

CITY COUNCIL

7:00 P.M.

Monday, February 6, 2023

Present: Mayor Wade LeBlanc
Shane Hoff
Ben Bautch

Excused: Richard DeRosier
Dustin Goutermont

Lana Fralich, City Administrator	
Tim Costley, City Attorney via ZOOM	
Todd Burlet, President Starry Skies North Delegate via ZOOM -left at 7:55 pm	
Joe Rhein, Bolton & Menk, City Engineer via ZOOM	
David Drown, Community Planner-left at 8:03 pm	
Rick Evans, Northshore Journal via ZOOM	
Kitty Mayo, Lake County Press via ZOOM	
Gale Havrella via ZOOM	Nelson & Marilyn French via ZOOM
Kim Wolfgam-Salv via ZOOM	Lisa Berg via ZOOM
April Siekmeier via ZOOM	Phil Huston via ZOOM
Anne Marie Moseman	Emily & Jim White
Elizabeth Pitek	Gene LaFond
Amy Grillo, Dark Skies	Charles Koch

Mayor LeBlanc called the meeting to order at 7:00 p.m.

Agenda – Motion by Bautch, second Hoff to approve the Agenda as presented. MOTION CARRIED.

Consent Agenda – Motion by Bautch, second Hoff to approve the meeting minutes from the January 17, 2023 Regular Meeting, the October 2022 and November 2022 Treasurer's Reports. MOTION CARRIED.

Petitions, Requests, and Communications –

Amy Grillo and Todd Burlet-International Dark Sky Presentation- Todd Burlet presented Council information regarding light pollution, impacts on environment, human, and animal populations, solutions that Silver Bay could do, and Astrotourism opportunities. An email was received from Sarah Thompson providing more information, discussion on bright shopping center lights, ordinances, MN Statutes and requirements of future projects.

Friends of the Library Fundraising Event- There will be a fundraising event at the Library on February 10th from 6-8 pm that will be open to the public.

St. Urho Parade- St. Urho parade on March 18th, 2023 at 11:00 a.m. The city's fire trucks are in parade but the City has been invited to participate if any Councilor would like to make arrangements.

MN Energy Notice of and Hearing for Rate Increase- Council reviewed a letter from MN Energy regarding proposed rate increase.

City Administrator –

Resolution 2023-#9- 2022 Budget Amendment- The Council reviewed and discussed the 2022 budget amendment which included debt payoff not included in the original budget. Motion by Hoff, second Bautch to adopt Resolution 2023-#9 2022 Budget Amendment. as presented for the Revenue amount of \$8,858,130 and Expenditure amount of \$9,515,250. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Absent
Member DeRosier – Absent

RESOLUTION 2023 - 09 WAS ADOPTED: 3 aye, 0 nay, 2 excused

Resolution 2023-#10- General Fund Transfers- Motion by Bautch, second Hoff to adopt Resolution 2023-#10 annual General Fund Transfers to Library (\$17,300), Cemetery (\$275), Airport (\$7855), Arena (\$152,570), Parks & Recreation (\$13,375), Community Building (\$7,880), Park State Bank Building (\$303,965), EDA (\$19,785), Housing (\$155,440), and Public Works (\$69,445) for a total of \$747,890 for the 2022 budget year. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Absent
Member DeRosier – Absent

RESOLUTION 2023 - 10 WAS ADOPTED: 3 aye, 0 nay, 2 excused

Resolution 2023-#11 Liquor Store Transfer- Motion by Bautch, second Hoff to adopt Resolution 2023-#11 2022 Liquor Store Transfer of \$0 to the Parks & Recreation Department due to the payoff of the roofing project loan resulting in a reduction in the overall Liquor Store fund. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Absent
Member DeRosier – Absent

RESOLUTION 2023 - 11 WAS ADOPTED: 3 aye, 0 nay, 2 excused

Resolution 2023-#12 MOU Fire Department for FEMA AFG Grant - Motion by Hoff, second Bautch to adopt Resolution 2023-#12 MOU with the Two Harbors and Finland Fire Departments for FEMA AFG Grant to assist in funding 90% of the purchase of self-contained breathing apparatuses, bottles, and masks for each of the fire departments. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Absent
Member DeRosier – Absent

RESOLUTION 2023 - 12 WAS ADOPTED: 3 aye, 0 nay, 2 excused

Bolton and Menk -Sidewalk Engineering Proposal- Joe Rhein, City Engineer, of Bolton & Menk submitted a proposal related to updating the 2016 sidewalk engineering and RFP information that is sent out annually for our sidewalk maintenance improvements which would be charged on an hourly basis up to \$8800. There was discussion on costs, need for updating, and what changes would be made. Consensus of Council is to table until next meeting.

VanHouse Construction – Sidewalk Extension- Due to concrete supply issues the sidewalks were not able to be completed in 2022. VanHouse is requesting an extension thru 9/30/2023 with no additional costs. Motion by Hoff, second Bautch to approve extension. MOTION CARRIED.

LELS Contract 2023-2025- Motion by Bautch, second Hoff to approve the 2023-2025 LELS Contract, retroactive to 1/1/2023. The City Attorney has received the document, and the contract meets the satisfaction of the union and the City as agreed upon in negotiations. MOTION CARRIED.

Local 49ers Contract 2023-2025- Motion by Bautch, second Hoff to approve the 2023-2025 Local 49ers Contract, retroactive to 1/1/2023. The City Attorney has received the document, and the contract meets the satisfaction of the union and the City as agreed upon in negotiations. MOTION CARRIED.

Pitney Bowes Lease Renewal – Motion by Hoff, second Bautch to renew the lease with Pitney Bowes for the postage machine. The cost is \$165.54/quarterly. MOTION CARRIED.

2023 Safety Committee Members- Motion by Hoff, second Bautch to approve the following 2023 Safety Committee members for the City: Councilor Bautch, Corey Cook, Cole Ernest, Ted Czaplicki, Pam Puskala, Larry Carter, and Eileen Anselment. MOTION CARRIED.

Volunteer Firefighter Hire- Motion by Bautch, second Hoff to approve the Fire Department's recommendation to hire Brandon Johnson to serve on the Volunteer Fire Department, pending successful completion of a physical. MOTION CARRIED.

USI Consulting Services Agreement- Council reviewed the agreement from USI Consulting Services for the required actuarial services relating to the Fire Department Relief Association. Because the plan is a self-retirement plan an actuarial study is required for compliance. Total cost of the 2023 plan is \$2300, which is lower than past years. Motion by Bautch, second Hoff to accept agreement. MOTION CARRIED.

Bergan KDV Audit Amendment- The new GASB 87 requirement will take affect this year resulting in additional expense for the 2022 audit. Council reviewed the proposed amendment with Bergan KDV, additional cost for the 2022 Audit will be \$400 per lease with subsequent years having a software maintenance fee of \$1000 and fee of \$400 for each additional lease added. If leases are deemed immaterial, the City will be billed for time incurred up to \$400. Motion by Hoff, second Bautch to approve Bergan KDV audit amendment. MOTION CARRIED.

Bergan KDV Fire Relief Association Audit- Bergan KDV has sent an email regarding raising of Fire Relief Association Audit rates. The new rates for 2022 will be \$5,000 for the audit and \$1,750 for the IRS form, increasing to \$7,500 for audit and \$2,500 for IRS form in 2023. Due to the timing of the audit is recommended to accept. Fire Department is looking at other options for the 2023 audit. Motion by Bautch, second Hoff to accept 2022 audit rates by Bergan KDV and review options for 2023. MOTION CARRIED.

City Attorney – Nothing at this time.

OLD BUSINESS –

Capital Days- City Administrator Fralich will be attending Capital Days on February 8th – 9th. The cost of motel and expenses will be outside of the normal reimbursement amount. Motion by Hoff, second Bautch to approve reimbursement at actual costs. MOTION CARRIED.

Nelson & Marilyn French, Lisa Berg, Gale Havrella and Phil Huston all left meeting at 8:21 p.m.

NEW BUSINESS – None at this time.

Mayor LeBlanc paid respect to County Commissioner Pete Walsh who recently passed away. Pete also served on the Mary MacDonald Board for the City.

Claims – Motion by Bautch second Hoff to approve payment of \$88,049.90 in unpaid claims and \$321,626.66 in paid claims. MOTION CARRIED.

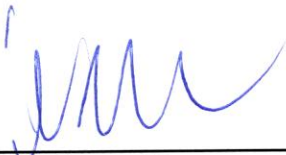
Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Absent
Member DeRosier – Absent

Motion by Bautch, second Hoff to adjourn at 8:35 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson

Attest:



Wade LeBlanc, Mayor



Lana Fralich, City Administrator