

## LIQUOR CONTROL COMMISSION

12:30 P.M.

Wednesday, November 6, 2024

Present: Dustin Goutermont  
Jim FitzGerald  
Ben Bautch  
Ward Danielson  
Bradley Rowlee- arrived at 12:40 p.m.

Lana Fralich, City Administrator

Goutermont called the meeting to order at 12:31 p.m.

**Approval of Agenda** – Motion by FitzGerald, second Danielson to approve Agenda as presented. MOTION CARRIED.

**Approval of the minutes** – Motion by FitzGerald, second Bautch to approve the minutes of the September 4, 2024 regular meeting. MOTION CARRIED.

**Communications** – None at this time.

**Manager's Report** – City Administrator Fralich led the discussion on additions the Commission would like to see on future agendas such as upcoming events at Lounge/ReUnion Hall and treasurer's reports. Further discussion followed regarding December events and Lovin Lake County funding.

**ReUnion Hall-** Administrator Fralich provided an update regarding doors at ReUnion Hall that have been adjusted by Nor-Son Construction at no cost. Handicap doors at the Liquor Store, Bowling Alley, Police Department, and City Hall are pending replacement once quotes are received via Sourcewell. Discussion regarding cleaning contractors, facility manager, resurfacing floors and equipment, kitchen upgrades, wall color, need for basic cleaning supplies at hall, rental prices, officer fees, and waiving of fees, recent upgrades of Wi-Fi, air conditioning, new tables, and parking lot improvements. Further discussion regarding alternate uses for the Reunion Hall.

Discussion followed regarding deep cleaning at Liquor Store, new signage needed to advertise food, reserving front parking for off sale only, and ways to improve the exterior area of both the Liquor Store and Reunion Hall to meet the vision plan for that area to be an entertainment area. Discussion continued on vaults in between parking lots, combining and improving parking lots, adding decks to buildings, and renovating the basement of the Liquor Store. Motion by Bautch, second FitzGerald for City Administrator contact Bolton & Menk to present a proposal for preliminary engineering for exterior building and parking lot upgrades for the Liquor Store and Reunion Hall area. MOTION CARRIED.

### **OLD BUSINESS-**

**Liquor Store Hiring-** Han Taylor has resigned from Liquor Store Manager Position, Tonja Fultz is the interim manager which leaves her 40-hour position vacant. The 2<sup>nd</sup> 32-hour

position was offered to an applicant but has been turned down. Discussion followed on staffing needs and there was a consensus to re-advertise 32-hour position and hire until management situation is decided. Brandi Berquist has been re-hired as a part-time bartender. Discussion followed regarding union obligations, scheduling improvements, and lounge hours.

**TOAST POS System-** Administrator Fralich stated the user side of the new system is going well and user friendly, but the inventory and reporting has not been. The inventory set appears to be not set up as needed, auditors have been advised of the delay, and staff are working with TOAST to set up correctly to meet our needs.

### **NEW BUSINESS –**

**James FitzGerald Board Renewal Application-** FitzGerald has been elected to City Council. Dustin Goutermont submitted a Board Application to serve once he is no longer a Councilor. Motion by Bautch, second Danielson to recommend Council appointment of Goutermont to the Liquor Board to be effective 1/1/2025. MOTION CARRIED.

Danielson provided information regarding costs of liquor trailer, \$14,695. Discussion followed regarding permitting and costs.

Motion by Bautch, second FitzGerald to adjourn at 1:50 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson