

CITY COUNCIL

7:00 P.M.

Tuesday, January 21, 2025

Present: Mayor Wade LeBlanc
Richard DeRosier
Ben Bautch
James FitzGerald

Excused: Shane Hoff

Lana Fralich, City Administrator
Tim Costley, City Attorney
Joshua Stier, City Engineer Bolton & Menk via ZOOM
Micaiah Schubert, Silver Bay Police Dept.
Kitty Mayo Lake County Press via ZOOM
Rick Evans, Northshore Journal via ZOOM
Zachary Blood
Gregory Lien
Wendy Jensen
Erica Jensen
Carolyn Hudyma

Mayor LeBlanc called the meeting to order at 7:03 p.m.

Agenda – Motion by FitzGerald, second Bautch to approve the agenda as presented. **MOTION CARRIED.**

Petitions, Requests, and Communications –

Public Comments- None at this time.

Mayor/Council Communication- Member DeRosier stated there will be a joint meeting with HRA, Lake County, Two Harbors, and Silver Bay on January 30th. He will provide more details to Council.

Consent Agenda –

January 6, 2025 Regular Meeting Minutes

Treasurer's Report – October 2024

Steve VanHouse Reappointment to Parks and Recreation Board

Steve VanHouse Reappointment to Planning and Zoning Board

Part-time Bartender Hire- Jesse Larson

Parks and Recreation Training

Motion by DeRosier, second Bautch to approve the consent agenda items. **MOTION CARRIED.**

City Administrator –

Resolution 2025- #11 City Code Chapter 3, Licensing and Municipal Regulations, Section 372 Cannabis Business – A public hearing was held prior with no written or verbal comments regarding the addition of Chapter 3, Licensing and Municipal Regulations, section 372 Cannabis Business. Motion by Bautch, second DeRosier to adopt Resolution 2025-#11 City Code Chapter 3, Licensing and Municipal Regulations, Section 372 Cannabis Business. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Absent

Member FitzGerald – Aye
Member DeRosier – Aye

RESOLUTION 2025 - 11 WAS ADOPTED: 4 aye, 0 nay, 1 excused

Resolution 2025- #12 CSAH 32 Edison & Banks Blvd Reconstruction Preliminary Engineering Report and Call for Public Hearing – Joshua Stier of Bolton & Menk presented the feasibility report for the CSAH 32 project. Discussion regarding higher costs than estimated relating to sanitary sewer lines being replaced than slip-lined. Stier is suggesting holding an informational meeting on February 5th prior to the Public Hearing on February 10th to provide information to residents regarding the improvements, property assessments, and tree removal. Motion by Bautch, second FitzGerald to adopt Resolution 2025-#12 CSAH 32 Edison & Banks Blvd Reconstruction Preliminary Engineering Report and hold a Public Hearing at 6:00 p.m. on Monday, February 10, 2025 at the Reunion Hall. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Absent

Member FitzGerald – Aye
Member DeRosier – Aye

RESOLUTION 2025 - 12 WAS ADOPTED: 4 aye, 0 nay, 1 excused

Resolution 2025- #13 Proposal from Bolton & Menk for Professional Services relating to City Hall and Mary Mac Parking Lot Improvements – Joshua Stier, Bolton & Menk presented a proposal to develop final plans, specifications, and bid documents for reconstructing the City Hall parking lot. Public Works is also recommending to have Bolton & Menk prepare bid specifications and obtain quotes to overlay gravel portions of the Mary MacDonald parking lot. Discussion followed regarding City Hall parking lot included in phase 1 of the city-wide street improvement project but having the ability to complete in 2025 prior to the start of the 2026 city-wide street improvement project, Mary Mac project would fall below the \$175,000 public bidding threshold and could be a standalone project. Scope of work includes the addition of drainage, removal of old city hall foundations, new base, and new pavement from Shopping Center Drive to Davis Dr. for the City Hall and Police Parking with an estimated cost of \$500,000. Further discussion regarding current status of Mary Mac building and costs of repairs needed, holding off on proposal for overlay until building repair costs are determined. Motion by FitzGerald, second Bautch to adopt Resolution 2025-#13 Proposal from Bolton & Menk for Professional Services, at a cost of \$35,000, relating to City Hall parking lot improvements and wait on starting work on the Mary Mac Parking Lot Improvements until further notice. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Absent

Member FitzGerald – Aye
Member DeRosier – Aye

RESOLUTION 2025 - 13 WAS ADOPTED: 4 aye, 0 nay, 1 excused

Resolution 2025- #14 IRRRB Grant Agreement for Phase 1 of City-wide Street & Utility Improvement Program. - Motion by FitzGerald, second DeRosier to adopt Resolution 2025-#14 IRRRB Grant Agreement for Phase 1 of City-wide Street & Utility Improvement Program in the amount of \$3,000,000, which is half of secured fund for the project. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Absent

Member FitzGerald – Aye
Member DeRosier – Aye

RESOLUTION 2025 - 14 WAS ADOPTED: 4 aye, 0 nay, 1 excused

Rezoning Application of Unplatted TWP 56 RGE 7, which lies in the W ½ of NE ¼ of NE ¼, Lake County, from RR to FR- Zachary Carter Blood- The Planning & Zoning Commission has held a public hearing and is recommending approval of rezoning Parcel #22-7401-29040. Motion by Bautch, second DeRosier to approve the rezoning request by Zachary Blood. MOTION CARRIED.

License Agreement: MN ATV Riders “Ride the Shore” Event- Council reviewed the license agreement for the MN ATV Riders to conduct their “Ride the Shore” fundraising event for the Silver Bay Veteran’s Home on July 18th-20th. Other than the date change, there are no other changes to license agreement from last year’s event. Motion by DeRosier, second FitzGerald. MOTION CARRIED.

City Attorney –

Chapter 13 Franchises Code Amendment- Council reviewed the revised Franchise Code amendment that was drafted by the City Attorney, discussed at the previous City Council meeting, regarding updating the franchise agreement with MN Power. The amendment adopts the new language and eliminates 1300 (electric), 1310(gas), 1320A (cable), and 1321A (internet). Discussion regarding fee versus percentage and length of contracts.

Electricity Franchise Fee Ordinance- It is recommended to eliminate the Electricity Franchise fee ordinance since all contracts/agreements with entities will be done by Ordinance.

Ordinance 13-01U MN Power Franchise Agreement- Council reviewed the updated Franchise Ordinance with MN Power. Discussion regarding raising current franchise fee of \$3/account to \$5/account. Fees are directly receipted in Fund 406 to pay for streets, curb/gutter, parking lots, and sidewalks. Motion by DeRosier, second Bautch to set a public hearing at 7:00 p.m. on Tuesday, February 18th, 2025, prior to regular City Council meeting, to receive comments of revisions to Chapter 13 Franchise Code, Ordinance 13-01U, and the increase fee to \$5/account. MOTION CARRIED.

OLD BUSINESS – None at this time.

NEW BUSINESS – None at this time.

Claims – Motion by Bautch, second FitzGerald to approve payment of \$58,978.89 in unpaid claims and \$709,124.77 in paid claims. MOTION CARRIED.

Mayor LeBlanc – Aye
Member Bautch – Aye
Member Hoff – Absent

Member FitzGerald - Aye
Member DeRosier – Aye

Motion by DeRosier, second FitzGerald to adjourn at 7:49 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson

Attest:

Wade LeBlanc, Mayor

Lana Fralich, City Administrator