

## PUBLIC WORKS COMMISSION

1:00 P.M.

Wednesday, February 14, 2024

Present: Jim FitzGerald  
Shane Hoff  
Troy LeBlanc

Absent : Dustin Goutermont  
Vacant Seat

Corey Cook – Public Works Superintendent  
Lana Fralich – City Administrator

FitzGerald called the meeting to order at 1:02 p.m.

**Appoint Commission Chair-** Motion by Hoff, second LaBlanc to appoint Dustin Goutermont as Commission Chair. MOTION CARRIED.

**Appoint Alternate Commission Chair-** Motion by LeBlanc, second Hoff to appoint Jim FitzGerald as Alternate Commission Chair. MOTION CARRIED.

**Agenda** – Motion by LeBlanc, second Hoff to approve the agenda as presented. MOTION CARRIED.

**Minutes** – Motion by LeBlanc, second Hoff to approve minutes of the May 10, 2023 regular meeting and October 26, 2023 Special Meeting. MOTION CARRIED.

COMMUNICATIONS – None at this time.

OLD BUSINESS

**East Lakeview Drive Update-** Construction has started on the project with the road excavation, culverts, and settling ponds completed with construction resuming Spring 2024 and full completion in the summer.

NEW BUSINESS

**Cemetery Regulations-** Discussion regarding current ordinance/code allowing artificial flowers on gravesites May 15- removed by June 15, real flowers June 15- Sept. 15<sup>th</sup>. Motion by LeBlanc, second Hoff to change ordinance allowing artificial or real flowers on gravesites from May 1<sup>st</sup> – October 1<sup>st</sup>. MOTION CARRIED.

**Set 2024 Meeting Dates-** Motion by LeBlanc, second Hoff to set 2024 meetings dates. There was discussion regarding number of projects within the city and the need for Public Works to meet monthly. Motion by LeBlanc, second Hoff to amend meeting dates, changing to monthly dates of March 6<sup>th</sup>, April 3<sup>rd</sup>, May 8<sup>th</sup>, June 5<sup>th</sup>, July 3<sup>rd</sup>, August 7<sup>th</sup>, September 4<sup>th</sup>, October 9<sup>th</sup>, November 6<sup>th</sup>, and December 4<sup>th</sup>. MOTION CARRIED.

**Multi-Modal Trailhead Plan/Rec Bldg Demo-** Discussion on gas service prior to demo of Rec building, timeline of demo and tree clearing, public request to take trees for firewood, and finding a new location for the Senior Workshop.

**New Proposed Road Feasibility Study and LRIP Funding-** Study has been completed and currently the project is not moving forward due to the right of way not yet being secured. Discussion regarding culvert replacements.

**City-Wide Street and Utility Improvements-** Project is in the financial planning phase with discussion during Capital Days in March. Discussion regarding available funding for small projects such as lots and trails in Black Beach Park, outdoor recreation area, expanding campground and paving roads. Further discussion on housing needs, projects and alternative locations.

**2024 Sidewalk Repairs-** Cook is identifying areas for repairs focusing on finishing up main sidewalk routes including Outer Drive from the Bus Garage to Adams, the possibility of Adams to Banks/Arthur if costs allow, so main sidewalk paths nearing update. There was discussion on the increased amount budgeted in 2024, the length of sidewalk that can be repaired within the budget, cost of concrete, delays in receiving supplies, and reducing the number of sidewalks by having sidewalks on one side of street.

**2024 Budget/Equipment Purchases-** Purchase of a new plow truck and new mower and the costs of the new lift at the street shop that were within the 2024 budget. There was discussion on the need for a loan. Motion by Leblanc second FitzGerald to move forward with loan paperwork for the lift and mower, if needed, and present to Council. Motion by LeBlanc, second Hoff to recommend to Council to declare the 2012 Kubota mower surplus.

There was discussion regarding water breaks within the city and high water use at the Mary Mac building.

**City Code Amended Changes Proposed-** City Codes are being reviewed by Cook and he is recommending the addition of lawn debris into gutter system ordinance, towing vehicles parked on the street during the winter, and driveway approach width in Rocky Wall area. Consensus is to add recommended additions to ordinance/code changes.

Discussion regarding the open board seat, possibly running ad in newspaper.

Motion by LeBlanc, second Hoff to adjourn at 2:07 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson