

## LIQUOR CONTROL COMMISSION

4:30 P.M.

Wednesday, August 10, 2022

Present: Dustin Goutermont  
Jim FitzGerald  
Sylvia Davey

Excused: Ben Bautch  
Lisa DeRosier

Lana Fralich, City Administrator  
Carrie Jo Ernest- Liquor Manager

Goutermont called the meeting to order at 4:34 p.m.

Goutermont welcomed Sylvia Davey as a new member of the Commission. Fralich reviewed the Liquor Control Commission meetings and responsibilities of the board.

**Approval of Agenda** – Motion by FitzGerald, second Davey to approve Agenda as presented. MOTION CARRIED.

**Approval of the minutes** – Motion by FitzGerald, second Davey to approve the minutes of the February 16, 2022 regular meeting. MOTION CARRIED.

**Communications** – None at this time.

**Treasurer's Reports** – Motion by FitzGerald, second Davey to accept the December 2021, January 2022, February 2022, March 2022, April 2022, and May 2022 Treasurer's Reports. MOTION CARRIED.

**Manager's Report** – Lounge continues have music once a month, new staff training, still waiting on controls to fix the heating/cooling system, gambling profits are up, men's golf tournament impact, and the annual Firefighter fund raiser. Discussion on leak in cooler, damage to packaging but no loss of product, need for coolers to be serviced, and options for lifting product off of the floor.

**Re-Union Hall** – Discussion on budgeting for new HVAC and upgrading kitchen to commercial status and using the ARPA funding for eligible expenses.

OLD BUSINESS

**Tables & Chairs-** Discussion on a social media post for used tables and chairs for sale, possible use for Reunion Hall, with consensus to not purchase.

NEW BUSINESS

**Chapter 4 Code Review-** Commission reviewed Attorney Costley's memorandum relating to the current and proposed code changes to Chapter 4. Discussion followed regarding state statutes for municipal liquor and how they impact Economic Development and

Planning and Zoning plans. There was a consensus that the Liquor Commission would review the City Code and bring feedback to the next meeting and continue discussion.

**Check Payments-** During implementation of the new city's new financial software, BS&A, there was discussion for risk of accepting checks and eliminating NSF potential by no longer accepting checks. There was discussion on the impact to customers, the decrease in use of checks, the amount of NSF checks received, and providing notice so customers have time to be aware. Motion by FitzGerald, second Davey to recommend to Council to no longer accept checks as payment beginning October 1, 2022 at the Municipal Liquor Store. MOTION CARRIED.

Motion by FitzGerald, second Davey to adjourn at 5:46 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson