**PUBLIC UTILITIES COMMISSION**

3:30 p.m. Monday, January 24, 2022

Present: Ben Bautch Vacant Seat

 James FitzGerald Vacant Seat

 Ronald Bautch

 Mike Miller, Public Utilities Superintendent

B. Bautch called the meeting to order at 3:30 p.m.

**Board Chair Appointment –** Motion by FitzGerald, second R. Bautch to keep B. Bautch as Chair. MOTION CARRIED.

**Alternative Board Chair Appointment-** Motion by R. Bautch, second FitzGerald to keep FitzGerald as Alternative Board Chair. MOTION CARRIED.

**Agenda** – Motion by R. Bautch, second FitzGerald to approve the Agenda with addition of November 2021 Treasurers Report. MOTION CARRIED.

**Minutes** – Motion by FitzGerald, second R. Bautch to approve the minutes of November 23, 2021 Regular Meeting and January 4, 2022 Special Meeting minutes. MOTION CARRIED.

**Communications** – The Commission reviewed the September, October, and November 2021 Treasurer’s Reports. Motion by R. Bautch, second FitzGerald to accept the September, October, and November 2021 Treasurer’s Reports. MOTION CARRIED.

**Department Head Update**

OLD BUSINESS

**Plumbing Ordinance Amendment** – Currently on hold until Planning and Zoning completes their portion of the code changes as the City Code would be updated at one time.

**Water Treatment Facility Improvement Plan** – City Council approved the preliminary engineering report and to move ahead with the final engineering and design of the water treatment facility improvement project at their last meeting, engineers have set boring spots and Miller will be meeting with electrical engineers in the coming week.

NEW BUSINESS

**Set 2022 Meeting Dates-** Motion by R. Bautch, second FitzGerald to approve 2022 PUC meeting dates as February 22, March 21, April 21, May 23, June 22, July 21, August 22, September 21, October 24, November 21, December 21. MOTION CARRIED.

**Training-** Commission reviewed the request from Larry Carter and Mike Miller to attend MRWA Annual Conference being held March 1-3, 2022 at River’s Edge Convention Center in St. Cloud, MN. Cost would be $250 each plus normal meals, motel, and mileage and will provide the needed training hour requirements for licensure. Motion by R. Bautch, second FitzGerald to approve Larry Carter and Mike Miller to attend MRWA Annual Conference at a cost of $250 each plus normal meals, motel, and mileage. MOTION CARRIED.

B. Bautch called to adjourn regular meeting. Motion by FitzGerald second R. Bautch to adjourn at 3:40 p.m. MOTION CARRIED.

**Delinquent Accounts -**

B. Bautch called delinquent meeting to order at 3:41 p.m.

The board reviewed the delinquent accounts.

Motion by FitzGerald, second R. Bautch to approve the shut off orders. MOTION CARRIED.

Motion by R. Bautch, second FitzGerald to adjourn at 3:50 p.m. MOTION CARRIED.

 Minutes taken by Lisa Christenson