

## CITY COUNCIL

7:00 P.M.

Monday, November 1, 2021

Present: Mayor Wade LeBlanc  
Richard DeRosier  
Ben Bautch  
Dustin Goutermont  
Shane Hoff

Excused:

Lana Fralich, City Administrator  
Tim Costley, City Attorney  
Brian Guldán, Bolton & Menk, LLC -via ZOOM  
Kaija Ornes, Bolton & Menk, LLC -via ZOOM  
Joe Rhein, City Engineer, Bolton & Menk, LLC- via ZOOM  
Dan Burns, BS&A-via ZOOM

Mayor LeBlanc called the meeting to order at 7:00 p.m.

**Agenda** – Motion by Goutermont, second DeRosier to approve the Agenda as presented. **MOTION CARRIED.**

**Consent Agenda** – Motion by DeRosier, second Goutermont to approve the meeting minutes from the October 18th Regular Meeting. **MOTION CARRIED.**

**Petitions, Requests, and Communications** –

**Letter from Eva Judkins** - Council reviewed a letter from Eva Judkins commending the City on the Neighborhood Revitalization Mini-Grant program. Council thanked Eva Judkins for the kind words.

**City Administrator** –

**Resolution 2021 - #35 BSA Municipal Software Agreement** – Council reviewed the BSA Municipal Software Agreement regarding the upgrade of the financial software as part of the ARPA Covid-19 Mitigation and Prevention Plan for the City, as previously discussed. There was discussion on the timeframe of installation, the potential need of General fund dollars to cover any overage costs, annual hosting fees, and the proposal cost of \$83,470. Dan Burns with BSA provided an overview of the company and the proposal. Motion by Goutermont, second DeRosier to approve the Agreement from BSA to upgrade the City's financial software at a cost of \$83,470 as part of the COVID-19 mitigation and prevention plan using ARPA funding and General Fund dollars, if needed. **MOTION CARRIED.**

Mayor LeBlanc – Aye  
Member Bautch – Aye  
Member Hoff – Aye

Member Goutermont – Aye  
Member DeRosier – Aye

**Resolution 2021 - #36 KPay Agreement Payroll and HR Software Agreement-** Council reviewed the K-Pay Agreement regarding the upgrade of the payroll and human resources portion of the financial

software for the City as part of the ARPA COVID-19 Mitigation and Prevention Plan for the City, as previously discussed. There was discussion on the timeframe of installation, the potential need of General fund dollars to cover any overage costs, and annual hosting fees. Motion by DeRosier, second Goutermont to approve the Agreement from KPAY to upgrade the City's financial software, payroll and human resource portion, at a cost of \$11,929 as part of the COVID-19 mitigation and prevention plan using ARPA funding and General Fund dollars, if needed. MOTION CARRIED.

Mayor LeBlanc – Aye  
Member Bautch – Aye  
Member Hoff – Aye

Member Goutermont – Aye  
Member DeRosier – Aye

**Water Treatment Facility Project Update – Bolton & Menk** – Brian Guldán presented an update on the water treatment facility improvement plans focusing on the main areas of needed improvement. Discussion followed on proper chlorination which can be done more affordable by looping the system versus adding treatment at the facility. There was further discussion on high water pressures, using an intermediate booster station to reduce water pressure, a proposed booster station location, using one-way valves, and age of the facility. Bolton & Menk will be finishing the final project scope with final design brought to Council for approval before submitting to MN Dept. of Health in March 2022.

**Resolution 2021 - #37 East Lakeview Drive Amended Engineering Services** – Council reviewed a proposal to amend the engineering services related to East Lakeview Drive due to the rerouting of the road than originally planned, pending Northshore Mining's support. There was discussion on the additional costs of \$3,000 for Geotech, and \$37,000 for engineering for this change, to include additional soil borings, topographic survey, and design. Fralich has contacted Northshore Mining seeking their approval for the new route. Motion by Goutermont, second Hoff to accept the additional engineering and geotechnical costs and amend the proposal for a total cost of \$240,000 in engineering services plus geotechnical fees of \$18,000 for total cost of \$258,000 pending support from Northshore Mining. MOTION CARRIED.

Mayor LeBlanc – Aye  
Member Bautch – Aye  
Member Hoff – Aye

Member Goutermont – Aye  
Member DeRosier – Aye

### City Attorney –

**Expungement Program Participation** – City Attorney updated on a program the State has to help people with expunging prior convictions. The program allows prosecuting attorneys to determine if expungement is proper. City Attorney will not be participating in the program and people with prior convictions seeking expungements are still able to petition judges for such decision. There was a consensus of the Council to support the City Attorney for these requests go through the court channel instead.

### OLD BUSINESS –

**Airport** - Mayor LeBlanc updated latest airport meeting with local representatives from the various Townships, City of Beaver Bay, and Lake County. Crystal Bay and Beaver Bay Townships have voted to move forward to accept a shared responsibility with Silver Bay of providing funding to re-open airport, City of Beaver Bay will be deciding at an upcoming November meeting. Discussion followed on benefits to Silver Bay, how levels of financial responsibility will be determined based on tax capacity and

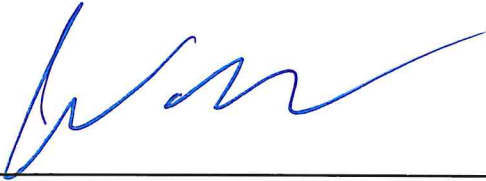
population, waiting lists for other airports in area, FAA partnership, and safe harbor designation. There was a consensus of the Council to continue supporting the Mayor and staff to contact the FAA and gather data to bring forth to Council at a future date relating to obligations and agreements.

**NEW BUSINESS** –

**Claims** – Motion by DeRosier, second Goutermont to approve payment of \$181,134.69 in unpaid claims and \$227,932.16 in paid claims. MOTION CARRIED.

Motion by Bautch, second DeRosier to adjourn at 8:28 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson



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Wade LeBlanc, Mayor

Attest:



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Lana Fralich, City Administrator

