

CITY COUNCIL

7:00 P.M.

Monday, May 2, 2022

Present: Mayor Wade LeBlanc
Richard DeRosier
Shane Hoff
Ben Bautch
Dustin Goutermont

Lana Fralich, City Administrator
Tim Costley, City Attorney
Kitty Mayo, Lake County Press - via phone
Cole Ernest, Sergeant Silver Bay Police

Mayor LeBlanc called the meeting to order at 7:00 p.m.

Agenda – Motion by Hoff, second DeRosier to approve the Agenda as presented.
MOTION CARRIED.

Consent Agenda – Motion by Bautch, second Goutermont to approve the meeting minutes from the April 18, 2022 Regular Meeting and January 2022 Treasurer Report.
MOTION CARRIED.

Petitions, Requests, and Communications

STAR Grant Award- The City has been awarded a \$10,000 STAR grant to be used as the City's matching funds requirement for the development of the City's Stormwater Management, Assessment, and Planning Project. This is in addition to funds already secured from Lake Superior North One Watershed One Plan of \$42,700. Total cost covered of the proposed engineering by Bolton & Menk is \$52,700.

MNDOT TAP Funding- The City has received notice of funding grant of \$515,909 through the MN Dept. of Transportation for the Multi-Modal Trailhead Center. Additional funding is being applied for from the Federal Scenic Biway Program.

City Administrator

Resolution 2022-#43A Calling a Public Hearing on the Proposed Vacation of Midbrod Circle and a Portion of East Lakeview Drive. Due to a required 60-day notice to the MN DNR Commissioner, the City Attorney is advising to reschedule the previously approved May 16th Public Hearing to Tuesday, July 5th. Motion by Goutermont, second Hoff to approve Resolution 2022-#43A Calling a Public Hearing on July 5, 2022 at 7:00 p.m. on the Proposed Vacation of Midbrod Circle and a Portion of East Lakeview Drive.
MOTION CARRIED.

Mayor LeBlanc – Aye
 Member Bautch – Aye
 Member Hoff – Aye

Member Goutermont – Aye
 Member DeRosier – Aye

RESOLUTION 2022 – 43A WAS ADOPTED: 5 aye, 0 nay, 0 excused

Chief of Police Resignation- Scott Kochendorfer has submitted his resignation as Chief of Police but he is willing to move to PT Officer role to help during the transition of hiring a new Chief and assist the Interim Chief until a new one is hired. Motion by DeRosier, second Goutermont to accept Chief of Police Scott Kochendorfer resignation effective May 6, 2022 with regrets and to appoint him as a PT Officer effective May 7th, 2022, and adjust pay to the PT Officer wage. MOTION CARRIED.

Chief of Police Hiring- Motion by Goutermont, second Bautch to advertise for the Chief of Police opening. MOTION CARRIED.

Interim Chief of Police- The Chief of Police and Personnel Committee are recommending the appointment of Cole Ernest as Interim Police Chief until a Chief of Police is hired. Council reviewed a Teamsters Memorandum of Understanding for this interim appointment. Motion by Hoff, second DeRosier to appoint Cole Ernest to Interim Police Chief at a wage of 90% of the 2022 Police Chief wage, and to allow him to revert back to his Sergeant position once a new Chief is appointed as outlined in the Memorandum of Understanding with the Teamsters. MOTION CARRIED.

Part-time Police Officer Hiring and Advertising- Motion by DeRosier, second Hoff to advertise for the hiring of Part-Time Police Officer(s). MOTION CARRIED.

Administrative Assistant Hiring- The Personnel Committee is recommending the hiring of Pamela Puskala for the Administrative Assistant position. Motion by Bautch, second Goutermont to hire Pamela Puskala as Administrative Assistant, pending successful completion of a background check and pre-employment physical, starting at 90% of the 2022 full wage rate (\$22.95) for the six months, then full wage rate after 6-month probation period, and allow time off without pay, if needed, to accommodate for prior planned time off and is prior to her obtaining accrued vacation time. MOTION CARRIED.

Exchange Day- Motion by Hoff, second DeRosier to set Exchange Days of May 21st, June 11th, August 2nd, and September 17th 2022 and place advertisement. MOTION CARRIED.

Training for Corey Cook- Motion by Goutermont, second Bautch to approve Corey Cook attending the online ADA Construction Certification Training at a cost of \$75, with no additional costs for hotel, meals, or mileage. MOTION CARRIED.

Summer Employment- Motion by Goutermont, second Bautch to approve all Summer Hires at jobs and wages as outlined on the Summer Employment Schedule. MOTION CARRIED.

PT Special Event Bartender- The Liquor Store manager recommends hiring Jennifer Johnson as a Special Events Bartender. Motion by DeRosier, second Goutermont to hire Jennifer Johnson as Special Events bartender at 80% of PT Bartender wage with training to begin prior to Bay Days. MOTION CARRIED.

Airport Hangar Storage- Discussion on airport storage lease review, and maximizing storage use for RV storage and charges. Consensus of Council to table until next meeting when more information is available.

Surplus Items- Additional surplus items, including glass display case, printer, and 3-drawer file cabinet to be added to surplus sale were reviewed. Printer will be offered to Street Dept. Motion by Goutermont, second Bautch to declare sale items surplus obsolete and place on surplus sale, to be disposed of if no interested bids are received. MOTION CARRIED.

City Attorney – Nothing at this time.

OLD BUSINESS

MN Design Team- MN Design Team will be in Silver Bay May 19th-22nd and there will be expenditures requiring Council approval which include temporary WiFi at Reunion Hall, lunches for working sessions, public dinner for evening work session, and mailings and publications. Motion by Goutermont, second DeRosier to approve MN Design Team visit expenditures. MOTION CARRIED.

NEW BUSINESS

Arena Lease for Summer Hockey Camp- Motion by Goutermont, second Bautch approving Blue Line Club to lease the arena for Summer Hockey Camp scheduled for July 23rd -July 29th. MOTION CARRIED.

City Hall Closing- Motion by Goutermont, second Bautch allowing closure of City Hall June 23rd, June 24th, June 27th, and June 28th while new software system is transferred over. City staff will be working and training during transition, citizens will be asked to leave messages and use drop box if needed. MOTION CARRIED.

PUC Board Appointment- Public Utilities Commission is recommending Rob Clement for PUC board. Recommendation not passed due to no motion.

Claims – Motion by DeRosier, second Bautch to approve payment of \$96,313.52 in unpaid claims and \$135,499.01 in paid claims. MOTION CARRIED.

Motion by DeRosier, second Bautch to adjourn at 7:30 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson

Attest:

Wade LeBlanc, Mayor

Lana Fralich, City Administrator