

CITY COUNCIL

7:00 P.M.

Monday, February 7, 2022

Present: Mayor Wade LeBlanc
Richard DeRosier
Dustin Goutermont

Excused: Shane Hoff
Ben Bautch

Lana Fralich, City Administrator
Tim Costley, City Attorney
Joe Rhein, City Engineer, Bolton & Menk, LLC – via ZOOM
John R. Anderson, Sawtooth 16, LLC – via ZOOM
Kitty Mayo, Lake County Press – via ZOOM
Scott Kochendorfer, Silver Bay Police Chief -left 7:10 p.m.
Caleb Fischer, Silver Bay Police Officer- left 7:10 p.m.
Sean Bergman, Silver Bay Police Officer – left 7:10 p.m.
Micaiah Schubert, Silver Bay Police Officer – left 7:10 p.m.
Olivia Schubert – left 7:10 p.m.
Erica Haines – left 7:10 p.m.
Angela Schubert – left 7:10 p.m.

Mayor LeBlanc called the meeting to order at 7:00 p.m.

Agenda – Motion by Goutermont, second DeRosier to approve the Agenda with additions of Police Officer Micaiah Schubert Oath of Office, David Tomassoni honoring event, Resolution 2022-#21 for Bolton & Menk proposal, and Donna Fowler resignation from Library Board. **MOTION CARRIED.**

Consent Agenda – Motion by Goutermont, second DeRosier to approve the meeting minutes from the January 18, 2022 Regular Meeting and January 31, 2022 Special Meeting. **MOTION CARRIED.**

Petitions, Requests, and Communications –

Evening Honoring Senator David Tomassoni – Council is invited to attend an evening honoring Senator David Tomassoni on Tuesday, March 1st in St. Paul. Nobody is able to attend, but the Mayor will send a letter on behalf of the City for his past support of our community.

Oath of Office:

Micaiah Schubert Oath of Office - Mayor LeBlanc administered the Oath of Office to Police Officer, Micaiah Schubert.

City Administrator –

Timber Creek Coffee – Council reviewed a request from Katelyn Goutermont, Timber Creek Coffee, to delay loan payments for March, April, and May 2022 due to backordered equipment that is delaying the opening of the business. There was discussion when to expect reimbursement to determine if the amortization schedule should be revised. Motion by DeRosier, second Goutermont to approve deferring March, April, and May 2022 loan payments. MOTION CARRIED.

Water and Sewer Training Requests – Motion by DeRosier, second Goutermont to approve Mike Miller and Larry Carter’s request to attend MRWA Technical Conference in St. Cloud on March 1st-3rd at a cost of \$250 each plus hotel expense of \$159 + tax/night, plus normal meals and mileage. MOTION CARRIED.

Motion by Goutermont, second DeRosier to approve Jason Roswold’s request to attend 2022 AWWA Northeast District Waterworks Operator School April 19th – 21st in Grand Rapids, MN at a cost of \$150, plus hotel expenses of \$159 + tax/night, normal meals and mileage. MOTION CARRIED.

Resolution 2022-#17 JPJ Engineering Services for Public Utilities Expansion in Business Park for Boathouse Bay- Council reviewed an engineering proposal from JPJ Engineering, for professional services to expand the public utilities in the Business Park for the Boathouse Bay Housing Development as outlined in the Development Agreement, previously approved. Proposed cost is \$80,500. John Anderson, Sawtooth 16, LLC gave a brief update on status of project. Discussion followed on project phases, who is responsible for overseeing JPJ Engineering and costs. Motion by Goutermont, second DeRosier to approve Resolution 2022-#17 accepting a proposal from JPJ Engineering Services for public utilities expansion in the Silver Bay Business Park for Boathouse Bay Development, at a cost of \$80,500. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Absent
Member Hoff – Absent

Member Goutermont – Aye
Member DeRosier – Aye

RESOLUTION 2022 – 17 WAS ADOPTED: 3 aye, 0 nay, 2 excused

Resolution 2022-#21 Bolton & Menk Engineering Services for Public Utilities Expansion in Business Park for Boathouse Bay- Council reviewed Bolton & Menk Engineering proposal for professional services to expand the public utilities in the Business Park for the Boathouse Bay Housing Development, which includes plan review and inspection for the expansion to ensure utilities are within the City’s satisfaction before accepting them as public utilities at a cost not to exceed \$63,000. Discussion followed regarding clarification of Bolton and Menk’s proposal in comparison to JPJ Engineering responsibilities, amount of time Bolton & Menk would spend on-site and fees. Motion by DeRosier, second Goutermont to approve Resolution 2022-#21 Bolton & Menk Engineering Services for Public Utilities Expansion in the Business Park for Boathouse Bay with changes, pending clarification of responsibilities with JPJ Engineering proposal by City Attorney, and not to exceed \$63,000. MOTION CARRIED.

Mayor LeBlanc – Aye
 Member Bautch – Absent
 Member Hoff – Absent

Member Goutermont – Aye
 Member DeRosier – Aye

RESOLUTION 2022 - 21 WAS ADOPTED: 3 aye, 0 nay, 2 excused

Resolution 2022-#18 IRRRB Grant Submission for Public Utilities Expansion in Business Park for Boathouse Bay Development - Motion by DeRosier, second Goutermont to approve Resolution 2022-#18 grant application submission of \$300,000 to IRRRB for Public Utilities Expansion in Business Park for Boathouse Bay Development. MOTION CARRIED.

Mayor LeBlanc – Aye
 Member Bautch – Absent
 Member Hoff – Absent

Member Goutermont – Aye
 Member DeRosier – Aye

RESOLUTION 2022 - 18 WAS ADOPTED: 3 aye, 0 nay, 2 excused

Resolution 2022-#19 IRRRB Grant Submission for Phase One of the Sawtooth 16, LLC Boathouse Bay Housing Development - Motion by Goutermont, second DeRosier to approve Resolution 2022-#19 grant application submission of \$350,000, with the City being the fiscal agent, to IRRRB for Phase One of the Sawtooth 16, LLC Boathouse Bay Housing Development. MOTION CARRIED.

Mayor LeBlanc – Aye
 Member Bautch – Absent
 Member Hoff – Absent

Member Goutermont – Aye
 Member DeRosier – Aye

RESOLUTION 2022 - 19 WAS ADOPTED: 3 aye, 0 nay, 2 absent

Resolution 2022-#20 IRRRB Grant Submission for Phase Two of the Sawtooth 16, LLC Boathouse Bay Housing Development - Motion by DeRosier, second Goutermont to accept Resolution 2022-#20 grant application submission of \$350,000, with the City being the fiscal agent, to IRRRB for Phase Two of the Sawtooth 16, LLC Boathouse Bay Housing Development. MOTION CARRIED.

Mayor LeBlanc – Aye
 Member Bautch – Absent
 Member Hoff – Absent

Member Goutermont – Aye
 Member DeRosier – Aye

RESOLUTION 2022 - 20 WAS ADOPTED: 3 aye, 0 nay, 2 absent

City Attorney – Discussion on potential legislative move to make statewide zoning codes and request to send letter of support to keep zoning codes within control of municipalities.

OLD BUSINESS –

NEW BUSINESS –

Library Board Resignations – Motion by DeRosier, second Goutermont to accept Library Board Resignations from Jodi Kasapidis, Pauline Tischman, and Donna Fowler. Council thanked them for their service. MOTION CARRIED.

Fire Department Retirement – Shane Hoff – Motion by Goutermont, second DeRosier to accept Shane Hoff's retirement from Silver Bay Fire Department effective January 4, 2022. Council thanked Shane for his 20+ years of service. MOTION CARRIED.

Claims – Motion by DeRosier, second Goutermont to approve payment of \$133,179.28 in unpaid claims and \$ 450,636.26 in paid claims. MOTION CARRIED.

Motion by Goutermont, second DeRosier to adjourn at 7:45 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson

Attest:



Wade LeBlanc, Mayor



Lana Fralich, City Administrator