

CITY COUNCIL

7:00 P.M.

Monday, November 18, 2024

Present: Mayor Wade LeBlanc
Richard DeRosier
Shane Hoff
Ben Bautch

Excused: Dustin Goutermont

Tim Costley, City Attorney
Joe Rhein, City Engineer Bolton & Menk via ZOOM
Kitty Mayo, Lake County Press via ZOOM
John Anderson, Sawtooth 16, LLC
Rick Evans, Northshore Journal
Jim FitzGerald
Debbie, Haylei & Gabe Russell
Randy Carlson
Donny Thompson
Troy Peperkorn
Wendy Jensen

Julie Jensen
Kelsie Johnson
Noreen Carlson
Annette Lewis
Janey Knaffla

Mayor LeBlanc called the meeting to order at 7:00 p.m.

Agenda – Motion by DeRosier, second Hoff to approve the Agenda with removal of Boathouse Bay draw Request #3. **MOTION CARRIED.**

Consent Agenda – Motion by Hoff, second DeRosier to approve the meeting minutes from the November 4, 2024 Regular Meeting and November 12, 2024 Canvassing Board Special Meeting. **MOTION CARRIED.**

Petitions, Requests, and Communications –

Public Comments-

John Anderson provided an update on the Boathouse Bay project. Water and sewer service is making good progress and lead cleanup is going well.

Janey Knaffla requested that all city board and committee meetings be recorded and put on city website for viewing at any time. Mayor LeBlanc stated city staff will look into providing this for the public.

Mayor/Council Comments-

Mayor LeBlanc continues to hold Meet the Mayor once a month and encourages public to attend. City Administrator Fralich and Mayor LeBlanc attended IRRR meeting to provide a presentation on city wide streets, William Kelley Schools held a ribbon cutting ceremony to celebrate remodeling of school, and the North Shore Management public meeting was canceled due to illness.

Lead Service Line Communication- Joe Rhein, City Engineer provided an update regarding the Lead Service Line Letter that had been sent out to residents. The letter that was sent was a requirement of MN Dept of Health and unable to be changed. Due to the short amount of time to complete inventory

and lack of archived service line plans, service lines were labeled as unknown. Council reviewed information posted on the City of Silver Bay website. Residents that submitted a photo can confirm photo was received by looking up their address and photos are still being accepted by email or dropping off at City Hall. Discussion followed regarding grants available, managing service line information better, and future plans of lead inventory requirements.

City Administrator –

Resolution 2024- 52A MN Department of Education Grant for Library Construction- Motion by DeRosier, second Bautch to adopt Resolution 2024-#52A accepting the MN Department of Education Grant of \$497,545 for Library Construction. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Absent
Member DeRosier – Aye

RESOLUTION 2024 – 52A WAS APPROVED: 4 aye, 0 nay, 1 excused

Library Registered Land Survey- Bolton & Menk has completed a certificate of survey for separating the library parcel out from the existing parcel, because the property is Torrens it is required to have a Registered Land Survey in order to access the MN Dept. of Education funding. Joe Rhein presented a proposal to perform the required land survey at a cost of not to exceed \$7500 with credit for field work already completed. Motion by Hoff, second Bautch to approve the additional costs to have a Registered Land Survey completed. MOTION CARRIED.

City Hall Closed November 29th- Motion by DeRosier, second Bautch to close City Hall on Friday, November 29, 2023 (day after Thanksgiving) and that staff be required to take floating holiday or personal time off. MOTION CARRIED.

Golf Course Housing Development Chapter 12 Zoning- TABLED UNTIL NEXT MEETING.

Golf Course Golf Cart Asset Addition- Council reviewed email from Golf Course regarding purchase of six golf carts, which were previously leased, at a cost of \$3500 each. Motion by Bautch, second DeRosier to add to the City's asset list. MOTION CARRIED.

Liability Coverage Waiver Form- Council reviewed the annual LMC liability coverage waiver. Motion by Hoff, second DeRosier to not waive liability limit. MOTION CARRIED.

Reinstatement of Vacation- Veronica Duresky- Due to staffing and job requirements, Veronica Duresky was unable to take vacation and is requesting to reinstate 161.75 vacation hours. Motion by DeRosier, second Bautch to reinstate 161.75 vacation hours for Veronica Duresky. MOTION CARRIED.

Termination of Airport Hangar Lease- Motion by Hoff, second DeRosier to approve Jerry Mitchell's termination of airport hangar lease request effective November 30th. MOTION CARRIED.

City Attorney –

Public Comments Guidelines Draft- The city does not currently have a Public Comments Guideline, City Attorney is recommending creating one to provide the public guidelines and rules of civility. Once created, the guidelines will be posted and available for the public. Motion by DeRosier, second Hoff for City Attorney, City Administrator and Police Chief to create a draft Public Comment Guideline and present to Council for approval. MOTION CARRIED.

OLD BUSINESS – None at this time.

NEW BUSINESS –

Beth Smuk EDA Board Re-Appointment- Motion by DeRosier, second Hoff to approve Beth Smuk's renewal to the Economic Development Authority board. MOTION CARRIED.

Appointment of Dustin Goutermont to Liquor Commission- Motion by DeRosier, second Bautch to appoint Dustin Goutermont to the Liquor Commission, effective January 1, 2025. MOTION CARRIED.

Claims – Motion by DeRosier, second Bautch to approve payment of \$314,955.98 in paid claims and \$411,414.88 in unpaid claims. MOTION CARRIED

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member Goutermont – Absent
Member DeRosier – Aye

Motion by Hoff, second DeRosier to adjourn at 7:47 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson

Attest:

Wade LeBlanc, Mayor

Lana Fralich, City Administrator