

CITY COUNCIL

7:00 P.M.

Monday, May 6, 2019

Present: Mayor Scott Johnson
 Carlene Perfetto
 Richard DeRosier
 Shane Hoff

Excused: Dustin Goutermont

Lana Fralich, City Administrator
 Tim Costly, City Attorney
 Teri Cadeau, Lake County News Chronicle

Mayor Johnson called the meeting to order at 7:00 p.m.

Agenda – All Council Members are in unanimous agreement to approve the agenda with the addition of Bay Days Parade, Chief of Police Position, Parks and Recreation Director position, and Campground Website. MOTION CARRIED.

Consent Agenda – Motion DeRosier, second Perfetto to approve the minutes from the April 15, 2019 Regular Meeting and the March 2019 Treasurer's Report. MOTION CARRIED.

Petitions, Requests and Communications

Norma O'Leary – Members want to congratulate Norma O'Leary. She is on the cover of with an article in the Golf Course Industry magazine for the March 2019 issue. Members also congratulate her on representing the USA in curling.

Tree Steward Training – Tree Steward training is part of the Outer Drive Corridor project and a requirement for the grant agreement. Tree Steward training will be held May 14th and 16th from 4 p.m. to 6 p.m. at the Silver Bay Reunion Hall and involves volunteer training for planting, pruning, and maintaining of the trees to be planted.

Bay Days Parade – Richard DeRosier and Dustin Goutermont will be the City contact for the City's involvement in the Bay Days Parade. The parade is July 12th, 2019 at 6 p.m.

City Administrator

Surplus Item – A copier from the Public Library has been added to the surplus items for sale. A minimum bid of \$100 with disposal if not sold. Motion Hoff, second Perfetto to accept the surplus item. MOTION CARRIED.

Summer Part-Time Hires – Members reviewed the part-time applicants hire list, positions, and wages. All eligible applicants have been hired pending completion and passing of background checks. Start dates of part-time hires are up to the department heads. The City will continue to advertise and take applications until all positions are filled. Motion

DeRosier, second Hoff to accept summer part-time hire applicants and continued advertising. MOTION CARRIED.

Duluth Superior Community Foundation Grant Agreement – Prairie Fire Theater – Members reviewed the grant letter informing the City of the \$2,500 grant approval from the Duluth Superior Area Community Foundation for the Prairie Fire Theater production of “Snow White and the Seven Dwarfs”. Motion Hoff, second Perfetto to accept the grant agreement. MOTION CARRIED.

Parks and Recreation Director – The Personnel Committee is recommending some revisions to the job description to allow for a broader scope of applicants and to extend the advertising with an “open until filled” deadline. Motion Perfetto, second DeRosier to accept the Personnel Committee recommendations. MOTION CARRIED.

Chief of Police Position – The Personnel Committee is recommending a conditional offer to Scott Kochendorfer and moving forward with background checks, physicals, and physiological evaluations. The hiring date will be determined upon successful completion of evaluations with a starting wage rate of \$33.55/hour with 1 year probation. Currently he is a training coordinator for the City of Red Wing. Motion DeRosier, second Hoff to approve the Personnel Committee recommendation to hire Scott Kochendorfer at \$33.55 per hour upon successful completion of background, psychological, and physical evaluation. Hoff, DeRosier, Johnson voting Aye; Perfetto voting Naye; MOTION CARRIED.

Silver Bay Airport – Members reviewed letters received from MNDot and the FAA concerning the Silver Bay Airport. A response to the letters will be drafted by the City Attorney and submitted by the May 24th, 2019 response deadline. City Administrator Fralich and Council Members have been working with Congressman Stuaber’s staff as it relates to the airport and will continue to do so.

Campground Website – The campground committee is recommending approval of Megan Timm’s proposal to design the campground website and reservation software for a fee of \$6,150. Motion Hoff, second DeRosier to accept the proposal. MOTION CARRIED.

City Attorney

David Alan Shoen vs. City of Silver Bay – The City of Silver Bay received a summons and complaint form which has been forwarded to the League of MN Cities where a defense attorney has been assigned. City Attorney Costley will meet and be in communication with the appointed attorney.

OLD BUSINESS

NEW BUSINESS


Claims – Motion Perfetto, second DeRosier to approve payment of \$84,970.73 in unpaid claims and \$93,635.22 in paid claims. MOTION CARRIED.

Motion Perfetto, second Hoff to adjourn at 7:23 p.m. MOTION CARRIED.



Scott M Johnson, Mayor

Minutes taken by Amy Nelson



Lana Fralich, City Administrator