**PUBLIC UTILITIES COMMISSION**

Special Meeting

The Public Utilities Commission set a special meeting to be held on June 28, 2021 at 11:00am to discuss, review, and take action on a late fee waiver request for 38 Hays Circle.

11:00 AM. Monday, June 28, 2021

Present: James FitzGerald Absent: Ben Bautch

 Ron Bautch

 Lana Fralich – City Administrator

FitzGerald called the meeting to order at 11:00 a.m.

**Late Fee Waiver Request - 38 Hays Circle-** Fralich provided an update on a late fee waiver request for 38 Hays Circle, the death of the owner, timing of the billing, property being in probate, that utilities are current, and the home has been sold. There was discussion on not setting precedence, that utilities stay with the property and not the owner, the uniqueness & hardship of this situation, and that waiver of late fees are reviewed on a case-by-case basis. Motion by R. Bautch, second FitzGerald to waive the $15.00 late fee for 38 Hays Circle. MOTION CARRIED.

Motion by R. Bautch, second FitzGerald to adjourn at 11:07 A.M. MOTION CARRIED.

Minutes taken by Lisa Christenson