

MARY MACDONALD COMMITTEE

2:30 P.M.

Wednesday, August 16, 2023

Present: Steve VanHouse
Gary Thompson
Shane Hoff
Juel Salveson
Rick Goutermont

Lana Fralich, City Administrator

VanHouse called the meeting to order at 2:35 p.m.

Agenda – Motion by Hoff, second Salveson, to approve the agenda as presented. MOTION CARRIED.

Minutes – Motion by Hoff, second Thompson, to approve the minutes of the May 5, 2023 regular meeting. MOTION CARRIED.

Building Managers Report – Salveson reporting that the large leak on the County end of roof has been repaired, discussion followed on repairing water damage ceiling. Salveson will call local contractors for quotes. There was a leak in a 4" sprinkler line in the tunnels which has been repaired, discussion regarding replacing the water lines. St Germain glass company has measured the two broken windows that need to be replaced. Discussion regarding broken inside window at Second Chances, consensus of committee is to charge back replacement costs of \$1700 to Second Chances.

Kids have been climbing gas pipes to get on top of building, some graffiti and damage has been done. Law enforcement is aware of the problem and has been patrolling area.

FM Global will be conducting inspections on September 12th.

Latch near the Food Shelf area continues to be ran into by carts and broken, this has happened five times. There has also been some theft of food. Consensus of Committee is to invoice food shelf for time and costs to repair.

Damage to hall tiles by delivery personnel for Wildly Organics was discussed and consensus of committee is to invoice Wildly Organics for time and costs of repair.

At the last meeting there was a discussion regarding purchasing surge protectors for panel. Salveson recommends purchasing three surge protectors at a cost of \$500. Agate Electric has given a quote to hardwire the protectors. Consensus of committee is to purchase surge protectors. Salveson will order them have them installed.

OLD BUSINESS

Mary Mac Leases- Tabled until future meeting.

Parking Lot- The Streets Superintendent and Brandon Olson have inspected parking lot, currently supplies are not available. Discussion followed regarding ramp improvement, materials, entrance to parking lot, and contracting with the County contractor when the County is making repairs to Edison Blvd in 2024.

Roof Repair- The committee review a proposal for roof repair from DSGW Architecture. The proposal is broken into two Phases. Phase 1 consists of Evaluation of roof, structural analysis, schematic design documents, and cost of work estimate at a cost of \$6600. Discussion regarding fixing roof now or waiting another year and continue to patch as needed. Motion by Hoff, second Goutermont to recommend to Council for approval of Phase 1 at a cost of \$6600. MOTION CARRIED.

Security Cameras- Proposal has not been received. There will be security cameras placed around the city. Discussion on placing camera by loading dock which will provide the ability to see who is liable for damages when then occur.

NEW BUSINESS – none at this time.

Motion by Thompson, second Goutermont to adjourn at 3:26 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson