

## CITY COUNCIL

7:00 P.M.

May 1, 2017

Present: Scott M. Johnson  
Shane Hoff  
Carlene Perfetto  
Richard DeRosier

Dustin Goutermont – excused

Lana Fralich, City Administrator

Johnson called the meeting to order at 7:02 p.m.

**Agenda** – Motion by DeRosier, second Hoff to approve the agenda as presented.  
MOTION CARRIED.

**Consent Agenda** – Motion by Hoff, second Perfetto to approve the minutes of the April 17, 2017 regular Council meeting and the February 2017 treasurer's report.  
MOTION CARRIED.

**Petitions, Requests and Communications**

**Congressman Meeting** – It was noted that Congressman Nolan's staff will be holding an open meeting at City Hall on June 6, 1:00 p.m. to 2:00 p.m. for the public to stop by and talk to the Congressman's staff.

**City Administrator**

**Seasonal Employment** – The Council reviewed a list of employees with starting wages to fill the seasonal employment positions that is recommended by the Personnel Committee. The City will begin hiring these employees as early as May 2, with the date of hire for each individual to be determined by the department heads and upon the successful completion of the background checks. Motion by Perfetto, second Hoff to approve the seasonal employment hiring list at wages indicated, pending background checks for each employee.  
MOTION CARRIED.

**Summer Recreation Schedule and Fees** – The Parks and Recreation Board recommends approval of the schedule and fees, and it was noted that there will be no swimming lessons offered this season, due to staff shortages. Motion by DeRosier, second Hoff to approve the 2017 Summer Recreation Schedule and Fees.  
MOTION CARRIED.

**Resolution 2017-21** – It was noted that nonprofits within the City who sell raffle tickets must submit an application to the State, and that the form requires the City to acknowledge that the raffle is being conducted. This resolution would authorize the administrator to sign these forms, with no waiting period. Motion by Hoff, second DeRosier to approve Resolution 2017-21 authorizing for the City Administrator to sign the State of Minnesota's lawful gambling form LG220 "Application for Exempt Permit" for local non-profit

organizations within the City who are seeking to obtain a gambling permit from the State of Minnesota to conduct a raffle, and acknowledge the application with no waiting period.

Member Perfetto – aye  
 Member DeRosier – aye  
 Mayor Johnson – aye

Member Goutermont – absent  
 Member Hoff – aye

RESOLUTION 2017-21 WAS ADOPTED 4 aye, 0 nay, 1 absent

**MN Rural Water Training** – The Public Utilities Commission recommends approval of sending Larry Carter to the MN Rural Water Training held in Wahkon, MN on June 14-15 for both water and wastewater training. There is no cost for the training, no hotel expense, only meals and mileage reimbursement. Motion by Perfetto, second Hoff to approve for Larry Carter to attend the MN rural water safe drinking water act compliance training and wastewater operations and maintenance on June 14-15 in Wahkon, MN, including normal meals and mileage reimbursement. MOTION CARRIED.

**Exchange Days** – Motion by Perfetto, second DeRosier to advertise City Exchange Days to be conducted on May 20, June 24, and September 16, 2017. MOTION CARRIED.

**Resolution 2017-22** – The Council reviewed an application to the IRRRB Public Works grant program for site preparation work to be done to the City property that would be sold for the North Shore Adventure Park. It was noted that the development agreement for this project has not been completed, and that the application could be withdrawn if the development agreement is not completed and approved. Motion by DeRosier, second Hoff to approve Resolution 2017- 22, authorizing the City to make application to and accept funds from the IRRRB Public Works grant program for site improvements on City property located behind the former Spur station, for the purpose of economic development.

Member Perfetto – aye  
 Member DeRosier – aye  
 Mayor Johnson – aye

Member Goutermont – absent  
 Member Hoff – aye

RESOLUTION 2017-22 WAS ADOPTED 4 aye, 0 nay, 1 absent  
 There was discussion about funding and the timeline for this project.

## OLD BUSINESS

**City Engineer Request for Proposal** – There was discussion about review of proposals that are due May 5<sup>th</sup> for City engineering services, and it was recommended that a panel made up of the Street Superintendent, the Public Utility Superintendent, Administrator, one member of the Public Works Commission, one member from Public Utilities Commission, the Mayor, a Councilor would review the proposals, interview, and make recommendation to Council. There was further discussion to include City resident, Krysten Foster, in the review process due to her experience as the County Highway Engineer. There was a consensus for Councilor Hoff to serve as the Councilor on this review panel with the Mayor.

## NEW BUSINESS

**Budget Workshop Meetings** – Motion by Perfetto, second DeRosier to hold budget workshop meetings at 5:00 p.m. at City Hall on June 5, August 7, August 21, September 5 and September 18. MOTION CARRIED. There was discussion about having planning meetings.

**Claims** – Motion by DeRosier, second Hoff to approve payment of \$123,439.36 paid claims and \$59,331.90 in unpaid claims. MOTION CARRIED.

Motion by Hoff, second Perfetto to adjourn at 7:30 p.m. MOTION CARRIED.

Minutes taken by Lance K Beachem

  
\_\_\_\_\_  
Scott M Johnson, Mayor  
\_\_\_\_\_  
Lana Fralich, City Administrator