

# PARKS AND RECREATION BOARD

## Special Meeting

8:00 A.M.

Wednesday, March 16, 2022

Present: Steve VanHouse  
Jenny Bjerken  
Tracy Tiboni  
Nathan Stadler  
Shane Hoff

Excused: Gene LaFond  
Vacancy

Bryan Carpenter, Parks and Recreation Department

VanHouse called the meeting to order at 8:00 A.M.

**Agenda** – Motion by Tiboni, second Stadler to approve the Agenda as presented. MOTION CARRIED.

**Minutes** – Motion by Bjerken, second Stadler to approve the minutes of the February 9, 2022 regular meeting. MOTION CARRIED.

**COMMUNICATIONS** – The Board reviewed an Arena Lease Agreement payment reminder letter sent to Lake Superior School District #381. This reminder letter is mailed annually as a courtesy.

### OLD BUSINESS

**Arena Update** – The ice is still on so the Girls 12UB team can practice before going to state this weekend. Larry Carter has transferred from the Water Department filling the vacant position. Now that we are full staffed, we will be busy working on projects at the arena that we have not been able to complete while short staffed.

**Marina Update** – Fuel prices seem to have leveled out, so we plan to purchase fuel soon. Eli Yachts has been looking after the marina this winter. They will be training with the staff this spring. All the seasonal slips will be full this summer.

**Black Beach Campground Update** – Almost all of the full hookup sites are full in the main summer months. Reservations are showing high occupancy for the season. The Board reviewed a proposed application seeking Volunteer Campground Hosts to work during hours city staff are unavailable, primarily evenings and holidays. The Host is asked to reside on-site for a minimum length of stay of 4 consecutive weeks, free of charge, which will include a full hookup site. There will be at least one supervisor on duty 7 days a week. Things are moving along with the road construction.

### NEW BUSINESS

**Eli Yachts Proposal & Contract** – The Board reviewed a proposal for Independent Contractor Agreement for the marina. This was originally an EDA project as ELI Yachts was looking to establish a business at the marina. Once they created a business proposal, the City felt it made sense for them to manage the marina. Motion by Bjerken, second Tiboni to recommend Council

approve signing into agreement with Eli Yachts as Independent Contractor for the marina as presented. MOTION CARRIED.

**Summer Programs** – The Board reviewed T-ball, baseball, softball, dryland hockey, pickle ball, tennis and open gym rates. The summer and fall rec schedule will be posted on city website and the Silver Bay Hockey website once it's finalized. There was discussion about legion teams for baseball and softball and participation numbers. Registration will open as soon as SportsEngine sends the link, which should be this week. We are in search of a tennis coach to promote youth tennis. If we have enough staff, we will open the weight room at the school for the public to use.

**Summer Staffing** – The Parks and Recreation Department will be accepting applications for the following positions: Campground Aide II - Office at \$15/hr., Campground Aide II - Grounds at \$15/hr., Park and Rec Assistant at \$15.00, Park and Rec Aide – Rec Program at \$13.00/hr., Parks and Rec Aides – Grounds keeping at \$13.00/hr., Swim Instructor Supervisor at \$15.00/hr., and Swim Instructors at \$13.00.

Motion by Tiboni, second Bjerken to adjourn at 8:32 A.M. MOTION CARRIED.

Minutes taken by Lindsey Klemmer