

CITY COUNCIL ANNUAL

7:00 P.M.

Monday, January 6, 2025

Present: Mayor Wade LeBlanc
Richard DeRosier
Shane Hoff
Ben Bautch
James FitzGerald

Lana Fralich, City Administrator
Tim Costley, City Attorney
Kitty Mayo, Lake County Press via ZOOM
Cole Ernest, Chief of Police
Caleb Fischer, Silver Bay Police Dept.
Micaiah Schubert, Silver Bay Police Dept.
Marcus Small, Silver Bay Police Dept.
Joshua Collotzi, Silver Bay Police Dept.
Rick Evans, Northshore Journal
Ron & Barb Bautch
Marcia Oates
Carolyn Hudyma
Gene LaFond

Jason & Heidi Collotzi
Karen Rautio
Phil Huston

Mayor LeBlanc called the meeting to order at 7:00 p.m.

Oath of Office- Elected Officials-

Fralich administered the Oath of Office to Wade LeBlanc for Mayor of the City of Silver Bay.

Fralich administered the Oath of Office to Ben Bautch for Councilor of the City of Silver Bay.

Fralich administered the Oath of Office to James FitzGerald for Councilor of the City of Silver Bay.

Agenda – Motion by Hoff, second Bautch to approve the Agenda with addition of Resolution 2025-#8, Resolution 2025-#9, and Resolution 2025-#10 relating to PERA Police Officer, Tonja Fultz Reinstatement of Vacation Hours, and Economic Disclosure Forms. **MOTION CARRIED.**

Consent Agenda – Motion by Bautch, second DeRosier to approve the meeting minutes from the December 23, 2024 Special Meeting and reinstatement of Tonja Fultz's 57 hours of vacation. **MOTION CARRIED.**

Swearing In – Police Officer J. Collotzi- Joshua Collotzi was sworn in by Mayor LeBlanc as a full-time police officer with Silver Bay Police Department after successful completion of the conditions of employment. Mother Heidi Collotzi pinned the badge on Officer Collotzi. The Council congratulated and welcomed Officer Collotzi to the City.

Petitions, Requests, and Communications –

Public Comments- None at this time.

Mayor/Council Communication- Councilor Bautch reported that Northshore Mining is moving from two furnace operation down to one furnace.

City Audit- The audit for the city will be the week of February 24th, 2025 and will be a remote audit.

City Administrator –

Resolution 2025-#1 Designation of Official Newspaper - Motion by Bautch, second FitzGerald to adopt Resolution 2025-#1 designating Bayside Printing and Northshore Journal as the Legal Newspaper. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member FitzGerald – Aye
Member DeRosier – Aye

RESOLUTION 2025 - 01 WAS ADOPTED: 5 aye, 0 nay, 0 excused

Resolution 2025-#2 Designation of Official Depositories - Motion by DeRosier, second Bautch to adopt Resolution 2025-#2, designation of Official Depositories and Signatories on the Park State Bank, Northshore Federal Credit Union, LMC 4M Fund, and the Institutional CD's Inc/ICD Securities, Inc. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member FitzGerald - Aye
Member DeRosier – Aye

RESOLUTION 2025 - 02 WAS ADOPTED: 5 aye, 0 nay, 0 excused

Resolution 2025-#3 Appointment of Acting Mayor - Motion by Bautch, second Hoff to nominate Councilor DeRosier as the Acting Mayor and adopt Resolution 2025-#3 – appointing Councilor DeRosier to serve as Acting Mayor. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member FitzGerald - Aye
Member DeRosier – Aye

RESOLUTION 2025 - 03 WAS ADOPTED: 5 aye, 0 nay, 0 excused

Resolution 2025-#4 Board, Commissions, and Committee Assignments - The Council reviewed the appointment of the Council members to the City Boards and Commissions. Motion by FitzGerald, second DeRosier to adopt Resolution 2025-#4, Board/Commission/Committee Assignments. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member FitzGerald - Aye
Member DeRosier – Aye

RESOLUTION 2025 - 04 WAS ADOPTED: 5 aye, 0 nay, 0 excused

Resolution 2025- #5 City Fees - The Council reviewed the City fee schedule with changes made to campground fees and labor rates. Motion by DeRosier, second Bautch to adopt Resolution 2025-#5 establishing City Fees. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member FitzGerald - Aye
Member DeRosier – Aye

RESOLUTION 2025 - 05 WAS ADOPTED: 5 aye, 0 nay, 0 excused

Resolution 2025- #6 Meals, Lodging, and Mileage Reimbursement – Motion by Hoff, second DeRosier to adopt Resolution 2025-#6 establishing meal, lodging and mileage reimbursements for 2025 which coincides with the US General Services Administration Per Diem Rates. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member FitzGerald - Aye
Member DeRosier – Aye

RESOLUTION 2025 - 06 WAS ADOPTED: 5 aye, 0 nay, 0 excused

Resolution 2025- #7 City Fines – Motion by DeRosier, second Hoff to adopt Resolution 2025-#7, establishing a schedule of fines pursuant to Silver Bay City Code, Section 130, Subdivision 3 with no changes. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member FitzGerald - Aye
Member DeRosier – Aye

RESOLUTION 2025 - 07 WAS ADOPTED: 5 aye, 0 nay, 0 excused

Resolution 2025- #8 – PERA Police- Joshua Collotzi- Motion by Bautch, second Hoff to adopt Resolution 2025-#8 PERA Police, declaring Joshua Collotzi as a member of the PERA Police and Fire Plan effective January 16, 2025. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member FitzGerald - Aye
Member DeRosier – Aye

RESOLUTION 2025 - 08 WAS ADOPTED: 5 aye, 0 nay, 0 excused

Resolution 2025- #9 – PERA Police- Marcus Small- Motion by Bautch, second FitzGerald to adopt Resolution 2025-#9 PERA Police, declaring Marcus Small as a member of the PERA Police and Fire Plan effective August 17, 2023. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member FitzGerald - Aye
Member DeRosier – Aye

RESOLUTION 2025 - 09 WAS ADOPTED: 5 aye, 0 nay, 0 excused

Resolution 2025- #10 – PERA Police- Micaiah Schubert- Motion by DeRosier, second Bautch to adopt Resolution 2025-#10 PERA Police, declaring Micaiah Schubert as a member of the PERA Police and Fire Plan effective February 17, 2022. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member FitzGerald - Aye
Member DeRosier – Aye

RESOLUTION 2025 - 10 WAS ADOPTED: 5 aye, 0 nay, 0 excused

REPULS Training for Police Dept. - Motion by DeRosier, second Bautch for Chief Ernest and Officer Schubert to attend training in Two Harbors on January 24th at a cost of \$195 per person. Once trained, they will train other staff on REPULS spray, which will be replacing the existing OC spray. MOTION CARRIED.

ABDO Proposal- Council reviewed the ABDO proposal which allows the city to continue using ABDO for financial services, as needed. Discussion regarding paying Overtime versus ABDO. Motion by Hoff, second FitzGerald to accept proposal from ABDO. MOTION CARRIED.

City Code Section 1300 Electric Franchise Update- Council reviewed the information relating to the MN Power Franchise fee that the city has had in place since 2013. The fee expired on December 31, 2024 and will not be collected until new code is updated. The current fee is \$3/month which generates approximately \$37,000 per year and is restricted to the 406 fund for streets, sidewalks, curb/gutters, and parking lot improvements. Discussion followed regarding increasing fees and length of contract. Consensus of Council is to table until City Attorney reviews documents. MOTION TABLED.

City Attorney – Nothing at this time.

OLD BUSINESS –

Public Comments Guidelines- Council reviewed the Public Comments Guidelines that were tabled from last Council meeting. Carolyn Hudyma expressed her concern regarding public not being allowed to have two-way conversation. Mayor LeBlanc advised her the Council meetings are action meetings and encourages citizens to board meetings for where discussion and vetting of projects happen before coming to Council. Motion by Bautch, second FitzGerald to adopt the new Public Comments Guidelines. MOTION CARRIED.

Library Meeting Room Use Policy- Council reviewed the revised Library Meeting Room Use policy that had been tabled from the previous meeting, policy changes were made to not allow alcohol on the premise. Motion by DeRosier, second Bautch to adopt the new Library Meeting Room Use policy. MOTION CARRIED.

NEW BUSINESS –

Public Works Board Non-Renewal, Troy LeBlanc- Motion by DeRosier, second Bautch to accept Troy LeBlanc's non-renewal of Public Works Board with regrets. MOTION CARRIED.

Claims – Motion by Hoff, second Bautch to approve payment of \$252,772.30 in unpaid claims and \$188,741.86 in paid claims. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Aye

Member FitzGerald - Aye
Member DeRosier – Aye

Motion by Hoff, second DeRosier to adjourn at 7:38 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson

Attest:

Wade LeBlanc, Mayor

Lana Fralich, City Administrator