

## CITY COUNCIL

7:00 P.M.

Monday, March 7, 2022

Present: Mayor Wade LeBlanc  
Richard DeRosier  
Dustin Goutermont  
Ben Bautch

Excused: Shane Hoff

Lana Fralich, City Administrator  
Tim Costley, City Attorney  
Joe Rhein, City Engineer, Bolton & Menk, LLC – via ZOOM  
Kitty Mayo, Lake County Press – via ZOOM

Mayor LeBlanc called the meeting to order at 7:00 p.m.

**Agenda** – Motion by Goutermont, second DeRosier to approve the Agenda with the additions of Resolution 2022-#29 Authorization to Submit Application to the MN PFA, a Memorandum Of Understanding with the Teamsters, and an airport response letter to the FAA. MOTION CARRIED.

**Consent Agenda** – Motion by DeRosier, second Goutermont to approve the meeting minutes from the February 22, 2022 Regular Meeting. MOTION CARRIED.

**Petitions, Requests, and Communications** – Fralich reported she will be going to Capitol Days with the Mayor and Councilor DeRosier. The legislative priority is the Multi-Modal Trailhead Center, but we will also update Legislators on other city projects happening and the concerns for the Northshore Mining shutdown expected to begin in May.

### City Administrator

**East Lakeview Drive Discussion – Bolton & Menk** – Council reviewed a preliminary layout for reconstruction of East Lakeview Drive project that was created by Bolton & Menk, with assistance from the East Lakeview Drive Committee who are recommending acceptance to move to final design. There was discussion on the layout, grading, building to MnDOT standards, and utilizing excess fill. There was further discussion that parking and trails are not part of the East Lakeview Drive project but are the second phase of the project once Northshore Mining approves the site plan. Motion by DeRosier, second Bautch to accept the preliminary layout of the East Lakeview Drive project and continue with final design. MOTION CARRIED.

**Resolution 2022-#28 Reestablishing Precincts and Polling Place** – Council reviewed the boundaries for the voting precincts and polling places. There were no changes to Precinct One, Precinct Two or the polling location for both Precincts. Motion by Bautch,

second Goutermont to approve Resolution 2022-#28 reestablishing the Precincts and Polling Location for the City of Silver Bay. MOTION CARRIED.

Mayor LeBlanc – Aye  
Member Bautch – Aye  
Member Hoff – Absent

Member Goutermont – Aye  
Member DeRosier – Aye

RESOLUTION 2022 – 28 WAS ADOPTED: 4 aye, 0 nay, 1 excused

**Surplus Property and Inventory** – Motion by DeRosier, second Bautch to declare the following property surplus: 1972 GMC 3500 with min bid of \$1500, Modine Heater with min bid of \$400, Ditch Witch J20 Trenching Machine with min bid of \$400; Overhead Projector with min bid of \$30, 15 school desk chairs with min bid of \$5/each, 2 office organizers with min bid of \$10/each, Set of 4 wooden kids chairs with min bid of \$20, 3 computer keyboards with cables with min bid of \$5/each, 3 computer mice with cables with min bid of \$5/each, 3 computer monitors with min bid of \$20/each, Packard Bell External Computer Speakers with min bid of \$15/each, VHS Player with remote with min bid of \$25, Horizontal Wall Painting with min bid of \$25, Set of 4 blue chair cushions with min bid of \$20, Tall wood stool with min bid of \$15, Humidifier with min bid of \$15, 2004 Saturn Ion with min bid of \$400, 2006 Chrysler 300 with min bid of \$400, Toro Snow blower with min bid of \$5, Delta Wood Lathe with min bid of \$1, Delta table drum sander with min bid of \$1, Craftsman 12” wood lathe with mid bid of \$5, P-20 scroll saw with min bid of \$5, commercial dust collector with min bid of \$5, and 50 Westing House Commercial 8’ light fixtures at min bid of \$1, and that any items not sold on surplus are approved for disposal. MOTION CARRIED.

**Parks and Rec Maintenance and Operation Manager Position** – The Personnel Committee is recommending the internal union transfer of Larry Carter from his Water/Wastewater Operator position at the full wage rate of the Parks and Recreation M&O Position, effective March 8<sup>th</sup>, 2022. Per the union contract he will have two pay periods to change back to his Water/Wastewater position, if he chooses. Motion by Bautch, second Goutermont to approve the transfer of Larry Carter from his Water/Wastewater Operator position to the Parks and Recreation Maintenance and Operation Manager Position, at the full wage rate of the Parks and Recreation M&O Position and a 6-month probation. MOTION CARRIED. There was further discussion on posting for the Water/Wastewater Operator position once the timeframe for Larry to revert back is completed.

**MMBA Annual Conference Training - Ernest and Fultz** – Carrie Ernest and Tonja Fultz are requesting to attend the MN Municipal Beverage Association Annual Conference April 30<sup>th</sup> – May 3<sup>rd</sup>, 2022 at Arrowwood Resort in Alexandria, MN. The cost of the full conference is \$759 per person, which includes registration, meals, and lodging, plus mileage. Motion by DeRosier, second Goutermont to approve Ernest and Fultz attend the MN Municipal Beverage Association Annual Conference as presented. MOTION CARRIED.

**Seasonal Hires Advertisement** – Council reviewed the summer seasonal employment advertisement. Motion by DeRosier, second Bautch to advertise for summer seasonal employment as presented. MOTION CARRIED.

**Campground Host Advertisement** – Council reviewed the Volunteer Campground Host Application and that this position would be posted upon confirmation from attorney and insurance agent that volunteers do not need separate insurance as Independent Contractors require. Motion by Goutermont, second DeRosier to advertise for a Campground Host based upon finalizing the insurance piece based on volunteer vs. independent contractor. MOTION CARRIED.

**Resolution 2022-#29 Authorizing to Submit Application to the MN PFA DWRF** – Motion by Goutermont, second Bautch to approve Resolution 2022-#29 Authorizing to Submit Application to the MN PFA Drinking Water Revolving Fund for Improvements to the Water Treatment Facility as Described in the Loan Application for an estimated amount of \$7,200,000 or the as-bid cost of the project. MOTION CARRIED.

Mayor LeBlanc – Aye  
Member Bautch – Aye  
Member Hoff – Absent

Member Goutermont – Aye  
Member DeRosier – Aye

RESOLUTION 2022 – 29 WAS ADOPTED: 4 aye, 0 nay, 1 excused

**Memorandum of Understanding** – Council reviewed the MOU between the City and the Teamsters Local Union No. 346 extending the part-time wages for the police until June 30<sup>th</sup>, 2022, while Field Training is completed and the department is back to full staff. It was noted that the 2022 part-time wages were increased to \$28.00 if Council does not want to approve the extension. Full-time wages are \$31.12. Motion by Goutermont, second DeRosier to approve the extension of the MOU until June 30, 2022. MOTION CARRIED.

**City Attorney** – Nothing to report.

## **OLD BUSINESS**

**Airport Response Letter to FAA** – The FAA had sent a request for repayment and is looking for a response by this week. A response letter is proposed stating that we are in receipt of the letter, we do not agree, we feel that the \$624,000 that they are requesting is not fair or just, we are working with the FAA and we do not have anything further to provide them at this point. Motion by DeRosier, second Bautch to approve the Mayor submitting a response letter to the FAA. MOTION CARRIED.

## **NEW BUSINESS**

**Library Board Appointments** – The Library Board is recommending the appointment of Mary “Muffy” Stefanich Hoffman and Lisa Berg to serve on the open Library Board positions, effective immediately. Motion by Goutermont, second Bautch to approve


appointment of Mary "Muffy" Stefanich Hoffman and Lisa Berg to the Library Board. MOTION CARRIED. Council thanks them both for their service.

**Claims** – Motion by DeRosier, second Bautch to approve payment of \$94,609.36 in unpaid claims and \$132,861.53 in paid claims. MOTION CARRIED.

Motion by Goutermont, second DeRosier to adjourn at 7:58 p.m. MOTION CARRIED.

Minutes taken by Lindsey Klemmer

Attest:

  
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Wade LeBlanc, Mayor

  
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Lana Fralich, City Administrator