

CITY COUNCIL

7:00 P.M.

Monday, November 15, 2021

Present: Richard DeRosier
Ben Bautch
Dustin Goutermont
Shane Hoff

Excused: Mayor Wade LeBlanc (via ZOOM)

Lana Fralich, City Administrator
Tim Costley, City Attorney – via ZOOM
David Drown, Economic Development Authority Director -via ZOOM
Joe Rhein, City Engineer, Bolton & Menk, LLC -via ZOOM

Acting Mayor DeRosier called the meeting to order at 7:00 p.m.

Agenda – Motion by Goutermont, second Hoff to approve the Agenda with addition of Librarian resignation, advertisement to fill the Librarian position, and Fire Department Resolution 2021-#42 FEMA Grant Submission. **MOTION CARRIED.**

Consent Agenda – Motion by Goutermont, second Bautch to approve the meeting minutes from the November 1st Regular Meeting and the July 2021 Treasurers Report. **MOTION CARRIED.**

Petitions, Requests, and Communications –

Annual RAMS Meeting-December 29th 5:00 p.m. – Discussion on upcoming RAMS meeting in Mountain Iron on Dec. 29th at 5:00 p.m. for any interested Council members who would like to attend. Member Hoff requested a backup person to attend meetings when he is unable to. Mayor LeBlanc offered and consensus by Council to accept the Mayor be Councilor Hoff's backup as needed.

City Administrator –

Resolution 2021 - #38 Park State Bank Real Estate Purchase and Leaseback - Council reviewed the EDA's recommendation to purchase real estate property located at 88 Outer Drive, Park State Bank, for a cost of \$300,000 plus closing fees; to have Northern Country Land Surveying, Inc conduct a survey to separate the building portion from the vacant land for a cost of \$2500; and Leaseback the building portion to Park State Bank for a monthly cost of \$1500 for a 10 year lease, with Park State Bank paying utilities and taxes as outlined in the Commercial Lease-Back Lease. Furthermore, Fund 267 Park State Bank Municipal Building will be established and financing of the project will come from reserves, financing, or a combination thereof. Discussion followed on financing the purchase via using the 271 Revolving Loan Fund vs. Bank Loan Financing and the terms of the lease. Motion by Bautch, second Hoff to approve Resolution 2021-#38 for the purchase of 88 outer Drive, Park State Bank Property, for a cost of \$300,000 plus closing fees, to enter into a lease-back agreement with Park State Bank to lease the building at a cost of \$1500 per month plus utilities and taxes as outlined in the Commercial Lease-Back Agreement, to authorize a survey be conducted by Northern Country Land Surveying, Inc. for a cost of \$2500, and with the correction to allow for bank financing to purchase the property instead of using Fund 271 for financing. **MOTION CARRIED.**

Mayor LeBlanc – Absent
 Member Bautch – Aye
 Member Hoff – Aye

Member Goutermont – Aye
 Member DeRosier – Aye

Resolution 2021 - #39 MN Design Team Agreement – The EDA has recommended approval of the Agreement with MN Design Team at a cost of \$7500 to conduct a planning session the weekend of May 19-22, 2022 for the purpose of community design assistance relating to housing, downtown area, aging infrastructure using community involvement. There was further discussion on a community survey that will be submitted to residents and businesses by the City before the end of 2021. Motion Hoff, second Bautch to approve Resolution 2021-#39 MN Design Team Agreement for a cost of \$7500 and submit the survey as previously approved. MOTION CARRIED.

Mayor LeBlanc – Absent
 Member Bautch – Aye
 Member Hoff – Aye

Member Goutermont – Aye
 Member DeRosier – Aye

Resolution 2021 - #40 Black Beach Park Recreational Park Lease Agreement with Northshore Mining – Council reviewed the Recreational Lease agreement with Northshore Mining for the additional 17.37 acres with no monetary cost to the city. The lease agreement is only with the City and does not include the MNDNR, but does allow for all the amenities the City requested including parking, trails, camping, picnic areas, fire rings, and trash receptacles. Joe Rhein, City Engineer provided an update on how the new lease fits with proposed East Lakeview Drive and the Site Planning work of the Black Beach Park currently being worked on. Motion Goutermont, second Hoff to approve Resolution 2021-#40 to enter into a Lease Agreement with Northshore Mining for the purpose of extending Black Beach Park amenities. MOTION CARRIED. Council thanked Northshore Mining for being supportive of the community.

Mayor LeBlanc – Absent
 Member Bautch – Aye
 Member Hoff – Aye

Member Goutermont – Aye
 Member DeRosier – Aye

Resolution 2021 - #41 Execute Agreement with MSA for Engineering Services Relating to Housing Development at Golf Course – The EDA is recommending Council approve moving forward with the proposal from MSA Engineering for a housing development at the Golf Course. Council reviewed a feasibility study and conceptual plan provided by MSA Engineering as presented by the City Economic Development Director. Discussion followed on water testing, environmental impacts with possible need for an EAW, costs of a site survey and platting (\$91,700), Preliminary design (\$27,600), and Final design (\$53,600) for a total cost of \$172,900. Funds will come from General Fund Reserves, with repayment from land sales and grants received. Motion by Hoff, second Goutermont to approve Resolution 2021-#41 Agreement with MSA for Engineering Services relating to Housing Development at Golf Course for a cost not to exceed \$172,900. MOTION CARRIED.

Mayor LeBlanc – Absent
 Member Bautch – Aye
 Member Hoff – Aye

Member Goutermont – Aye
 Member DeRosier – Aye

Community Survey – Council reviewed the community survey recommended by EDA to be sent out to residents prior to meeting with MN Design Team for the purpose to gather information relating to the city center. Motion by Goutermont, second Hoff to approve mailing out a community survey to residents by the end of November with a pre-paid envelope included. MOTION CARRIED.

Library Resignation – Jennifer Veile: Jennifer Veile has submitted a letter of resignation from the Library. Motion Bautch, second Goutermont to accept Jennifer Veile’s resignation from Library, with regrets. MOTION CARRIED.

Librarian Open Position: Motion by Goutermont, second Bautch to move forward with advertising for the open Librarian position. MOTION CARRIED.

Resolution 2021 - #42 FEMA Regional Grant Submission for Fire Department – Council reviewed the MOU with the Silver Bay, Finland, and Two Harbors Fire Departments for the purpose to submit a regional grant application to the Department of Homeland Security FEMA to purchase SCBA units, bottles, and masks. Motion Goutermont, second Bautch to approve Resolution 2021-#42 FEMA Regional Grant Submission for Fire Department. MOTION CARRIED.

Mayor LeBlanc – Absent
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Aye
Member DeRosier – Aye

City Attorney – Nothing to report.

OLD BUSINESS – None

NEW BUSINESS – None

Claims – Motion by Goutermont second Hoff to approve payment of \$161,427.66 in unpaid claims and \$39,169.41 in paid claims. MOTION CARRIED.

Motion by Bautch, second Hoff to adjourn at 7:45 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson

Attest:


Richard DeRosier, Acting Mayor


Lana Fralich, City Administrator

