

DONATIONS/GIFTS POLICY

The Board of Trustees of the Silver Bay, Minnesota, Public Library subscribes to the policy stated below regarding gifts and bequests to libraries as adopted.

Gifts of money to purchase materials are invited and encouraged. The Silver Bay Public Library accepts gifts of library materials with the understanding that the same standards of selection are applied to gifts as to purchased materials.

The Silver Bay Public Library will accept gifts of books, audio, compact discs, video, supplies, etc. The library reserves the right to apply the same principles of selection as are applied to any library purchase. Once the items have been donated, the library reserves the right to catalog, exhibit or dispose of the gift as it deems appropriate (such as the book sale). Donation slips for tax purposes are optional, original to the donor with items tallied by binding type. No value is given by the library on the donation slip.

The following are of particular interest to the library:

- Gifts of printed or manuscript materials on the history of the community and the region.
- Books that are current or classic adult novels or popular non-fiction titles.
- Children's books.

The library reserves the right to reject any material donations and will not accept the following: Damaged, mildew items; Textbooks; Pamphlets, magazines, etc. When donating materials, the donor agrees with the Silver Bay Public Library donation policy.