

## CITY COUNCIL

7:00 P.M.

Monday, April 3, 2023

Present: Mayor Wade LeBlanc  
Richard DeRosier  
Dustin Goutermont

Excused: Ben Bautch  
Shane Hoff

Lana Fralich, City Administrator  
Tim Costley, City Attorney  
Joe Rhein, City Engineer, Bolton & Menk  
Joel Odens, Bolton & Menk  
Andrew Grice, Bergan-KDV Audit Firm via ZOOM, left at 7:17 p.m.  
Alex Truax, Full Sun Services, left at 7:20 p.m.  
Rick Evans, Northshore Journal via ZOOM  
Katya Gordon, Lake County Press via ZOOM

Mayor LeBlanc called the meeting to order at 7:00 p.m.

**Agenda** – Motion by Goutermont, second DeRosier to approve the Agenda as presented. **MOTION CARRIED.**

**Consent Agenda** – Motion by DeRosier, second Goutermont to approve the meeting minutes from the March 20th, 2023 Regular Meeting and December 2022 Treasurer's Report. **MOTION CARRIED.**

**2022 City Audit Presentation-** Andrew Grice presented the 2022 year-end audit of financial statement and communications letter prepared by Bergan-KDV. The City received a clear and unqualified opinion from an independent auditor, which is the highest rating it can achieve. There was discussion on the Financial Health of the City, Net Income, Expenses, and Cash Investment. There was further discussion regarding the new financial system which has improved the accounting process resulting in better internal control. The Council reviewed the audit and thanked the administrative staff and department heads for their work on the audit and budget.

**Petitions, Requests, and Communications** –

**Full Sun Services-** Alex Truax, owner of Full Sun Services presented a proposal to help with city residential cleanup of branches, logs, and shrubs. He would like to provide this service free of charge and will provide free estimates to residents for bigger removal projects. Residents will have to place eligible items; brush, limbs smaller than 12", no dirt or stumps on the boulevard the day before pickup. Scheduled pickup days are May 30<sup>th</sup> for Adams, Aiken, Arthur, Bell, Burk, Charles, Chase, Carter, Banks to Davis. May 31<sup>st</sup>-Davis, Drake, Dodge, Edison to Horn, Banks to Horn, Evans, Horn to Hays, Gibson, Garden, Field, Green, Floyd, Edwards. June 1<sup>st</sup>- Outer, Kent, Law, Lee, Nelson, Marks, Shaw, Reed, Quincy. Motion by Goutermont, second DeRosier to approve pending receipt of Certificate of Insurance. **MOTION CARRIED.**

**Lake County Chamber Breakfast with Hero's-** The Lake County Chamber will be hosting their annual Breakfast with Hero's event on May 2<sup>nd</sup>, 8:00 a.m. at the American Legion in Two Harbors. This event is free for our police and fire attendees and \$15/person if any Council members would like to attend.

**City Administrator –**

**Resolution 2023-#18- MN DNR Outdoor Rec Grant Application Submission-** Council reviewed the Resolution authorizing submission and accepting grant funds from the MN DNR for the outdoor rink and pickleball court improvements located by the Rukavina Arena. The funds are considered federal and will require the property to remain recreational in perpetuity. The total cost of project is \$410,000 with a 50% match requirement but there are other grants pending leaving \$45,000 remaining. Due to deadline submission of March 31<sup>st</sup>, the grant application has been submitted but requires a signed Resolution. Motion by Goutermont, second DeRosier to adopt Resolution 2023-#18- MN DNR Outdoor Rec Grant Application Submission, retroactive to March 31<sup>st</sup>, 2023. MOTION CARRIED.

Mayor LeBlanc – Aye

Member Goutermont – Aye

Member Bautch – Excused

Member DeRosier – Aye

Member Hoff – Excused

RESOLUTION 2023 - 18 WAS ADOPTED: 3 aye, 0 nay, 2 excused

**Master Sign Plan-** Council reviewed the updated Master Sign Plan received from Bolton & Menk based upon the feedback received at a previous Council meeting. Discussion followed regarding materials used in Gateway signs, decorative light poles with hanging plants/banners along sidewalks, and maintenance. Motion by Goutermont, second DeRosier to move forward with preferred concept. MOTION CARRIED.

**Arena Lease-Blue Line Club-** Council reviewed lease from the Blue Line Club for use of the Arena July 22<sup>nd</sup>-30<sup>th</sup> for the Silver Bay Hockey Camp. Motion by DeRosier, second Goutermont to approve lease agreement. MOTION CARRIED.

**LMC Conference-** City Administrator Fralich is requesting to attend the League of MN Cities Conference, June 21<sup>st</sup>-23<sup>rd</sup> in Duluth. The cost of the conference is \$425. There would not be any hotel costs, but meals and mileage reimbursement would be in accordance with policy. Motion by Goutermont, second DeRosier to approve City Administrator Fralich attend conference. MOTION CARRIED.

**Police Training-** Chief Ernest is recommending both himself and Officer Schubert attend a virtual zoom training for specific tools to fix specific problems thru the Legal & Liability Risk Management Institute on April 24, 2023 at a cost of \$125. Motion by DeRosier, second Goutermont to approve training for Chief Ernest and Officer Schubert. MOTION CARRIED.

**Parks & Recreation/Arena Training-** The Parks & Recreation Director is requesting for Larry Carter and Steve Graden to attend a Maintenance Seminar being held by R&R Specialties on April 26<sup>th</sup> & 27<sup>th</sup> in Somerset, WI. Parks and Recreation Director Bryan Carpenter plans to attend if schedule allows. The cost of training is \$200/person with hotel ranging from \$95/+ tax - \$130/+ tax pending on availability, plus meals and mileage in accordance with city policy. Motion by Goutermont, second DeRosier to approve training in Somerset, WI for Larry Carter, Steve Graden, and Bryan Carpenter. MOTION CARRIED.

**City Attorney** – Nothing at this time.

**OLD BUSINESS** – None at this time.

**NEW BUSINESS** – None at this time.

**Claims** – Motion by Goutermont, second DeRosier to approve payment of \$63,022.76 in unpaid claims and \$328,507.61 in paid claims. MOTION CARRIED.

Mayor LeBlanc – Aye  
Member Bautch – Excused  
Member Hoff – Excused

Member Goutermont – Aye  
Member DeRosier – Aye

Motion by DeRosier, second Goutermont to adjourn at 7:48 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson



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Wade LeBlanc, Mayor

Attest:



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Lana Fralich, City Administrator

