

## CITY COUNCIL

7:00 P.M.

Tuesday, February 22, 2022

Present: Mayor Wade LeBlanc  
Richard DeRosier  
Shane Hoff  
Ben Bautch

Excused: Dustin Goutermont

Lana Fralich, City Administrator  
Tim Costley, City Attorney – via ZOOM  
Joe Rhein, City Engineer, Bolton & Menk, LLC – via ZOOM  
Kitty Mayo, Lake County Press – via ZOOM  
Katee Ristuccia, Northshore Journal – via ZOOM  
David Drown, Economic Development Authority Director

Mayor LeBlanc called the meeting to order at 7:00 p.m.

**Agenda** – Motion by DeRosier, second Hoff to approve the Agenda as presented.  
**MOTION CARRIED.**

**Consent Agenda** – Motion by DeRosier, second Bautch to approve the meeting minutes from the February 7, 2022 Regular Meeting. **MOTION CARRIED.**

### **Petitions, Requests, and Communications** –

**Ron & Joanne Miller Email-Mandatory Garbage Pickup** – Ron and Joanne Miller, 42 Burk Dr, are requesting Council allow them to not pay for garbage services, but leave water and sewer on. There was discussion on city policy requiring garbage services if water is on, option of turning water off and not receiving services, garbage collection is an exclusive franchise in the city, possibility of changing the billing so not to itemize water, sewer, and garbage separately but for accounting purposes they need to remain separate, changing billing to no longer having pink tags as resident requested and the impact it has had on some, fixed costs negotiated under contract for 5-years, possibility of changing garbage pickup day to accommodate non-homestead residents, and revisiting garbage services in future. Motion by DeRosier, second Bautch to deny request per city policy. **MOTION CARRIED.**

### **City Administrator** –

**Resolution 2022-#22 USI Consulting Group Agreement for Consulting Services Actuarial Study for GASB 75-** The audit is almost complete and the auditors, Bergan-KDV, have determined the City should have an actuarial study for the GASB 75 ruling relating to OPEB, as the city does not have an “age-based” premium rate on insurances. Due to the timing of audit and to maintain compliance for 2021, study is already moving

forward. Motion by DeRosier, second Hoff to approve Resolution 2022-#22 accepting USI Consulting Group Agreement for Consulting Services Actuarial Study for GASB 75, retroactive to February 11, 2021. MOTION CARRIED.

Mayor LeBlanc – Aye  
Member Bautch – Aye  
Member Hoff – Aye

Member Goutermont – Absent  
Member DeRosier – Aye

RESOLUTION 2022 – 22 WAS ADOPTED: 4 aye, 0 nay, 1 excused

**Resolution 2022-#23 Application Submission for Federally Funded Programs/Congressional Direct Spending** - Motion by Hoff, second DeRosier to approve Resolution 2022-#23, for application submission to Congressman Stauber, Senators Smith and Klobuchar for Federally Funded Programs/Congressional Direct Spending identifying water treatment facility upgrade and infrastructure expansion for housing as a number one priority. MOTION CARRIED.

Mayor LeBlanc – Aye  
Member Bautch – Aye  
Member Hoff – Aye

Member Goutermont – Absent  
Member DeRosier – Aye

RESOLUTION 2022 - 23 WAS ADOPTED: 4 aye, 0 nay, 1 excused

**Resolution 2022-#24 BS&A Amendment to Service Agreement-** Council reviewed change orders from BS&A that resulted in a reduction of \$575. Change Order #1 had no change, Change Order #2 had \$800 credit, and Change Order #3 had \$225 addition, resulting in revised total contract amount to be \$82,895 to be paid with ARPA funds. Motion by Bautch, second DeRosier to approve Resolution 2022-#24 BS&A Amendment to Service Agreement revised total contact amount of \$82,895 paid with ARPA funds. MOTION CARRIED.

Mayor LeBlanc – Aye  
Member Bautch – Aye  
Member Hoff – Aye

Member Goutermont – Absent  
Member DeRosier – Aye

RESOLUTION 2022 - 24 WAS ADOPTED: 4 aye, 0 nay, 1 excused

**Resolution 2022-#25 Lake Superior Coastal Program Star Grant Application** - Motion by Hoff, second Bautch to approve Resolution 2022-#25 grant application submission to the Lake Superior Coastal Program Star program for the development of a storm water management plan which would cover the share of the city's obligation of \$10,000. MOTION CARRIED.

Mayor LeBlanc – Aye  
Member Bautch – Aye  
Member Hoff – Aye

Member Goutermont – Absent  
Member DeRosier – Aye

RESOLUTION 2022 - 25 WAS ADOPTED: 4 aye, 0 nay, 1 absent

**Training Request – Ted Czaplicki** – Motion by Hoff, second Bautch to approve Ted Czaplicki's request to attend MRWA water and wastewater training June 22<sup>nd</sup> and 23<sup>rd</sup> in Wahkon (Mille Lacs Lake) with no fee for the course but cost of \$32 to take the exam to obtain a Class C water license, hotel expense of \$213.81, plus normal meals and mileage. MOTION CARRIED.

**Resignation of Jeremy Kasapidis** – Motion by DeRosier, second Bautch to accept Jeremy Kasapidis resignation in good standing effective February 13, 2022. Council thanks Jeremy for his many years with the City of Silver Bay. MOTION CARRIED.

**Parks and Recreation Maintenance and Operation Manager Position** – Motion by Bautch, second DeRosier to post the open Parks and Recreation Maintenance & Operation Manager position internally per union requirements and if there are no internal qualified applicants then post publicly as soon as possible. MOTION CARRIED.

**Temporary Assistance in Parks and Recreation** – Motion by Hoff, second DeRosier to approve Larry Carter to assist the Parks and Rec Department until Parks and Recreation Maintenance Operation Manager position is filled, at his current wage rate, chargeback of his time will be from the Arena/Parks department to the Water/Sewer funds, and that he would still be available for emergency water and sewer emergency needs, which could result in overtime. MOTION CARRIED.

**City Attorney** – Nothing at this time.

### OLD BUSINESS –

**Resolution 2022-#17a – Revised JPJ Engineering Services for Public Utilities Expansion in Business Park for Boathouse Bay-** Council reviewed the revised proposal providing clarification that JPJ Engineering will perform all of the work relating to engineering and construction oversight for Sawtooth 16, LLC. Once that is complete, the portion considered public utilities will be transferred to the city. Bolton & Menk will provide oversight for the utility portion that will become public for the purpose of making sure it meets the city's satisfaction and will be on site to inspect the work is being built according to plan. Motion by Hoff, second Bautch to accept Resolution 2022-#17a Revised JPP Engineering Services for Public Utilities Expansion in Business Park for Boathouse Bay at an increase in the contract not to exceed, \$118,000. MOTION CARRIED.

Mayor LeBlanc – Aye  
Member Bautch – Aye  
Member Hoff – Aye

Member Goutermont – Absent  
Member DeRosier – Aye

RESOLUTION 2022 – 17a WAS ADOPTED: 4 aye, 0 nay, 1 absent

**Downtown Survey Results/MN Design Team** – David Drown provided Council his summary of the results of the Downtown Survey, that he has set up an advisory

committee to address dog parks that many comments referred to, that the survey results will be provided to MN Design Team for their upcoming visit in May and results will be posted on City website.

**NEW BUSINESS –**

**Resolution 2022-#26 City Master Signage Plan** - Drown provided proposals from MSA Engineering and Bolton & Menk to Develop a citywide master signage plan to accomplish a layout to direct visitors to our community amenities. The city has \$50,000 IRRRB funding to be used for signs and lighting, which will need to be used by 12/31/22 and that the cost of developing a signage plan will come from the general fund as it was not part of the original budget. With the recommendation from EDA and Public Works, Council reviewed proposals from MSA Engineering and Bolton & Menk for development of the Master Signage plan, contact was also made with a local company but are unable to submit a proposal at this time but are interested in participating in the discussion, design, and possible construction of some signs in the future, that Bolton & Menk does have an agreement with the city for city engineering services, and reviewed the differences in the proposals. Motion by DeRosier, second Hoff to accept Resolution 2022-#26 City Master Signage Plan with Bolton & Menk at a cost not to exceed \$16,250. MOTION CARRIED.

Mayor LeBlanc – Aye  
Member Bautch – Aye  
Member Hoff – Aye

Member Goutermont – Absent  
Member DeRosier – Aye

RESOLUTION 2022 – 26 WAS ADOPTED: 4 aye, 0 nay, 1 absent

**Resolution 2022-#27 Hamline University’s Center for Global and Environmental Education Proposal** - Drown provided information regarding kiosks for tourism promotion which Lovin Lake County has placed one at the AmericInn. The EDA met with Hamline representatives to discuss how to make Silver Bay’s page more detailed and specific to Silver Bay and is recommending Council move forward with proposal. Council reviewed the proposal from Hamline University outlining the project with an investment of \$5,000 for annual sponsorship plus \$35,000 for the content to be written. The City will also seek funding assistance from other sources. Motion by Hoff, second DeRosier to accept Resolution 2022-#27 Hamline University’s Center for Global and Environmental Education Proposal for a cost of annual fee of \$5,000 and story development of \$35,000. MOTION CARRIED.

Mayor LeBlanc – Aye  
Member Bautch – Aye  
Member Hoff – Aye

Member Goutermont – Absent  
Member DeRosier – Aye

RESOLUTION 2022 – 27 WAS ADOPTED: 4 aye, 0 nay, 1 absent

**Economic Development Director Report-** Drown provided an update on projects being worked on, including the housing project at the Golf Course and the possibility of

a public street behind the shopping center. There was discussion on additional engineering costs for the golf course expected due to missing or damaged markers for property lines that need to be installed, feasibility of extending water and sewer to the golf course, Lake County HRA wanting to expand senior housing, deteriorating culverts between Banks Boulevard and Outer Drive, easier accessibility to post office, possible new bus garage location, and timing of the County upgrading Banks Boulevard. The Council was in consensus to request proposals from Bolton & Menk to do a feasibility study for water and sewer extensions to the Silver Bay Golf Course for housing and a feasibility study for a possible new public road between Outer Drive and Banks to include replacement of the deteriorating culverts. There was additional discussion relating to the MN Design Team and COVID protocols for community meetings and it was a consensus of the Council to move forward with the community meetings.

Mayor LeBlanc noted that he has been in contact with Northshore Mining Representatives and has been contacted by media regarding the Northshore Mining closure and how the closure not only affects mine employees but trickles down to community and businesses. Councilor Hoff recommended a letter be sent to Cleveland Cliffs asking how the city can support them for getting the mine back operating, which he would draft, and for which Council provided consensus support for.

**Claims** – Motion by DeRosier, second Bautch to approve payment of \$15,807.95 in unpaid claims and \$56,708.11 in paid claims with already approved MN Design Team payment of \$3500 to be added. MOTION CARRIED.

Motion by Bautch, second DeRosier to adjourn at 8:10 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson

Attest:



Wade LeBlanc, Mayor



Lana Fralich, City Administrator

