

CITY COUNCIL

7:00 P.M.

April 17, 2017

Present: Scott M. Johnson
Dustin Goutermont
Shane Hoff
Carlene Perfetto
Richard DeRosier

Lana Fralich, City Administrator
Tim Costley, City Attorney
Doug Frericks, Police Chief
Dan Schutte, Lake County Soil and Water Conservation District
Shawn Collins, Stantec Engineering
Ken Vogel, Lake County News Chronicle

Johnson called the meeting to order at 7:00 p.m.

Agenda – Airport Entitlement Transfer and Street Mapping were added to old business, and Mary MacDonald Room Renovation was added to Administrator. Motion by Goutermont, second Perfetto to approve the agenda as amended. MOTION CARRIED.

Consent Agenda – Motion by Hoff, second DeRosier to approve the minutes of the April 3, 2017 regular Council meeting and the January 2017 treasurer's report. MOTION CARRIED.

Petitions, Requests and Communications

Horn Boulevard Public Meeting – It was noted that Lake County is having a public meeting at the ReUnion Hall on May 10th, regarding the Horn Boulevard reconstruction project.

Bay Days Parade – The Council reviewed a registration form for this July 7 parade, and there was a consensus to use the City float for the parade.

EDA Board Position – It was noted that Phil Popehn, who served on the EDA, has passed away. The Council expressed their condolences to the Popehn family. There was discussion about filling this open position.

City Administrator

Beaver River Restoration Project – Schutte and Collins gave a presentation on the river restoration project, and it was noted that the river north of the golf course will be rerouted. There was discussion about the affects of the 2012 flood, erosion in the golf course, easements for future river crossings, and options for river rerouting. The Public Works Commission recommends approval of this new plan, and it was noted that the golf course manager has reviewed this plan. Motion by Goutermont, second DeRosier to move forward with the new East Beaver Bay River restoration plan. Hoff, DeRosier, Goutermont and Johnson voted aye, and Perfetto voted nay. MOTION CARRIED.

Resolution 2017-5a – The Council reviewed a revised City Fee Schedule, and noted the fees that have been changed or added to comply with the revised City Code. There was discussion about the Adult Use Business fee. Motion by Perfetto, second Hoff to approve Resolution 2017-5a, City Fees.

Member Perfetto – aye

Member Goutermont – aye

Member DeRosier – aye

Member Hoff – aye

Mayor Johnson – aye

RESOLUTION 2017-5a WAS ADOPTED 5 aye, 0 nay

Resolution 2017-18 – The Parks and Recreation Board recommends approval of this grant agreement. Motion by Perfetto, second DeRosier to approve Resolution 2017-18, authorizing to enter into a grant agreement for \$2,450 with the Duluth Superior Area Community Foundation, through the Silver Bay Charitable Fund, for the Prairie Fire Theatre production of Aladdin and His Magic Lamp.

Member Perfetto – aye

Member Goutermont – aye

Member DeRosier – aye

Member Hoff – aye

Mayor Johnson – aye

RESOLUTION 2017-18 WAS ADOPTED 5 aye, 0 nay

Resolution 2017-19 – Frericks reviewed this software system, and it was noted that it is also the main operating system for Lake County and 13 other local agencies, and noted that Lake County will make the first \$4,424 payment. DeRosier also reviewed this issue. Motion by DeRosier, second Goutermont to approve Resolution 2017-19, authorizing to execute a software license and service agreement with Zuercher Technologies LLC, for a regional records management system at a cost of \$16,356.

Member Perfetto – aye

Member Goutermont – aye

Member DeRosier – aye

Member Hoff – aye

Mayor Johnson – aye

RESOLUTION 2017-19 WAS ADOPTED 5 aye, 0 nay

Resolution 2017-20 – Frericks reviewed this automated property system with City of Minneapolis, to access pawn shop records, and noted that there is a \$204 annual fee, to be prorated for 2017. Motion by Goutermont, second Perfetto to approve Resolution 2017-20, authorizing to execute a software license agreement with the City of Minneapolis for an automated property system at an annual cost of \$204, to be prorated for 2017.

Member Perfetto – aye

Member Goutermont – aye

Member DeRosier – aye

Member Hoff – aye

Mayor Johnson – aye

RESOLUTION 2017-20 WAS ADOPTED 5 aye, 0 nay

Advertisement, Part-time Police Officer – Frericks reviewed the staffing needs for the Police Department, and the limited availability of the current part time officers. There was discussion about any potential union issues. Motion by Perfetto, second Hoff to advertise for the position of a part time Police officer. MOTION CARRIED.

Mary MacDonald Lease Agreement – The Council reviewed a two year lease renewal, and it was noted that the lease rate is unchanged, that the attorney has reviewed this renewal, and that the Mary MacDonald Building Committee recommends its approval.

Motion by DeRosier, second Hoff to renew the lease with Duluth Clinic Ltd, for the Essentia Health Pharmacy, to lease space at the Mary MacDonald Business Center. MOTION CARRIED.

Surplus Property – The golf course manger recommends declaring an unusable mower as surplus obsolete property, so that it can be disposed. Motion by Perfetto, second Goutermont to declare a Ransom lawn mower as surplus obsolete property. MOTION CARRIED.

Mary MacDonald Room Renovation – The Council reviewed a request to make changes to one of the rooms that Wilderness Products leases, at their expense, for equipment that they need to install. It was noted that the building manager will inspect the work that will be done. The Mary MacDonald Building Committee recommends approval of this request. Motion by Goutermont, second DeRosier to approve for Wilderness Products to make changes to one room, at their expense, and that Wilderness Products will pay the cost to remove, store, and reinstall the univent heater before vacating the premise. MOTION CARRIED.

OLD BUSINESS

Airport Entitlement Transfer – The Council reviewed the discussion from March 6, and an e-mail from the FAA stating that the Cook County Airport is no longer in need of the entitlement transfer funds. Motion by Hoff, second Perfetto to authorize the transfer of \$150,000 of the 2014 Federal Airport Entitlement Funds to the Eveleth-Virginia Municipal Airport. MOTION CARRIED.

Street Mapping – The Council reviewed a letter from Miller Engineering regarding having Bolton and Mink Engineering finishing the street evaluation report and mapping project. The Council reviewed this project, and its timeline, and it was noted that no additional costs would be incurred. Motion by Goutermont, second Perfetto to assign the duties of street evaluation report and mapping project to Bolton and Mink Engineers. MOTION CARRIED.

NEW BUSINESS

City Engineer Request for Proposal – There was discussion about the need for City engineering services for the Public Utilities and Public Works departments, projects on City buildings, conceptual planning, and possibly economic development and grant writing. There was discussion about the 2017 projects that require engineering services. The Public Works and Public Utilities Commissions recommend approval of this RFP. Motion by Perfetto, second DeRosier to authorize to obtain requests for proposals for City engineering services. MOTION CARRIED.

Wastewater Facilities Plan Public Hearing – It was noted that the Plan has been completed. Motion by Hoff, second Perfetto to hold a public hearing for the wastewater facilities plan at City Hall on May 15 at 7:00 p.m., prior to the regular Council meeting. MOTION CARRIED.

Claims – Motion by Perfetto, second Hoff to approve payment of \$84,187.64 paid claims and \$24,499.49 in unpaid claims. MOTION CARRIED.

Motion by Hoff, second Goutermont to adjourn at 8:04 p.m. MOTION CARRIED.

Minutes taken by Lance K Beachem



Scott M Johnson, Mayor

Lana Fralich, City Administrator