

PLANNING AND ZONING COMMISSION
Public Hearing

4:00 P.M.

Wednesday, August 7, 2024

Present: Steve VanHouse
Richard DeRosier
Wade LeBlanc
Mike Johnson
Nelson French

Absent: Gary Thompson

Lana Fralich, City Administrator
Tim Costley, City Attorney
Julie Jensen
Wendy Jensen
Paul Jensen
Muffy Hoffman
Chuck Rathbone

VanHouse called the Public Hearing to order at 4:00 p.m.

VanHouse described the purpose for the hearing is to receive public comments on the Conditional Use Permit Request, Section 1242.05 from Bay Area Historical Society to Lease a Room at Mary MacDonald Center for Archival Storage of Community Held Artifacts that Relate to the History of Silver Bay and Surrounding Areas, as a Workroom, and for Storage of Excess Visitor Center Merchandise and the City of Silver Bay Library- Variance Application of Front and Side Setbacks of the Existing Library as Needed to Comply with Regulatory Funding Requirements for the Library.

VanHouse explained to the public that this public hearing is only to discuss the conditional use permit and variance request.

VanHouse explained that the Planning and Zoning Board will open the hearing up for public comments, take comments, and then adjourn the Public Hearing. The Regular Meeting will immediately follow the Public Hearing at which time the Commission will make a recommendation to the City Council to accept or deny the zoning amendment, variance applications, and conditional use permit.

Conditional Use Permit Request, Section 1242.05 from Bay Area Historical Society to Lease a Room at Mary MacDonald Center for Archival Storage of Community Held Artifacts that Relate to the History of Silver Bay and Surrounding Areas, as a Workroom, and for Storage of Excess Visitor Center Merchandise-

VanHouse confirmed there were no written comments received.

VanHouse stated that all rooms being leased out at the Mary MacDonald building must submit a Conditional Use Permit, take public comments and be reviewed by the Planning & Zoning Commission. Bay Area Historical Society artifacts are currently stored in personal basements and there is a fear of flooding or damage to items. Bay Area Historical Society is requesting leasing a room at the Mary MacDonald Center for archival storage of community held artifacts that relate to the history of Silver Bay and surrounding areas, to use as a workroom, and for storage of excess Visitor Center merchandise.

VanHouse asked if there were any public comments.

Member DeRosier noted that Bay Area Historical Society is requesting rental fee be waived.

VanHouse asked if there were any other comments or questions regarding the proposed Conditional Use Request from Bay Area Historical Society. There were no further public comments or questions.

City of Silver Bay Library- Variance Application of Front and Side Setbacks of the Existing Library as Needed to Comply with Regulatory Funding Requirements for the Library-

VanHouse confirmed that all members agree the variance application is complete, including the City Attorney.

VanHouse stated that the purpose of the Application request from the Silver Bay Library for a variance of the front setback for a portion of the existing library building and a side setback on the NW (Banks Blvd) side of the library needed to comply with regulatory funding requirements for the Library Project.

VanHouse asked if there were any public comments.

Julie Jensen asked who owns the Library property. City Administrator Fralich stated the City owns the property, but a legal declaration needs to be placed on the property to comply with the funding source and that the City does not want to put the declaration on the entire city parcel, which would include the city hall/police department and fire hall.

Chuck Rathbone questioned if this was required prior to construction. City Administrator Fralich advised it was needed to be completed before funding will be released. A survey

was completed to section out the library from the remainder of the parcel. VanHouse stated that the request has nothing to do with addition, only for funding purposes.

VanHouse asked if there were any other public comments. There were none.

Public Comments-

VanHouse asked for any further questions or comments. VanHouse called for final comments or questions. No additional comments received.

Motion by French, second Johnson to adjourn at 4:12 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson