

CITY COUNCIL

7:00 P.M.

Tuesday, July 18, 2022

Present: Mayor Wade LeBlanc arrived 7:18 p.m.

Richard DeRosier

Shane Hoff

Ben Bautch

Dustin Goutermont

Lana Fralich, City Administrator

Tim Costley, City Attorney

David Drown, EDA Director

Ellen Hogenson

Carolyn Hudyma

Karen Rautio

Rob Stromquist

Ruth Koepke

Kitty Mayo, Lake County Press via ZOOM

Christine Mallory, Northshore Journal via ZOOM

Joe Rhein, City Engineer, Bolton & Menk, LLC via ZOOM

Acting Mayor DeRosier called the meeting to order at 7:03 p.m.

Agenda – Motion by Goutermont, second Hoff to approve the Agenda as presented.
MOTION CARRIED.

Consent Agenda – Motion by Goutermont, second Bautch to approve the meeting minutes from the July 5, 2022 Street Vacation Public Hearing, July 5, 2022 Chapter 3 Code Change Public Hearing, and July 5, 2022 Regular Meeting, **MOTION CARRIED.**

Petitions, Requests, and Communications –

Sychar Lutheran Church Request for Use of City Property- Council reviewed a request from Sychar Lutheran Church to use city property next to City Hall for a Christian Youth Gathering on August 17th. Motion by Hoff, second Bautch to draft a license agreement with Sychar Lutheran Church for the use of the property for their event.
MOTION CARRIED.

K-Pay Training for Council- With transition to new payroll system Council will receive training on new system to set up accounts for monthly stipend payments.

Election 2022- City Filing August 2nd- 16th- Reminder that filings for City Offices will be August 2nd through August 16th for one Mayor (2-year term) and two Councilors (4-year terms). Completed Affidavit of Candidacy must be filed at City Hall.

City Administrator

Resolution 2022-#54 Street Vacation of Midbrod Circle and a Portion of East Lakeview Drive Located in the Silver Bay Business Park – Due to absence of Mayor LeBlanc, consensus of Council is to table voting on Resolution 2022-#54 until all Council is present.

Variance Request for 62 Davis Drive-Rob Stromquist- Council reviewed a variance application and minutes from a public hearing and Planning and Zoning board meeting where they recommended approval of the variance request. Motion by Goutermont, second Hoff to approve the variance request for 62 Davis Drive, Rob Stromquist, relating to a request for a new garage with the same footprint but attached to its principal structure, which resulted in a code variance for the side setback to remain at 3' of the current garage. MOTION CARRIED.

Resolution 2022-#57 Chapter 12 Code Amendment for Section 1200.03 Definitions, Subdivision 51 Recreational Vehicle, Section 1210.03 (R-1) Single and Two (2) Family Residence District, Section 1210.10 (FR) Forest Reserve District, Section 1223 Recreational Vehicles – Use as Dwelling – Parked on Public or Private Property, and Section 1241 Planned Unit Development Standards and Criteria (P.U.D.) - Motion by Goutermont, second Bautch to approve and adopt Resolution 2022-#57 Chapter 12 Code Amendment for Section 1200.03 Definitions, Subdivision 51 Recreational Vehicle, Section 1210.03 (R-1) Single and Two (2) Family Residence District, Section 1210.10 (FR) Forest Reserve District, Section 1223 Recreational Vehicles – Use as Dwelling – Parked on Public or Private Property, and Section 1241 Planned Unit Development Standards and Criteria (P.U.D.) and to publish the code amendment to become effective. MOTION CARRIED.

Mayor LeBlanc – Absent
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Aye
Member DeRosier – Aye

RESOLUTION 2022 – 57 WAS ADOPTED: 4 aye, 0 nay, 1 excused

Resolution 2022-#58 Conditional Use Permit, Planned Unit Development, and new Preliminary Plat for Boathouse Bay Subdivision – Council reviewed an application for a Conditional Use Permit, a Planned Unit Development (PUD), and a Preliminary Plat from Sawtooth 16, LLC for the Boathouse Bay Development and minutes from a public hearing and the Planning and Zoning Board where they made recommendation for approval of the Conditional Use Permit, recommendation for approval of a preliminary plat, and recommendation for approval for a Planned Unit Development (PUD) pending City Engineer review. There was discussion on having each item approved via its own Resolution, that the City Engineer needs to complete review of the PUD, and that the Preliminary Plat review and review of the utilities need to be completed and therefore tabling approval of the PUD and Preliminary Plat for a future

date. Motion by Hoff, second Goutermont to approve Resolution 2022-#58 Conditional Use Permit only and to TABLE Planned Unit Development and new Preliminary Plat for Boathouse Bay Subdivision until City Engineer can complete review and approve those via separate Resolutions. MOTION CARRIED.

Mayor LeBlanc – Absent
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Aye
Member DeRosier – Aye

RESOLUTION 2022 – 58 Conditional Use Permit WAS ADOPTED: 4 aye, 0 nay, 1 excused

MN State Lottery Annual Renewal Contract- Council reviewed the annual MN State Lottery Contract renewal, no changes were made. Motion by Goutermont, second Hoff to approve renewing the contract with the MN State Lottery. MOTION CARRIED.

MMUA Delegate Appointments- Motion by Goutermont, second Bautch to approve Mayor LeBlanc, City Administrator Fralich, and Public Utilities Superintendent Mike Miller as delegates for the Minnesota Municipal Utilities Association. MOTION CARRIED.

City Attorney – Nothing at this time.

Mayor LeBlanc arrived at 7:18 p.m.

OLD BUSINESS –

City Council Pay- Council reviewed Mayor and Councilor pay. There was a consensus of the Council to keep monthly amounts the same.

Infants Remembered in Silence, Inc. (IRIS) Proclamation Request- Council reviewed a Proclamation request from Infants Remembered in Silence, Inc (IRIS) endorsing October 15th as Pregnancy & Infant Loss Remembrance Day that was tabled from previous meeting. Discussion followed regarding purpose of proclamations, keeping them local, and creating a policy for handing Proclamation requests in the future. There was a consensus to table this to review other community guidelines and create a draft policy for future review.

NEW BUSINESS – None

Claims – Motion by DeRosier, second Hoff to approve payment of \$86,340.65 in unpaid claims and \$ 183,899.34 in paid claims. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Aye
Member DeRosier – Aye

DeRosier congratulated David Drown, EDA Director, for Music In the Park event held on July 15th. Estimated attendance count was 700.

LeBlanc thanked the city staff for planting the flowers in front of City Hall.

Motion by Goutermont, second Bautch to adjourn at 7:25 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson

Attest:



Wade LeBlanc, Mayor



Lana Fralich, City Administrator

CITY COUNCIL
Special Planning Workshop

The City Council has set a Special Planning Workshop meeting, inviting the Economic Development Authority and Planning and Zoning Commission members for the purpose of discussing planning and economic development efforts for the City.

4:00 P.M.

July 20, 2022

Present: Wade LeBlanc
Shane Hoff
Ben Bautch

Excused: Richard DeRosier
Dustin Goutermont

Nelson French – P&Z / EDA
Floyd Baker – EDA
Bethany Smuk – EDA
Mike Johnson – P&Z
Lana Fralich – City Administrator
David Drown – Community Planner
Joe Rhein – City Engineer – via Zoom
Carolyn Hudyma
Karen Rautio
Noreen Carlson

Mayor LeBlanc called the meeting to order at 4:05 P.M. The Planning and Zoning Commission and Economic Development Authority called their meetings to order, respectively.

Fralich provided an overview of the public's input during the Comprehensive Plan adoption with top priorities identified as improvements to city streets and the development of a campground, that in 2017 city staff started working with a city engineer to create a city-wide street improvement plan that identified street conditions and estimated costs, that the project stalled during review of the public financing organization which made it difficult for the city to support the level of costs identified by the engineer, and that the results from the MN Design team in May 2022 reiterated the importance to the public for the city to make improvements to the streets.

Rhein presented information on development of streets, typical life cycles, how to extend the life cycle, maintenance planning, and when the cost of repairs are no longer fiscally responsible. There was further presentation on the current city map and existing conditions, recommended actions for improvements, estimated costs broken out by category, streets identified as County-State-Aid Highways (CSAH), county roads, and city streets, and parking lots of the city properties. Rhein further discussed his experience with how these projects are financed, special assessments, regulatory requirements, and public meetings.

Drown, a public finance professional, presented a high-level review of how the city can support the financing of this large project, determination of special assessments, adding a stormwater fee, proving a benefit to properties for improvement of their street, different ways to calculate an assessment, creating a special assessment policy, how assessments can be paid, assessment appeals, assessment exemptions, and educating the public on the project.

LeBlanc left the meeting at 4:45pm.

Members of the public questioned how the assessment process works, how assessments would be paid, the impact on the elderly, concerns for low-income and fixed-income families, potential for families to be forced out of their homes because they can't afford the assessments.

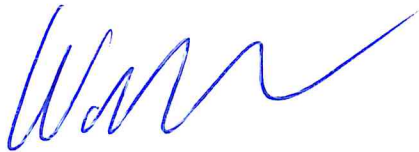
There was further discussion regarding how much work has already been reviewed and thanked those for putting the information together, the concerns for high costs of construction, inflation impacts, concern for financial impact on residents especially now with Northshore Mining being idle, timing of the project, that this is a project identified by the public as a top priority, that providing a monthly and/or annual cost would be better understood than a lump sum number, grants and outside funding sources not being available, options for exclusions of elderly and hand-capped families, appeals of assessments, deferred assessments, and what information should be put together to have a public information session.

There was a consensus to have updated numbers and information from the engineer and Drown to present to the City Boards, primarily the Public Works, Public Utilities, EDA, and Planning and Zoning Commissions.

Motion by Hoff, second Bautch to adjourn the meeting at 6:12 P.M. MOTION CARRIED. EDA and Planning and Zoning Boards adjourned their meetings, respectively.

Minutes taken by: Lana Fralich

Attest:



Wade LeBlanc, Mayor



Lana Fralich, City Administrator

**CITY COUNCIL
PUBLIC HEARING**

7:00 P.M.

Tuesday, July 18 2022

Present: Acting Mayor Richard DeRosier
Ben Bautch
Dustin Goutermont
Shane Hoff

Excused: Mayor LeBlanc

Lana Fralich, City Administrator
Tim Costley, City Attorney
David Drown, EDA Director
Ellen Hogenson
Carolyn Hudyma
Karen Rautio
Rob Stromquist
Ruth Koepke
Kitty Mayo, Lake County Press via ZOOM
Christine Mallory, Northshore Journal via ZOOM
Joe Rhein, City Engineer, Bolton & Menk, LLC via ZOOM

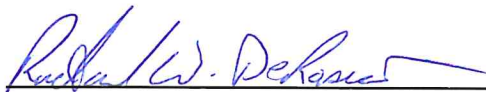
Acting Mayor DeRosier called the public hearing to order at 7:01 p.m.

Acting Mayor DeRosier stated that due to information relating to the purpose of the hearing not being complete for the public to comment on, the hearing is cancelled and no comment will be taken. A new public hearing will be set for a future date.

Motion by Goutermont, second Bautch to adjourn the public hearing at 7:02 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson

Attest:


Richard DeRosier, Acting Mayor


Lana Fralich, City Administrator

