

## CITY COUNCIL

7:00 P.M.

Monday, February 5, 2024

Present: Mayor Wade LeBlanc  
Richard DeRosier  
Dustin Goutermont  
Ben Bautch

Excused: Shane Hoff

Lana Fralich, City Administrator  
Tim Costley, City Attorney  
Joe Rhein, City Engineer, Bolton & Menk via ZOOM  
Kitty Mayo, Lake County Press via ZOOM  
Rick Evans, Northshore Journal  
Julie Jensen  
Charlyse Knudson  
Carolyn Hudyma  
Marcia Oates  
Gene LaFond, Belay Realty  
Phil Huston, Belay Realty  
Noreen Carlson

Mayor LeBlanc called the meeting to order at 7:05 p.m.

**Agenda** – Motion by Goutermont, second DeRosier to approve the Agenda as presented. **MOTION CARRIED.**

**Consent Agenda** – Motion by Bautch, second Goutermont to approve the meeting minutes from the January 16, 2024 Regular Meeting and the Treasurer's Reports for October and November 2023. **MOTION CARRIED.**

**Petitions, Requests, and Communications** –

**Public Comments-** Carolyn Hudyma asked if meeting minutes were available on the city website, anyone needing assistance locating the agendas or minutes on the City website are encouraged to contact staff at City Hall for assistance.

**Lake County HRA, Silverpointe II Apartments, Matthew Johnson-** Matthew Johnson of Lake County HRA provided an update regarding Silverpointe II Apartment project. The developer is developing a site plan and working with current neighboring landowners. Johnson reviewed the MN Workforce Housing Development Grant Program, timing of application submission, and the need for a commitment from the City to assist in a financing package, such as TIF. Discussion followed regarding number of 2 and 3 bedrooms in the workforce housing plan, ADA compliance, rental rates, and that the development would gear more for market rate workforce housing. Further discussion regarding community concern regarding lack of senior housing and creating an advisory group. Mayor LeBlanc encouraged concerned citizens to attend the EDA meetings and Councilor DeRosier recommended attending the Lake County HRA meetings to discuss the housing concerns.

**St. Urho's Parade Participation-** The City has been invited to participate in the St. Urho's parade, the fire department typically participates in the parade.

**City Administrator –**

**Resolution 2024-#9 Vacation of Public Utility Easement-** The Public Hearing regarding the Vacation of a Public Utility Easement was held prior to the regular City Council meeting. No public comments were received. Motion by Goutermont, second DeRosier to adopt Resolution 2024-#9 Vacation of Public Utility Easement located in the Plat of Silver Bay, Fourth Division. MOTION CARRIED.

Mayor LeBlanc – Aye  
Member Bautch – Aye  
Member Hoff – Absent

Member Goutermont – Aye  
Member DeRosier – Aye

RESOLUTION 2024 – 9 WAS APPROVED: 4 aye, 0 nay, 1 excused

**Resolution 2024-#10 2023 Budget Amendment-** The Council reviewed and discussed the 2023 budget amendments, that they were in line with actual activity for the year, that the largest changes relate to projects that were not completed, utility increases, and other miscellaneous line-item changes. There was no change in the levy amount. Motion by DeRosier, second Bautch to adopt Resolution 2024-#10 2023 Budget Amendment as presented for the Revenue amount of \$8,128,585 and Expenditure amount of \$7,888,700 retroactive to December 31, 2023. MOTION CARRIED.

Mayor LeBlanc – Aye  
Member Bautch – Aye  
Member Hoff – Absent

Member Goutermont – Aye  
Member DeRosier – Aye

RESOLUTION 2024 – 10 WAS APPROVED: 4 aye, 0 nay, 1 excused

**Resolution 2024-#11 General Fund Transfers-** Motion by Bautch, second DeRosier to adopt Resolution 2024-#11 annual General Fund Transfers to Library (\$44,000), Airport (\$10,050), Arena (\$149,675), Community Building (\$9,350), Park State Bank Fund (\$4,550), EDA (\$11,925), Housing (\$27,100), and Public Works (\$23,092.58) for a total of \$279,742.58 for the 2023 budget year General Fund Transfers. MOTION CARRIED.

Mayor LeBlanc – Aye  
Member Bautch – Aye  
Member Hoff – Absent

Member Goutermont – Aye  
Member DeRosier – Aye

RESOLUTION 2024 – 11 WAS APPROVED: 4 aye, 0 nay, 1 excused

**Resolution 2024-#12 Otto Bremer Grant Agreement-** Motion by Goutermont, second DeRosier to adopt Resolution 2024-#12 Otto Bremer Grant Agreement in the amount of \$100,000 to be used towards the Library Construction project. MOTION CARRIED.

Mayor LeBlanc – Aye  
Member Bautch – Aye  
Member Hoff – Absent

Member Goutermont – Aye  
Member DeRosier – Aye

RESOLUTION 2024 – 12 WAS APPROVED: 4 aye, 0 nay, 1 excused

**Resolution 2024-#13 Water Treatment Facility Congressional Direct Application-** Motion by Bautch, second Goutermont to adopt Resolution 2024-#13 Water Treatment Facility Congressional Direct Application Submission. MOTION CARRIED.

Mayor LeBlanc – Aye  
Member Bautch – Aye  
Member Hoff – Absent

Member Goutermont – Aye  
Member DeRosier – Aye

RESOLUTION 2024 – 13 WAS APPROVED: 4 aye, 0 nay, 1 excused

**Rec Building Hazardous Inspection-** Council reviewed three bids received for conducting the inspection for hazardous materials in the Rec building prior to removal. Motion by DeRosier, second Goutermont to accept the lowest bid from Environmental Trouble Shooters between \$1500-\$2000. MOTION CARRIED.

**Police Training-Micaiah Schubert April 15-19-** Chief Ernest is requesting Officer Micaiah Schubert attend Use of Force Instructor Training April 15<sup>th</sup>-19<sup>th</sup> in Minneapolis. The department is expecting to save training costs by having an instructor within the department. Motion by DeRosier, second Goutermont for Micaiah Schubert attend training at a cost of \$1099, plus 5 nights of hotel at \$120 per night + tax/fees, meals, and mileage. MOTION CARRIED.

**Police Training-Micaiah Schubert May 18-19-** Chief Ernest is requesting Officer Micaiah Schubert attend Red Dot Training for use of the new pistols the department will be going to. The training is May 18<sup>th</sup>-19<sup>th</sup> in Maple Grove. Motion by DeRosier, second Goutermont for Micaiah Schubert attend training at a cost of \$499, plus 2 nights of hotel at \$120 per night + tax/fees, meals, and mileage. MOTION CARRIED.

**Resignation from Carrie Ernest-PT Bartender-** Motion by DeRosier, second Goutermont to accept Carrie Ernest resignation as part-time bartender with regrets. MOTION CARRIED.

**Resignation from Brandi Berquist-PT Bartender-** Motion by DeRosier, second Goutermont to accept Brandi Berquist resignation as part-time bartender with regrets. MOTION CARRIED.

City Attorney – Nothing at this time.

OLD BUSINESS – Reminder City audit is week of February 12<sup>th</sup>.

NEW BUSINESS – None at this time.

**Claims** – Motion by Bautch, second DeRosier to approve payment of \$191,150.98 in unpaid claims and \$358,092.13 in paid claims. MOTION CARRIED.

Mayor LeBlanc – Aye  
Member Bautch – Aye  
Member Hoff – Absent

Member Goutermont – Aye  
Member DeRosier – Aye

Motion by DeRosier, second Bautch to adjourn at 7:43 p.m. MOTION CARRIED.



Wade LeBlanc, Mayor

Attest:



Lana Fralich, City Administrator