

PUBLIC UTILITIES COMMISSION

3:30 p.m.

Monday, October 23, 2023

Present: Ben Bautch
Ronald Bautch
Jim FitzGerald
Sylvia LeBlanc

Vacant Seat

Mike Miller, Public Utilities Superintendent-left at 4:25 p.m.
Lana Fralich, City Administrator
Joe Rhein, Bolton & Menk-City Engineer-left at 4:25 p.m.
David Drown, City Planner-left at 5:00 p.m.

B. Bautch called the meeting to order at 3:33 p.m.

Agenda – Motion by FitzGerald, second R. Bautch to approve the Agenda with addition of Jim FitzGerald Re-appointment application. MOTION CARRIED.

Minutes – Motion by R. Bautch, second LeBlanc to approve the minutes of August 23, 2023 Regular Meeting. MOTION CARRIED.

Communications – None at this time.

Department Head Update – Miller reported that City is waiting on Federal funding for the water treatment facility, no new information on the digester vandalism, and security cameras are being installed.

OLD BUSINESS

NEW BUSINESS

Meeting Date Change 2024- Discussion regarding keeping meetings monthly or changing to quarterly. City Administrator Fralich recommends keeping monthly due to upcoming projects impacting Public Utilities. Motion by LeBlanc, second R. Bautch to approve the following 2024 meeting dates- January 22nd, February 21st, March 20th, April 22nd, May 22nd, June 24th, July 22nd, August 21st, September 23rd, October 21st, November 20th, and December 23rd. MOTION CARRIED.

Bolton & Menk-Water/Sewer Design Portion of Utilities for CSAH Road- Joe Rhein presented a proposal for design and engineering services for the public utilities portion of Lake County's CSAH street improvement project. The Commission reviewed the proposal and maps based on two street segments, Edison from Horn Blvd to Penn Blvd and Banks Blvd from Horn Blvd to Davis Dr, and noted that the segment of Davis Drive is not included in the proposal until the City determines the future of this street. There was discussion on the project plan to replace 100% of water line, slip line the majority of the sanitary lines,

replace sections of sanitary sewer pipe needing replacement, replace all manholes, and approval required by MnDOT. The proposal for design engineering fees were based on an hourly rate with a not exceed cost of \$204,000, with total project estimate of \$1.9 million. Motion by FitzGerald, second R. Bautch to recommend to Council approval of the proposal to engineer the water and sewer design portion of the CSAH roads scheduled to be replaced by Lake County. MOTION CARRIED.

B. Bautch called for short recess at 4:25 p.m.

B. Bautch called meeting into order at 4:27 p.m.

City-wide Street Improvement Project- David Drown and Administrator Fralich presented information regarding Bolton & Menk review of existing street and utility conditions and cost estimations. Discussion regarding increase of water fees, creating a stormwater drainage fee, estimated costs and use of special assessments for each property. There will be a Public Informational meeting regarding the City-wide Street Improvement Project on Monday, October 30th, 6:00 p.m. at Reunion Hall and PUC board members are encouraged to attend.

Jim FitzGerald Re-appointment- Motion by LeBlanc, second R. Bautch to recommend Jim FitzGerald's re-appointment application. MOTION CARRIED with FitzGerald abstaining.

B. Bautch called to adjourn regular meeting. Motion by R. Bautch, second FitzGerald to adjourn at 5:00 p.m. MOTION CARRIED.

Delinquent Accounts -

B. Bautch called delinquent meeting to order at 5:01 p.m.

The board reviewed the delinquent accounts.

Motion by R. Bautch, second FitzGerald to approve the shut off orders. MOTION CARRIED.

Motion by FitzGerald, second LeBlanc to adjourn at 5:10 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson