

CITY COUNCIL

7:00 P.M.

Tuesday, June 20, 2023

Present: Mayor Wade LeBlanc
Ben Bautch
Dustin Goutermont

Absent: Richard DeRosier
Shane Hoff

Lana Fralich, City Administrator
Tim Costley, City Attorney
David Drown, City Planner
Joe Rhein, City Engineer, Bolton & Menk
Shannon Walz, Library Director
Rick Evans, Northshore Journal
Nelson French, EDA and Planning & Zoning-left at 8:08 p.m.
Carolyn Hudyma
Jeff Anderson, Lobbyist, Costin Group via ZOOM- left at 7:17 p.m.
Erik Wedge, DSGW via ZOOM
Stacey Herter, DSGW via ZOOM

Mayor LeBlanc called the meeting to order at 7:03 p.m.

Agenda – Motion by Goutermont, second Bautch to approve the Agenda as presented. **MOTION CARRIED.**

Consent Agenda – Motion by Bautch, second Goutermont to approve the meeting minutes from the June 5th, 2023 Regular Meeting. **MOTION CARRIED.**

Petitions, Requests, and Communications –

Jeff Anderson-Costin Group- Jeff Anderson, Costin Group, who is the City Lobbyist, updated the Council regarding funding secured during 2023 Legislative session. Local Government Aid-Silver Bay \$633,385 (\$58,960 increase) and Silver Bay Public Safety Aid of \$81,482. Also secured was \$1.97 million from LCCMR for construction of the Silver Bay Trailhead along with a special appropriation for \$400,000 for the Silver Bay Trailhead construction. He also provided information on other bills that were passed for the region and the success of this legislative session. City has submitted a bonding request for the 2024 Legislative session and he will work on drafting a bill in hopes to get the city on the bonding tour.

Lake County Hazard Mitigation Plan Update- Council reviewed the updates from Lake County's Hazard Mitigation Plan. Lake county is requesting public feedback. It will be put on the City's website for anyone interested to help Lake County comply with FEMA.

Arrowhead Transit- Arrowhead Transit will be offering transportation to Duluth on Tuesdays beginning July 11th. The bus will leave Grand Marais and make stops in Silver Bay, Two Harbors, and Duluth. It is requested those who need a ride contact Arrowhead Transit and make arrangements. Information will be provided to North Shore Area Health Partners and on the city website.

Bay Days Parade- The Bay Days Committee has invited the city to participate in the parade this year, which will be at 6:00 p.m. on July 7th. Member Bautch will be responsible for the float.

City Administrator –

Resolution 2023-#32 Summary for Publication of Adoption 1239 Short-Term Rental and Amendment to 1210.10 (FR) Forest Reserve and Amendment to 1210-13 (BP) Bayview Park- Council previously approved the Resolution passing the adoption of Chapter 1239 Short-term Rentals and amendment to 1210.10 (FR) and Amendment to 1210.13 (BP), however the approved Resolution is multiple pages long and a publication summary should be approved via a Resolution. Motion by Goutermont, second Bautch to adopt Resolution 2023-#32 Summary for Publication of Adoption 1239 Short-Term Rental and Amendment to 1210.10 (FR) Forest Reserve and Amendment to 1210.13 (BP) Bayview Park. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Absent

Member Goutermont – Aye
Member DeRosier – Absent

RESOLUTION 2023 - 32 WAS ADOPTED: 3 aye, 0 nay, 2 excused

DSGW Library Construction Plans and Advertisement for Bid- Stacey Herter and Erik Wedge from DSGW, along with Joe Rhein and Shannon Walz, presented the design plans for the library expansion. The expansion would include 750 square foot addition, concrete patio, roof replacement, interior remodeling, and moving entrance doors closer to parking lot improving accessibility. Discussion regarding the cost estimates and alternatives to lower costs, if needed. The Library Board is recommending accepting the plans and move forward with advertisement bid, with a tentative bid opening date of July 20th, 2023 at 2:00 p.m. Further discussion regarding timeline of bids and construction, and that DSGW will work with the City to review dates and adjust the bid opening date to comply with public bidding. Motion by Goutermont, second Bautch to accept Library Expansion Plans and move forward with advertising for bids. MOTION CARRIED.

Resolution 2023-#33 MN Dept of Education Grant Acceptance for Library Construction- Council reviewed the MN Dept. of Education Grant Agreement. Currently the City has secured \$497,541.50 from MN Dept. of Education, \$100,000 from Blandin Corporation, \$250,000 from IRRRB, \$10,000 from American Library Association, \$25,000 from the Cliffs Foundation, \$25,000 from Lloyd K. Foundation, \$80,000 from Friends of the Library, and \$35,000 in individual donations. There is pending funding grant from MN Power of \$25,000. Discussion regarding possibility of IRRRB funds unable to be used as local funds, updated construction estimates exceeding the original estimates of \$995,083, the City's original investment plan to be around \$250,000, and the potential for survey required to separate Library from current parcel that includes City Hall and Fire Hall before declaration can be recorded. Motion by Goutermont, second Bautch to adopt Resolution 2023-#33 MN Dept of Education Grant Acceptance for Library Construction. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Absent

Member Goutermont – Aye
Member DeRosier – Absent

RESOLUTION 2023 - 33 WAS ADOPTED: 3 aye, 0 nay, 2 excused

Resolution 2023-#34 American Library Association Grant Acceptance for Library Construction- Motion by Goutermont, second Bautch to adopt Resolution 2023-#34 American Library Association Grant Acceptance of \$10,000 for Library Construction project retroactive to April 19, 2023, the date of signature. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Absent

Member Goutermont – Aye
Member DeRosier – Absent

RESOLUTION 2023 – 34 WAS ADOPTED: 3 aye, 0 nay, 2 excused

Vacation of Easement for Library Expansion- The Library board is requesting the City Council vacate a utility easement in order to complete the Library Expansion. The City Engineer has done a review of the services located within the easement and it was noted that Lumen has a communication line that would need to be relocated. Bolton and Menk have been working with Lumen to plan for relocation of the line. City Attorney will draft the documents to vacate the easement and begin the process for vacation which will require a public hearing. Motion by Bautch, second Goutermont to start process to vacate the easement that has been reviewed for the library expansion project. MOTION CARRIED.

Bolton & Menk-Relocation of Communication Cable for Library Addition- The Library Board is recommending that Council draft an agreement with Lumen to grant access to City property to move the communication line from the proposed easement to be vacated. The budget cost included in the construction estimates is less than \$5,000. Motion by Goutermont, second Bautch to have the City Attorney draft a License Agreement with Lumen. MOTION CARRIED.

Bolton & Menk-Amendment of Stormwater Management Plan- Council reviewed amendments that were made to the previously approved Stormwater Management Plan including language requested by the funding source and additional information relating to green streets. There was discussion on green streets and that it not be a requirement but an option for future funding. Motion by Goutermont, second Bautch to approve the amended Stormwater Management Plan and post the amended plan on the city website. MOTION CARRIED.

Downtown Design Update- Drown provided an update on the Downtown Design plans that were reviewed during a previous joint meeting of City Council and Planning & Zoning. He is recommending the EDA take the lead with public presentations of plans. Motion by Goutermont, second Bautch to direct the EDA to schedule a public meeting to present the Downtown Design Plans to obtain input on the proposed designs. MOTION CARRIED.

Full-time Police Officer Hiring- The Police Chief and the Personnel Committee are recommending to move forward with a conditional offer to Marcus Small for the open full-time police officer position, pending he passes his P.O.S.T. exam and successfully passes a background check, psychological exam, and physical. Motion by Bautch, second Goutermont approve the conditional offer of employment, pending completion of requirements, at 90% of regular full-time wage rate, move to 95% after 6 months, and full wage rate upon successful completion of one year probation period. MOTION CARRIED.

Summer Hire- Motion by Goutermont, second Bautch to hire Andrew Wehrman as Park and Recreation Aid for \$13.00/hour pending successful completion of background check. MOTION CARRIED.

City Attorney – Nothing at this time.

OLD BUSINESS –

Boathouse Bay Bid Opening- Bids for Boathouse Bay development were opened on June 20th and developer will be reviewing bids and bring back to Council at a future date with recommendation of award, if acceptable.

NEW BUSINESS –

Lake County Rec Board Letter for Outdoor Rink Project- Motion by Goutermont, second Bautch to support Member Hoff submitting letter on behalf of the City to the Lake County Rec Board for the Outdoor Rink Project seeking \$50,000. MOTION CARRIED.

Joe Foster Resignation from Library Board- Motion by Bautch, second Goutermont to accept Joe Foster’s resignation from the Library Board with regrets. Council thanked Joe for his service. MOTION CARRIED.

Claims – Motion by Bautch, second Goutermont to approve payment of \$64,242.19 in unpaid claims and \$247,299.08 in paid claims. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Absent

Member Goutermont – Aye
Member DeRosier – Absent

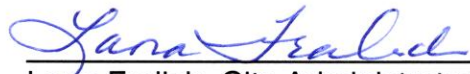
Motion by Goutermont, second Bautch to adjourn at 8:30 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson



Wade LeBlanc, Mayor

Attest:



Lana Fralich, City Administrator