

CITY COUNCIL

7:00 P.M.

Monday, June 17, 2024

Present: Mayor Wade LeBlanc
 Richard DeRosier
 Dustin Goutermont
 Shane Hoff
 Ben Bautch

Lana Fralich, City Administrator
 Tim Costley, City Attorney arrived at 7:10 p.m.
 Nelson T. French, Rocky Wall Productions
 Cole Ernest, Silver Bay Police Chief
 Vickie Thompson
 John Ramos
 Wendy Jensen
 Camila Ramos
 Carolyn Hudyma

Donny Thompson
 Gregory Lien
 Erica Jensen
 Charlyse Knudson
 Julie Jensen

Mayor LeBlanc called the meeting to order at 7:10 p.m.

Agenda – Motion by Bautch, second DeRosier to approve the Agenda as presented. **MOTION CARRIED.**

Consent Agenda – Motion by Bautch, second Goutermont to approve the meeting minutes from the May 30, 2024 Special Joint Meeting, June 3, 2024 Regular Meeting and Treasurer's Reports for April 2024 and May 2024. **MOTION CARRIED.**

Petitions, Requests, and Communications –

Public Comments-

Gregory Lien, Endless Summer- expressed concern regarding an easement issue on his property which may prevent him from selling his property. Council reviewed a map of city water and sewer lines he believe encroaches his property. Mr. Lien has reviewed records with County and will have property surveyed and provide results to City Attorney and Mayor LeBlanc.

John Ramos, Duluth Monitor- expressed his concerns regarding Boathouse Bay project, how many acres were sold and work being done in a wetland area. City Attorney Costley provided a copy of Resolution 2022-10 regarding property lots for Boathouse Bay project to Mr. Ramos. Mayor suggested being in contact with David Drown, Economic Development Director, to provide information.

Erica Jensen- wanted to follow up with Council regarding her concerns about city blight. There is a group of citizens who have a short list of projects they will be doing to help the city blight problem. She was thanked for he support.

Affidavit of Candidacy Election Filing- The notice will be placed in the paper relating to the Affidavit of Candidacy for the City Election in November. There will be the Mayor position for a two-year term and two at-large Council positions for four year terms open. Filing fee is \$2.00 and begins July 30th and ends August 13th.

City Administrator –

Resolution 2024-#34 LCCMR \$1,000,000 (2022 Award) Grant Amendment for Multi-Modal Trailhead Center- Council reviewed the grant amendment relating to the language of the grant. The City requested to retain any revenues received from coin-operated showers, building rental, donations, rebates and other miscellaneous revenues received to be used to offset operating and maintenance costs of the building. LCCMR reviewed the amendment and it has been passed through legislation to “Net income generated as part of this appropriation may be reinvested in the project if a plan for reinvestment is approved in the work plan. Motion by DeRosier, second Goutermont to adopt Resolution 2024-#34 LCCMR \$1,000,000 (2022 Award) Grant Amendment for Multi-Modal Trailhead Center. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Aye
Member DeRosier – Aye

RESOLUTION 2024 – 34 WAS APPROVED: 5 aye, 0 nay, 0 excused

Resolution 2024-#35 LCCMR \$1,970,000 (2023 Award) Grant Amendment for Multi-Modal Trailhead Center- Council reviewed the grant amendment relating to the language of the grant. The City requested to retain any revenues received from coin-operated showers, building rental, donations, rebates and other miscellaneous revenues received to be used to offset operating and maintenance costs of the building. LCCMR reviewed the amendment and it has been passed through legislation to “Net income generated as part of this appropriation may be reinvested in the project if a plan for reinvestment is approved in the work plan. Motion by Hoff, second Bautch to adopt Resolution 2024-#35 LCCMR \$1,970,000 (2023 Award) Grant Amendment for Multi-Modal Trailhead Center. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Aye
Member DeRosier – Aye

RESOLUTION 2024 – 35 WAS APPROVED: 5 aye, 0 nay, 0 excused

Rocky Wall Productions Music in the Park License Agreement- Council reviewed the license agreement with Rocky Wall Productions Music in the Park. Discussion regarding dates and using the ReUnion Hall as a back-up. Motion by DeRosier, second Goutermont to accept License Agreement. MOTION CARRIED.

2024 Sidewalk RFP- Council reviewed the RFP for sidewalk maintenance recommended by the Public Works Commission. The proposal is for 7,627.5 square feet to be maintained. Proposal is the same as in previous years and requested to be returned by July 8th. Motion by Hoff, second Bautch. MOTION CARRIED.

Parks & Recreation Operation Manager Position Hiring- Council review job description and advertisement for the open Parks & Recreation Operation Manager position. The position will be posted internally with the union and if no qualified applicants are interested it will be advertised publicly. Motion by Goutermont, second DeRosier. MOTION CARRIED.

2024 Storybook Theater Fees- The Parks and Recreation Board is recommending the participant fees for Storybook Theater remain at \$15/participant or \$35/family and the ticket sales remain as \$5/student and \$7/adult. The school auditorium is not available and the program will be conducted at the ReUnion Hall during the week of August 5th-11th, 2024. Motion by Goutermont, second Bautch to keep fees the same. MOTION CARRIED.

ReUnion Hall Custodian Advertisement- Juel Salveson has notified the city he is resigning from doing custodial work at the ReUnion Hall, effective June 25th. Motion by DeRosier, second Hoff to begin advertising for replacement. MOTION CARRIED.

Summer Hiring- Motion by Goutermont, second Hoff to hire John Cary and Wyatt Williams for Street Department Aides at \$13.50/hour pending background checks. Start date will be determined by Department Head once paperwork is complete. MOTION CARRIED.

City Attorney –

Proposed Revision to City Code Chapter 5, Nuisances and Offenses-The City Attorney presented a proposed draft to revised Section 550, Weeds, Grass, and Junk, and add a new Section 551 for Unsheltered Storage in an effort to help law enforcement addressing community blight issues. There was discussion regarding increasing fines, enforcement, number of complaints, length of process, and clarification of “personal property” language. Further discussion followed regarding pollinator gardens which will be referred to Planning & Zoning. Motion by Hoff, second Goutermont to move forward with the changes to Section 550, leave fines at current fees, and add Section 551, Unsheltered Storage. MOTION CARRIED. It was noted that code changes will require a hearing.

Council Member Goutermont expressed his thanks to Ed Maki for his continued volunteer garbage collection in the City of Silver Bay.

OLD BUSINESS –

Portable Toilets at Snowmobile Club (Hiker’s) Parking Lot- MOTION TABLED until next meeting.

NEW BUSINESS –

Public Works Commission Appointment-Spencer Ketola- Motion by DeRosier, second Hoff to appoint Spencer Ketola to the Public Works Commission. MOTION CARRIED.

Volunteer Work by Erica Jensen- Erica Jensen has 20 years’ experience for grant management, works remotely for a software company that gives 54 hours a year for volunteerism. She has offered to volunteer her time to help city administration with project management of the City-wide Street Improvement Program and the Multi-Modal Trailhead Center. Her primary focus will be assisting with organization of documents, reporting to funding sources, following through on needed items, and answering questions. She will be working with David Drown, Bolton & Menk, and the City Administrator. Discussion regarding experience and confidential information access. Motion by Hoff, second DeRosier to set up city email and access to the project files only. MOTION CARRIED.

Claims – Motion by DeRosier, second Bautch to approve payment of \$ 254,490.66 in paid claims and \$120,678.23 in unpaid claims. MOTION CARRIED

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Aye
Member DeRosier – Aye

Motion by DeRosier, second Hoff to adjourn at 7:51 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson

Attest:

Wade LeBlanc, Mayor

Lana Fralich, City Administrator