

CITY COUNCIL

7:00 P.M.

Monday, May 18, 2020

Present: Mayor Scott Johnson
Carlene Perfetto
Richard DeRosier
Shane Hoff
Dustin Goutermont

Lana Fralich – City Administrator
Tim Costley – City Attorney (via ZOOM video conference)
Teri Cadeau – Lake County News Chronicle (via ZOOM video conference)

Mayor Johnson called the meeting to order at 7:03 p.m. As a reminder we are still under the declaration for electronic meetings and all speakers must identify themselves and all votes will be done by role call.

Agenda – Motion by Goutermont, second Perfetto to approve the agenda with the revisions to remove the Treasurer's Report – January, 2020 and the addition of a resignation letter from Janey Knaffla. Aye – DeRosier, Perfetto, Hoff, Goutermont, Johnson. MOTION CARRIED.

Consent Agenda – Motion by Perfetto, second DeRosier to approve minutes from April 20, 2020 and May 4, 2020 Regular Council meeting minutes. Aye – DeRosier, Perfetto, Hoff, Goutermont, Johnson. MOTION CARRIED.

Petitions, Requests and Communications

Black Beach Campground Ribbon Cutting Ceremony: The ribbon ceremony is scheduled for June 1, 2020 at 1:00 PM while maintaining social distancing. It will be recorded and posted online for others to view.

Northwoods Family Grille: no discussion.

City Administrator

COVID-19 City Operations: Fralich discussed the plans to reopen city facilities with some limitations in the library, liquor store/bar, and city buildings. There was review and discussion of the new COVID-19 Preparedness Plan that outlines hygiene and respiratory etiquette, administrative controls for social distancing, housekeeping, prompt identification and isolation of sick persons, communication and training and that it was developed from a template recommended by the Center for Disease Control and MN Department of Health. Motion by DeRosier, second Goutermont to approve the COVID-19 Preparedness Plan as presented. Aye – DeRosier, Perfetto, Hoff, Goutermont, Johnson. MOTION CARRIED. There was discussion on how the number allowed in buildings was determined.

Prairie Fire Theatre Cancelled: The school advised that the auditorium will not be available for use for the Prairie Fire Theatre this summer, thus it is being cancelled. We have

requested an extension of the Duluth Superior Area Community Foundation grant for one year.

Summer Seasonal Employees: Members reviewed the part-time applicants hire list, positions, and wages. Start dates of part-time hires are up to the department heads. There was discussion for conducting BCA checks on applicants, the timing of receiving response from the BCA, the need to get applicants started, the delay of hiring due to COVID-19, if information on hires under the age of 18 would result in finding, and the cost of conducting the backgrounds. Motion DeRosier, second Perfetto to approve summer part-time hire applicants for positions of park aides, street aides, street mowers, flower trail, marina aide I and II, and library aide and that backgrounds will be conducted on all hires but immediate hires may start prior to receiving the BCA background check due to the timing. Aye – DeRosier, Perfetto, Hoff, Goutermont, Johnson. MOTION CARRIED.

Set Budget Workshop Special Meetings: Motion Goutermont, second Hoff to set the Budget Workshop Special Meetings on July 20th, August 17th, September 8th, and September 21st, 2020 at 5:00 PM before the Regular Council meetings. Aye – DeRosier, Perfetto, Hoff, Goutermont, Naye - Johnson. MOTION CARRIED.

Letter of Retirement for Janey Knaffla: Janey Knaffla submitted her letter of resignation from the Library Clerk Technician position with a resignation date of May 27, 2020. Motion Hoff, second Perfetto to accept the resignation of Janey Knaffla with regret. The Council thanks her for her 21 years of service. Aye – DeRosier, Perfetto, Hoff, Goutermont, Johnson. MOTION CARRIED.

City Attorney

OLD BUSINESS


NEW BUSINESS

Claims – Motion by Perfetto, second DeRosier to approve payment of \$62,676.73 in unpaid claims and \$156,853.05 in paid claims. Aye – DeRosier, Perfetto, Hoff, Goutermont, Johnson. MOTION CARRIED.


Mayor Johnson questioned completion of the Treasurer's Reports and the need for timely completion.

Motion by Hoff, second Goutermont to adjourn at 7:20 P.M. Aye – DeRosier, Perfetto, Hoff, Goutermont, Johnson. MOTION CARRIED.

Minutes taken by Lindsey Klemmer


Scott M Johnson, Mayor

Attest:


Lana Fralich, City Administrator