

# PUBLIC UTILITIES COMMISSION

3:30 p.m.

Monday, April 24, 2023

Present: Ben Bautch  
James FitzGerald  
Ronald Bautch  
Sylvia Davey

Vacant Seat

Lana Fralich, Administrator

B. Bautch called the meeting to order at 3:32 p.m.

**Agenda** – Motion by FitzGerald, second R. Bautch to approve the Agenda as presented.  
MOTION CARRIED.

**Minutes** – Motion by R. Bautch, second Davey to approve the minutes of March 22, 2023 Regular Meeting. MOTION CARRIED.

**Communications** – None at this time.

**Department Head Update** – Fralich provided update on dealing with recent power outages and the high amount of stormwater passing through the system due to the melting of snow.

## OLD BUSINESS

**Plumbing Ordinance Amendment** – Fralich advised that the City Attorney is working on updating city codes and will be working with City staff as he goes through each section.

**Water Treatment Facility Improvement Plan** – Fralich advised that funding is still pending either from the Federal Congressional Direct Spending (CDS) program and/or the Minnesota Public Facilities Authority (PFA). There was discussion on the construction plans for the improvement and potential impact on future rates.

**Delinquent Account Fees** – There was discussion on charging late fees on any outstanding balance of \$.01 or higher at the end of the quarter. Fralich will work with the City Attorney to include in the Ordinance update so that change can go through the public hearing process before an adjustment is made.

## NEW BUSINESS

**Water/Wastewater Operator Advertisement** – Fralich advised that the city has advertised for the open Water/Wastewater Operator position with the city.

B. Bautch called to adjourn regular meeting. Motion by R. Bautch, second FitzGerald to adjourn at 3:56 p.m. MOTION CARRIED.

**Delinquent Accounts -**

B. Bautch called delinquent meeting to order at 3:56 p.m.

The board reviewed the delinquent accounts.

Motion by Davey, second R. Bautch to approve the shut off orders. MOTION CARRIED.

Motion by FitzGerald, second R. Bautch to adjourn at 4:07 p.m. MOTION CARRIED.

Minutes taken by Lana Fralich