

CITY COUNCIL ANNUAL

7:00 P.M.

Tuesday, January 2, 2024

Present: Mayor Wade LeBlanc
Richard DeRosier
Shane Hoff
Ben Bautch

Excused: Dustin Goutermont

Lana Fralich, City Administrator
Tim Costley, City Attorney
Joe Rhein, City Engineer via ZOOM
David Drown, EDA Director
Matthew Johnson, Executive Director, Lake County HRA
Rick Evans, Northshore Journal
Christine Mallory, Northshore Journal via ZOOM
Kitty Mayo, Lake County Press via ZOOM
Julie Jensen
Chuckie Knudson

David Moore
Carolyn Hudyma

Mayor LeBlanc called the meeting to order at 7:00 p.m.

Agenda – Motion by Bautch, second Hoff to approve the Agenda with removal of Mary Mac Leases for Wildly Organic and Lake County Health and Human Services. **MOTION CARRIED.**

Consent Agenda – Motion by DeRosier, second Bautch to approve the meeting minutes from the December 21, 2023 Regular Meeting. **MOTION CARRIED.**

Petitions, Requests, and Communications –

Public Comments- Carolyn Hudyma asked how to have an item added to the agenda. Administrator Fralich explained to contact City Hall with information preferably a week prior to the meeting.

City Audit- The audit for the city will be the week of February 12th, 2024.

Lake County Chamber Members Annual Luncheon- Council is invited to the annual Lake County Chamber Membership Luncheon on January 17, 2024, 12:00- 2:00 p.m. at Grand Superior Lodge at a cost of \$25/person. Administrator Fralich will be part of the presentation panel during the luncheon.

City Administrator –

Resolution 2024-#1 Designation of Official Newspaper - Motion by Bautch, second Hoff to adopt Resolution 2024-#1 designating Bayside Printing and Northshore Journal as the Legal Newspaper. **MOTION CARRIED.**

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Absent
Member DeRosier – Aye

RESOLUTION 2024 - 01 WAS ADOPTED: 4 aye, 0 nay, 1 excused

Resolution 2024-#2 Designation of Official Depositories - Motion by Hoff, second DeRosier to adopt Resolution 2024-#2, designation of Official Depositories and Signatories on the Park State Bank, Northshore Federal Credit Union, LMC 4M Fund, and the Institutional CD's Inc/ICD Securities, Inc. with addition of Han Taylor, Liquor Store Manager. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Absent
Member DeRosier – Aye

RESOLUTION 2024 - 02 WAS ADOPTED: 4 aye, 0 nay, 1 excused

Resolution 2024-#3 Appointment of Acting Mayor - Motion by Bautch, second Hoff to nominate Councilor DeRosier as the Acting Mayor and adopt Resolution 2024-#3 – appointing Councilor DeRosier to serve as Acting Mayor. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Absent
Member DeRosier – Aye

RESOLUTION 2024 - 03 WAS ADOPTED: 4 aye, 0 nay, 1 excused

Resolution 2024-#4 Board, Commissions, and Committee Assignments - The Council reviewed the appointment of the Council members to the City Boards and Commissions. Motion by DeRosier, second Hoff to adopt Resolution 2024-#4, Board/Commission/Committee Assignments. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Absent
Member DeRosier – Aye

RESOLUTION 2024 - 04 WAS ADOPTED: 4 aye, 0 nay, 1 excused

Resolution 2024- #5 City Fees - The Council reviewed the City fee schedule with adjustment for short-term rental application fee and Reunion Hall cleaning fee. Motion by Hoff, second Bautch to adopt Resolution 2024-#5 establishing City Fees. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Absent
Member DeRosier – Aye

RESOLUTION 2024 - 05 WAS ADOPTED: 4 aye, 0 nay, 1 excused

Resolution 2024- #6 Meals, Lodging, and Mileage Reimbursement – Motion by DeRosier, second Bautch to adopt Resolution 2024-#6 establishing meal, lodging and mileage reimbursements for 2024 with change to lodging rate from \$98 to \$107 which coincides with the US General Services Administration Per Diem Rates. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Absent
Member DeRosier – Aye

RESOLUTION 2024 - 06 WAS ADOPTED: 4 aye, 0 nay, 1 excused

Resolution 2024- #7 City Fines – Motion by Bautch, second DeRosier to adopt Resolution 2024-#7, establishing a schedule of fines pursuant to Silver Bay City Code, Section 130, Subdivision 3. **MOTION CARRIED.**

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Absent
Member DeRosier – Aye

RESOLUTION 2024 - 07 WAS ADOPTED: 4 aye, 0 nay, 1 excused

Resolution 2024- #8 2024 Election Judges– Motion by DeRosier, second Hoff to adopt Resolution 2024-#8, 2024 Elections Judges and alternates for the 2024 Presidential Primary, Primary, and General elections with a wage rate of \$11.00/hour. **MOTION CARRIED.**

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Absent
Member DeRosier – Aye

RESOLUTION 2024 - 08 WAS ADOPTED: 4 aye, 0 nay, 1 excused

Lake County HRA- Matthew Johnson- Matthew Johnson, Executive Director of Lake County HRA provided Council an update regarding the Silver Pointe II apartment building project. He advised the Developer delaying design until decision is made regarding new public street, the establishment of a TIF district, and acquiring of property from current landowner. He is encouraging City Council to make a decision soon regarding new public street, but stated that the Lake County HRA is committed to developing a new apartment with or without the new road.

David Drown stated he will be meeting with landowners soon to work on a decision regarding their participation in new public street.

Council Member DeRosier asked for clarification on property lines and what HRA already owns.

David Moore asked if what the opposition to new public street is, Mayor LeBlanc stated high cost of road due to utility work and culvert replacement.

Chuckie Knudson expressed her concern regarding workforce and senior housing. Matthew Johnson explained proposed idea is Silver Pointe I primarily senior housing and Silver Pointe II primarily workforce housing.

Carolyn Hudyma expressed her desire to see a Community Advisory Group formed to work with Silver Bay residents in planning the housing. Mayor LeBlanc advised that the EDA and Planning & Zoning Board offer public comments and would be best option. Matthew Johnson stated that DW Jones would be developing plans and presenting to the City.

Carolyn Hudyma also questioned workforce housing cost when in her opinion, most residents do not make a living wage and how will HRA address that. Matthew Johnson explained the State has guidelines and numbers will need to be acceptable to build workforce housing. Obtaining Section 8

Vouchers from St. Louis County could also be an option to assist in affordability. Housing studies have been done in the area and shows the city can support an apartment building.

David Moore questioned the cost to create a new public street.

East Lakeview Drive Payment Request #3- Council reviewed an updated progress report for the East Lakeview Drive project and third payment request by Ulland Brothers Inc for rock blasting associated with rock excavation. Motion by Hoff, second DeRosier to recommend approval of payment to Lake County, as Sponsor Agent, in the amount of \$22,443.75. MOTION CARRIED.

Termination of Voluntary Independent Services- David Drown- David Drown is requesting termination of his Voluntary Independent Service contract with the City due to liability protection needed under his company versus a stand-alone consultant. Motion by DeRosier, second Bautch to accept termination of his Voluntary Independent Contract Services. MOTION CARRIED.

David Drown & Associates Proposal- Council reviewed proposal submitted by David Drown and Associates to perform professional services for the City of Silver Bay continuing economic development services at the same fee of \$300/month plus a discounted rate for such items as TIF, Abatements, and Bonding. Motion by Hoff, second DeRosier to accept David Drown and Associates proposal. Council Member DeRosier confirmed with City Attorney Costley that he has no concerns, which City Attorney did not. MOTION CARRIED.

Wastewater Training & Exam- Jesse Siskar- Motion by DeRosier, second Bautch to approve Jesse Siskar to attend Wastewater Training and take the exam to complete his Wastewater Class D Certification. The training is in Bloomington, MN on February 6th and 7th with exam on February 8th at a cost of \$325 plus exam fee of \$55, three-night hotel stay at \$148/night + tax and fees, and normal meals and mileage. MOTION CARRIED.

City Attorney – Nothing at this time.

OLD BUSINESS – None at this time.

NEW BUSINESS –

Volunteer Firefighter Hiring- Alex Burcum- Motion by DeRosier, second Hoff to approve Alex Burcum as volunteer firefighter pending successful completion of background check and physical. MOTION CARRIED.

Claims – Motion by Hoff, second Bautch to approve payment of \$30,980.60 in unpaid claims and \$536,540.47 in paid claims. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Absent
Member DeRosier – Aye

Motion by DeRosier, second Hoff to adjourn at 7:39 p.m. MOTION CARRIED.

Attest:



Wade LeBlanc, Mayor



Lana Fralich, City Administrator