

CITY COUNCIL

7:00 P.M.

Monday, August 7, 2023

Present: Mayor Wade LeBlanc
Richard DeRosier
Dustin Goutermont

Absent: Ben Bautch
Shane Hoff

Lana Fralich, City Administrator
Tim Costley, City Attorney
Joe Rhein, City Engineer, Bolton & Menk
Cole Ernest, Chief of Police – left 7:58 p.m.
Marcus Small, SB Police Dept – left 7:58 p.m.
Caleb Fischer , SB Police Dept. –left 7:58 p.m.
Kitty Mayo, Lake County Press via ZOOM
John Anderson, Sawtooth 16, LLC
Ruth Koepke
Karsten & Ellen Hogenson
Todd Odden via ZOOM
Chuckie Knudson
Julie Jensen
Noreen Carlson
Marcia Oates
Mary Hoffman
Marylin French

Rick Evans, Northshore Journal
Todd Bollig
Irene Johnson
Anne Marie Moseman
Karen Rautio
Carolyn Hudyma
Carol Bakken
Marlin Bakken
David A. Samuel
Nelson French

Mayor LeBlanc called the meeting to order at 7:52 p.m.

Agenda – Motion by DeRosier, second Goutermont to approve the Agenda as presented. **MOTION CARRIED.**

Consent Agenda – Motion by Goutermont, second DeRosier to approve the meeting minutes from the July 17th 2023 Regular Meeting and May 2023 Treasurer's Report. **MOTION CARRIED.**

Swearing In of Marcus Small, Full-time Police Officer- Marcus Small was sworn in by Mayor LeBlanc as a full-time police officer with Silver Bay Police Department after successful completion of the conditions of employment. Parents Kris and Bruce Small pinned the badge on Officer Small. The Council congratulated and welcomed Officer Small to the City. Goutermont stated how nice it is to see graduates from Silver Bay come back and serve the community.

Petitions, Requests, and Communications –

East Lakeview Drive Bid Opening- Due to not receiving the State signed documents in enough time, the public bid opening has been rescheduled for August 29, 2023 at 11:00 a.m. at the Lake County Service Center in Two Harbors.

Mayor to Serve on Workforce Development Board- The Mayor has been approached to serve on the Northeast Workforce Development Board. There was consensus of the Council to support Mayor LeBlanc's nomination to serve on this board.

City Administrator –

Bolton & Menk-Boathouse Bay Review and Proposal for Construction Phase- Joe Rhein, City Engineer provided a review of the Boathouse Bay project, that there are no objections or further comments to the street vacation, lot splits for Lot 6, Block 4 and Lot 2, Block 7, Preliminary Plat, and Access Easement. He further discussed there was still comments being addressed to the Preliminary Public Utility Easement Map, Construction Plans, and Project Manual. Rhein further discussed three non-conforming items in the plans that he does not object to, identified additional plans the Developer will need to provide, and additional permits to be acquired, and that all of these items should be address in the Development Agreement. Rhein further presented a proposal for Bolton & Menk to conduct professional services during the construction phase of the project to oversee the public utilities portion is being installed according to the plans and specifications before Bolton & Menk would sign off on the acceptance of the installed utilities to become public utilities. The scope of services was reviewed, the items outside of the scope, and that their proposal cost for full-time services would be \$148,500. There was clarification on the proposal and a consensus of the City Council to table action of the proposal until all the documents of Boathouse Bay Development project are completed and approved.

Set Special Meeting for Boathouse Bay Action-August 17th- Motion by Goutermont, second DeRosier to set a special meeting on August 17, 2023 at 10:00 a.m. for the purpose to review and take action on the final Development Agreement, PUD, Preliminary Plat, Conditional Use, TIF, Tax Abatement, Lot Splits within the Bayview Park Plat, Vacation of streets, IRRR grant award, Bid Award, Bolton & Menk Construction Management Proposal, and any other items relating to the Boathouse Bay Development, and set another special meeting if needed. MOTION CARRIED.

Resolution 2023-#42 Bolton & Menk- New Road (behind Shopping Center) Feasibility Study- Council reviewed a proposal from Bolton & Menk to conduct a feasibility study on the new road proposed behind the shopping center. Motion by Goutermont, second DeRosier to accept Resolution 2023-#42 Bolton & Menk New Road Feasibility Study not to exceed \$29,000. MOTION CARRIED.

Mayor LeBlanc – Aye

Member Bautch – Absent

Member Hoff – Absent

Member Goutermont – Aye

Member DeRosier – Aye

RESOLUTION 2023 – 42 WAS APPROVED : 3 aye, 0 nay, 2 excused

Resolution 2023-#43 Lake County Voter Fund Agreement- Motion by Goutermont, second DeRosier to approve Resolution 2023-#43 Lake County Voter Fund Agreement allowing Lake County to keep funding allocated by the Secretary of State for the Voting Operations, Technology, and Election Resources. MOTION CARRIED.

Mayor LeBlanc – Aye

Member Bautch – Absent

Member Hoff – Absent

Member Goutermont – Aye

Member DeRosier – Aye

RESOLUTION 2023 – 43 WAS APPROVED : 3 aye, 0 nay, 2 excused

Resignation of Liquor Store Manager- Motion by Goutermont, second DeRosier to accept the resignation of Liquor Store Manager Carrie Ernest with regrets. MOTION CARRIED.

Liquor Store Manger Advertisement- Motion by DeRosier, second Goutermont to advertise for Liquor Store Manager open position. MOTION CARRIED.

City Attorney – Nothing at this time.

OLD BUSINESS – None at this time.

NEW BUSINESS –

Library Board Appointment- The Library Board is recommending the appointment of Mary Planten-Krell to the board. Motion by DeRosier, second Goutermont to appoint Mary Planten-Krell to the Library Board. MOTION CARRIED.

Claims – Motion by DeRosier, second Goutermont to approve payment of \$254,174.10 in unpaid claims and \$421,332.64 in paid claims. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Absent
Member Hoff – Absent

Member Goutermont – Aye
Member DeRosier – Aye

John Anderson, Sawtooth 16, LLC expressed thank you and appreciation to all who have helped with the Boathouse Bay project.

Motion by DeRosier, second Goutermont to adjourn at 8:53 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson

Attest:

Wade LeBlanc, Mayor

Lana Fralich, City Administrator

