

## CITY COUNCIL Special Meeting

7:00 P.M.

December 29, 2022

Present: Mayor Wade LeBlanc  
Richard DeRosier  
Dustin Goutermont  
Ben Bautch

Excused: Shane Hoff

Lana Fralich, City Administrator

Mayor LeBlanc called the meeting to order at 12:00 p.m.

### **Approval of Janitorial Contracts-**

**2023 Janitorial Contract – Library:** There were no bids for Library janitorial services received.

**2023 Janitorial Contract – City Hall:** The contract renewal for the City Janitorial Contract with Jones Cleaning Service was presented. Motion by Goutermont, second DeRosier to approve the 2023 City Hall/Police/Animal Pound Janitorial Contract with Jones Cleaning Services as presented for a total cost of \$900/month; plus \$250/occurrence for exterior window cleaning; plus \$50/occurrence for sweeping of police garage; plus \$80/occurrence for cleaning of animal pound cleaning when needed. All cleaning in the Police Department must be done with an officer present. MOTION CARRIED.

**2023 Janitorial Contract – Liquor Store:** There were two bids received with Jones Cleaning Service remaining as the most advantageous for the city. Motion by DeRosier, second Bautch to approve the 2023 Liquor Store Janitorial Contract with Jones Cleaning and Building Services for a total cost of \$1750/month; plus \$250/per occurrence for window cleaning. MOTION CARRIED.

**2023 Janitorial Contract – Reunion Hall:** The contract renewal for the Reunion Hall Janitorial Contract with Juel Salvesson was presented. Motion by DeRosier, second Bautch to approve the 2023 Janitorial Contract with Juel Salvesson with the following rates \$450/occurrence for full cleaning services, \$325/occurrence for partial cleaning services, \$250/occurrence for floor cleaning services, and \$20/occurrence for entry windows. MOTION CARRIED.

### **Approval of Labor Agreements/Contracts-**

**Labor Contract – LELS:** The Tentative Agreements, that were based from negotiations, were presented for approval. The three-year amendment to the contract included

changes to wages, health insurance cap, shift differential, call out pay, new hire uniform gear set-up, sick leave payout, line of duty pay, and adjustments for personnel policies updates. The final contract language is being reviewed and will be presented to the city attorney before bringing back for final approval. Motion by Goutermont, second Bautch to approve the payroll changes to begin January 1<sup>st</sup>, 2023, but if issues arise with finalizing language of LELS contract, adjustments to payroll would be made at a later date. MOTION CARRIED.

**Labor Contract- Local 49ers:** The Labor Contract, that were based from negotiations, were presented for approval. The three-year contract amendment included changes to wages, health insurance cap, shift differential, call out payout, sick leave payout, licensure pay, and adjustments for personnel policies updates. Motion by DeRosier, second Goutermont to approve the Local 49ers contract as presented. MOTION CARRIED.

**Labor Contract- City Administrator-** A five-year contract amendment was presented with changes to wages, flexible scheduling, health care savings plan employer contribution, and adjustments for personnel policies updates. Motion by DeRosier, second Goutermont to approve the City Administrator contract as presented. MOTION CARRIED. Mayor LeBlanc presented an insurance policy related to the City Administrator position as being a key-position of the city, and that there would be coverage to hire someone in the interim, if the Administrator quits or passes away, but also provides a payout at various years if the policy is not used. He was familiar with this type of insurance as he had this policy on employees at his business. There was discussion on the annual insurance cost, payouts, statutory authority, and the benefits of having a plan. Consensus of council was to table discussion until future date.

**Approval of 2023 Employee Wages-** The Council reviewed the 2023 employment wages. Motion by Goutermont, second Bautch to approve 2023 Employment Wages as presented. MOTION CARRIED.

**2023 Personnel Policies-** The City's Personnel Policies were updated based primarily on the updated League of MN Cities recommended template. The policies were reviewed by both unions. Motion by Goutermont, second DeRosier to approve the revised Personnel Policies effective January 1, 2023. MOTION CARRIED.

**Eli Yachts Contract-** City Attorney has reviewed and revised the insurance portion of the contract with Eli Yachts, no other changes. Motion by Goutermont, second Bautch. To approve the 2023 Marina Management Contract with Eli Yachts. MOTION CARRIED.

**2023 Marina Slip Rates-** The 2023 slip rates were previously approved but were based upon boat sizes and not slip sizes so can be confusing to members. Council reviewed new rate structure provided by Eli Yachts based upon slip size and not boat size. Discussion on not able to rent as many seasonal slips due to DNR requirement, simplifying the rates, providing slip rentals first based upon seniority, and allowing marina

flexibility to move boats as needed to accommodate proper slip rentals. Motion by Bautch, second DeRosier to approve the new slip rate structure for the 2023 boating season. MOTION CARRIED.

**Year-End Approvals-** None presented.

Motion by Goutermont, second Bautch to adjourn at 12:48 p.m. MOTION CARRIED.

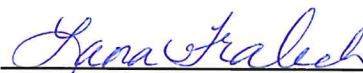
Minutes taken by Lisa Christenson

Attest:



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Wade LeBlanc, Mayor



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Lana Fralich, City Administrator