

CITY COUNCIL

7:00 P.M.

Monday, March 21, 2022

Present: Mayor Wade LeBlanc
Richard DeRosier
Ben Bautch
Shane Hoff

Excused: Dustin Goutermont

Lana Fralich, City Administrator
Tim Costley, City Attorney
Joe Rhein, City Engineer, Bolton & Menk, LLC via ZOOM
Andrew Grice, Bergman KDV via ZOOM
Eric Wedge, DSGW via ZOOM
Kitty Mayo, Lake County Press via ZOOM
Katee Ristuccia, Northshore Journal – via ZOOM
Mike Ettel, ELI Yachts
Kathleen Koch, ELI Yachts
Dick Stern

Mayor LeBlanc called the meeting to order at 7:00 p.m.

Agenda – Motion by DeRosier, second Bautch to approve the Agenda with additions of Water/Wastewater Operator position and 12U Girls Hockey Team. **MOTION CARRIED.**

Consent Agenda – Motion by DeRosier, second Hoff to approve the meeting minutes from the March 7, 2022 Regular Meeting. **MOTION CARRIED.**

Petitions, Requests, and Communications

Day at the Capitol Review- Mayor LeBlanc and Councilor DeRosier provided a brief summary from Capitol Days attended by Councilor DeRosier, Mayor LeBlanc, and City Administrator Fralich.

12U Girls Hockey- Council would like to congratulate the 12U Girls Hockey team on their trip to State, placing 2nd in the region and thank the community for supporting the team.

2021 Audit Presentation- Grice presented the 2021 year-end audit of financial statement and communications letter prepared by Bergan-KDV. The City received a clear and unqualified opinion from an independent auditor, which is the highest rating it can achieve. There was discussion on Net Income, Expenses, and Cash Investment. The Council reviewed the audit and thanked the administrative staff and department heads for their work on the audit and budget.

City Administrator

Resolution 2022-#30 Multi-Modal Trailhead Professional Services Proposal - Joe Rhein of Bolton & Menk presented the engineering proposal for the Multi-modal Trailhead Center and the recommendation of architect Eric Wedge with DSGW for this project as a sub-contract to Bolton & Menk. Proposal costs are as follows: Engineering fees \$396,160 (Bolton & Menk); Architect fees \$138,590 (DSGW); and Geotechnical fees \$25,000, total cost \$559,700, which would be funded from the bonding dollars secured for the project. There was discussion on accepting TAP funding for the project of \$550,000, which if accepted, will have federal requirements that will add costs to the engineering proposal of \$107,000 as part of the TAP grant, leaving the difference toward construction costs. Eric Wedge provided council information on what his firm can provide to the project and examples of other projects they have completed. Further discussion on demolition of current buildings on site, remodel of the senior workshop building, and the proposed fees for assistance in those areas. Motion by Hoff, second Bautch to approve Resolution 2022-#30 Multi-Modal Trailhead Professional Services Proposal for Engineering fees of \$396,160, Architect fees of \$138,590, Geotechnical fees of \$25,000, additional professional services for the federal funding requirements in the amount of \$107,500, and \$20,750 for assistance with the demolition of the Rec Building for a total cost of professional services in the amount of \$688,000, and that the services for the Senior Workshop would be considered by change order as a future date when more information is available. MOTION CARRIED.

Mayor LeBlanc – Aye
 Member Bautch – Aye
 Member Hoff – Aye

Member Goutermont – Absent
 Member DeRosier – Aye

RESOLUTION 2022 – 30 WAS ADOPTED: 4 aye, 0 nay, 1 excused

Resolution 2022-#31 Grant Submission to US Department of Transportation- Motion by DeRosier, second Bautch to approve Resolution 2022-#31 to submit a letter of intent and application for federal funding to the US Department of Transportation Federal Highway Administration for the National Scenic Byways program for the development of a Multi-modal Trailhead Center. MOTION CARRIED.

Mayor LeBlanc – Aye
 Member Bautch – Aye
 Member Hoff – Aye

Member Goutermont – Absent
 Member DeRosier – Aye

RESOLUTION 2022 – 30 WAS ADOPTED: 4 aye, 0 nay, 1 excused

Resolution 2022-#32 Golf Course Management Contract- Council reviewed the renewal of the Golf Course Management Contract and discussed changes made by City Attorney, primarily relating to contract terms. Motion by Hoff, second DeRosier to approve Resolution 2022-#32 Golf Course Management Contract. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Absent
Member DeRosier – Aye

RESOLUTION 2022 – 32 WAS ADOPTED: 4 aye, 0 nay, 1 excused

Resolution 2022-#33 Independent Contract with ELI Yachts for Marina- Council reviewed the proposed independent contract with ELI Yachts to aid the City in operating the Silver Bay Marina. The Parks & Rec Board recommends approving ELI Yachts to help operate the facility. The DNR does allow the City to hire an independent contractor without changing the responsibility of the City or the City's contract with DNR or Northshore Mining. The proposed contract is incentive-based, \$48,000 base fee plus 40% of the slip and fuel sales, extends the hours of operation and services, and City would not need to hire seasonal marina staff. Motion by Bautch, second DeRosier to approve Resolution 2022-#33 Independent Contract with ELI Yachts for Marina at \$48,000 base fee plus 40% of slip and fuel sales. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Absent
Member DeRosier – Aye

RESOLUTION 2022 – 33 WAS ADOPTED: 4 aye, 0 nay, 1 excused

Police Chief Training and Scholarship- Police Chief Kochendorfer received an \$850 scholarship from MN Chiefs of Police Association to attend the 2022 Executive Training Institute in Duluth, April 4th-7th. The scholarship will be used to offset the training and a portion of the hotel expenses, plus normal meals and mileage. Motion by Hoff, second DeRosier to accept the \$850 scholarship and approve Chief Kochendorfer attending training in Duluth, April 4th-7th with normal hotel, meals, and mileage expense included in approval. MOTION CARRIED.

Resignation of Lindsey Klemmer, Administrative Assistant- Motion by Hoff, second Bautch to accept, with regrets, the resignation request of Administrative Assistant, Lindsey Klemmer with last working day of April 1st. Council thanks Lindsey for everything during her years of employment with the City. MOTION CARRIED.

Administrative Assistant Hiring- Motion by DeRosier, second Hoff to move forward with advertising for the open Administrative Assistant position. MOTION CARRIED.

Water/Wastewater Operator Hiring- Council reviewed a letter from Larry Carter stating he will be staying in the Parks and Recreation M&O Position, waiving the two-pay period

waiting timeline. Motion by DeRosier, second Hoff to move forward with advertising for the open Water/Wastewater Operator position. MOTION CARRIED.

City Attorney – None at this time.

OLD BUSINESS

NEW BUSINESS

MN DNR-EAW for Northshore Mining's Big 39 and Little 39 Creek Mitigation Project- Council reviewed information relating to public review and comment for an EAW Northshore Mining Mitigation project on Big 39 and Little 39 Creek. Consensus of Council to table until next meeting.

Senator Bakk Retirement- Council would like a letter of appreciation for his support sent to Senator Bakk since he has announced his retirement.

Claims – Motion by DeRosier, second Bautch to approve payment of \$115,580.44 in unpaid claims and \$107,567.97 in paid claims. MOTION CARRIED.

Motion by Bautch, second DeRosier to adjourn at 8:30 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson

Attest:



Wade LeBlanc, Mayor



Lana Fralich, City Administrator