

## CITY COUNCIL

7:00 P.M.

Monday, August 5, 2019

Present: Mayor Scott Johnson  
 Dustin Goutermont  
 Richard DeRosier  
 Shane Hoff  
 Carlene Perfetto

Lana Fralich – City Administrator via phone conference call  
 Tim Costley – City Attorney  
 Joe Rhein – City Engineer  
 Gary Thompson – Planning and Zoning Administrator  
 Teri Cadeau - Lake County News Chronicle  
 Doug Frericks – Retired Chief of Police  
 Scott Kochendorfer – Chief of Police  
 Deputy Police Officers – Sean Bergman, Nick O’Tool, Cole Ernest,  
 and Alex McGrath  
 Nate Stadler – Lake County Sheriff Sargent  
 Jack Dietz – Lake County Sheriff Deputy  
 Ruth Koepke, Mike Thompson, Lanay Frericks, Helen Frericks, Jade Dunkley,  
 Marilyn Frericks, Debbie Dunkley, David Orton, Maddie Orton, Tiffany Orton,  
 John Roper, Guy Kochendorfer, LuAnn Kochendorfer, Anna Kochendorfer,  
 Oliver Kochendorfer, Aiden Kochendorfer, Deb Caughey, Kieth Caughey,  
 Brittany Caughey, Tom Buckley, Gene Buckley, TJ Buckley, Owen Buckley,  
 Tom Byrnes, Pat Heinzen, Michele Stadler

Mayor Johnson called the meeting to order at 7:00 p.m.

**Agenda** – Motion Perfetto, second Hoff to approve the agenda as presented. MOTION CARRIED.

**Consent Agenda** – Motion Goutermont, second DeRosier to approve the minutes from the July 15, 2019 Regular Meeting. MOTION CARRIED.

### **Petitions, Requests and Communications**

**Chief of Police – Retirement and Oath of Office** – Mayor and Council Members thanked retired Chief Frericks for his service and commented on the great job he has done for the City. Frericks thanked the Administrator, Mayor, Council, community, fellow officers, and spoke of the valuable qualities that Chief Kochendorfer possess to grow the Silver Bay Police department. Mayor Johnson read the Oath of Office to swear in Scott Kochendorfer as the new Silver Bay Chief of Police. Mayor Johnson, Council Members, and City Staff welcomed Chief Kochendorfer.

**Pat Heinzen regarding North Shore Adventure Park** – Heinzen discussed her concerns in regards to North Shore Adventure Park and suggested some sort of barrier be placed between residential properties and the business to reduce the noise that has been created with business operations. Planning and Zoning Administrator, Gary Thompson, will assess the area indicated as being affected by the noise and speak with residents and North Shore Adventure Park owners to try to find a resolution that will suit the needs of all parties.

### City Administrator

**Resolution 2019 - #37 – Campspot Service Agreement** – Mayor and Council members reviewed and discussed the service agreement from Campspot for the campground reservation software recommend by the Campground Committee. All documents have been reviewed by the City Attorney with the recommended changes incorporated. Costs for the software include a \$2 online transaction fee, a \$15 monthly credit card processing terminal, a \$20 monthly POS rental fee, and a 2.8 percent + \$.25 per transaction credit card fee. There is a \$100 per hour technical support cost if the event it is needed. Research and References were conducted by Megan Timm, who the City had previously hired on their behalf, who recommended Campspot due to the lowest cost, the easiest use by the customer, the easiest use by administration, reference checks, and other reasons. Motion DeRosier, second Hoff to adopt Resolution 2019 - #37 Campspot Service Agreement.

Mayor Johnson – Aye  
Member Perfetto – Nay  
Member Hoff - Aye

Member Goutermont – Aye  
Member DeRosier - Aye

RESOLUTION 2019 - #37 WAS ADOPTED: 4 aye, 1 nay, 0 absent

**Black Beach Campground Logo and Color Theme** – Mayor and Council reviewed and discussed the campground committee’s recommendation for the Black Beach Municipal Campground logo and color theme designed by Megan Timm. Motion Goutermont, second DeRosier to approve the campground logo and color. MOTION CARRIED.

**Resolution 2019 - #38 – Sanitary Sewer Treatment Project Contract Amendment** – Joe Rhein of Bolton and Menk presented the change order request for the Sanitary Sewer Improvement Project, which is due to prevailing wage information exclusion in the bid documents which resulted in an addition to the contract of \$9,010. Bolton and Menk is willing to not charge the additional engineering costs for the error. The prevailing wage adjustment is required to be compliant for the \$250,000 funding received from IRRRB. Motion DeRosier, second Hoff to adopt Resolution 2019 - #38 Sanitary Sewer Treatment Project Contract Amendment authorizing a \$9,010 increase in the contract for the prevailing wage adjustment.

Mayor Johnson – Aye  
Member Perfetto – Aye  
Member Hoff - Aye

Member Goutermont – Aye  
Member DeRosier - Aye

RESOLUTION 2019 - #38 WAS ADOPTED: 5 aye, 0 nay, 0 absent

**Resolution 2019 - #39 – City Hall, Street, and Liquor Store Project Contract Amendment** – Joe Rhein presented the change order requests for both City Hall and the Liquor Store. City Hall change order is a result of an addition of \$1,402.50 to raise the power drop mast and the other is a reduction of \$1,408 for the deduction of plywood soffit panel back up for a total change order reduction of \$5.50. The Liquor store change order is a result of an addition of \$2,128.50 which is made up of two items including \$550.00 for the modification of the parapet wall configuration and the other is an addition of \$1578.50 for the replacement of the water heater/boiler vent rooftop cap. The combined total is \$2,123. Motion Goutermont, second Perfetto to adopt Resolution 2019 - #39 City Hall, Street, and Liquor Store Project Contract Amendment to increase the contract by \$2,123 for the change orders presented..

Mayor Johnson – Aye  
Member Perfetto – Aye  
Member Hoff - Aye

Member Goutermont – Aye  
Member DeRosier - Aye

RESOLUTION 2019 - #39 WAS ADOPTED: 5 aye, 0 nay, 0 absent

**Campground – Phase 2 Bid Date Change** – Joe Rhein reports no change to the bid date. The date will remain August 7, 2019 at 1:00 p.m.

#### City Attorney

OLD BUSINESS

NEW BUSINESS

**Claims** – Motion Perfetto, second Goutermont to approve payment of \$472,546.74 in unpaid claims and \$170,626.78 in paid claims. MOTION CARRIED.

Motion Hoff, second Perfetto to adjourn at 7:55 p.m. MOTION CARRIED.

Minutes taken by Amy Nelson

  
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Scott M Johnson, Mayor

  
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Lana Fralich, City Administrator