside pickup. The Mary Mac Center is closed to the public for non-business related activities. There are no changes to the airport. Motion Perfetto, second Hoff to adopt Resolution 2020-#26 – Closing of Silver Bay Properties. This will be active until it is declared inactive. MOTION CARRIED.

Mayor Johnson - Aye
 Member Perfetto - Aye
 Member Hoff - Aye

Member Goutermont - Aye
 Member DeRosier - Aye

RESOLUTION 2020 - 26 WAS ADOPTED: 5 aye, 0 nay, 0 excused

Resolution 2020-#27 – Delegating: This resolution provides authority to the Mayor and City Administrator to coordinate employee workforce scheduling on a case-by-case basis. This is to ensure the safety, security, and stability of the workforce, aid in compliance with social distancing recommendation set forth by the MN Dept. of Health, and to ensure the City's

ability to continue to provide essential services to the public. Motion Perfetto, second DeRosier to adopt Resolution 2020-#27 – Delegating Authority to the Mayor and City Administrator. This will be active until it is declared inactive. MOTION CARRIED.

Mayor Johnson - Aye
Member Perfetto - Aye
Member Hoff - Aye

Member Goutermont - Aye
Member DeRosier - Aye

RESOLUTION 2020 - 27 WAS ADOPTED: 5 aye, 0 nay, 0 excused

Resolution 2020-#28 – Utilization of Paid Leave: This resolution mirrors Lake County's resolution approving City policy for utilization of paid leave during a public health emergency. This is to ensure the safety, security, and stability of the workforce, aid in compliance with social distancing recommendation set forth by the MN Dept. of Health, and to ensure the City's ability to continue to provide essential services to the public. City policies would be permitted to the benefit of employees. An employee who has exhausted all paid leave would be allowed to receive an advance of the equivalent of up to 10 days of paid sick leave (up to a maximum 80 hours, unless a greater amount is approved at the discretion of the City Administrator and Mayor) for absence from work due to infection or impact of the public health emergency; or an employee who has exhausted all paid leave, in the event where a family member's school or place of care has been closed due to public health emergency and their presence is required to provide care for the family member. If the employee leaves employment before the accrual balance is caught up, it will be adjusted on the last pay check. Motion Hoff, second Goutermont to adopt Resolution 2020-#28 – Utilization of Paid Leave. MOTION CARRIED.

Mayor Johnson - Aye
Member Perfetto - Aye
Member Hoff - Aye

Member Goutermont - Aye
Member DeRosier - Aye

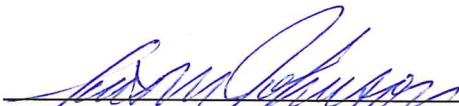
RESOLUTION 2020 - 28 WAS ADOPTED: 5 aye, 0 nay, 0 excused

Other Planning Procedures: Fralich reported on what some of the other cities are doing regarding issuing/not issuing permits, such as Transient/Peddler/Merchant permits during the recommended social distancing during the COVID-19 pandemic. After discussion, Council agreed to review on a case-by-case basis and allow the Mayor and City Administrator to use their discretion when issuing permits. It was noted that the City still has to provide building inspections during this time and will do so when needed.

Motion by Perfetto, second Hoff to adjourn at 6:44P.M. MOTION CARRIED.

Minutes taken by Lindsey Klemmer

Attest:



Scott M Johnson, Mayor



Lana Fralich, City Administrator