

CITY OF SILVER BAY POSITION DESCRIPTION

EQUIPMENT OPERATOR

Primary Function: Under general supervision, operates powered equipment to maintain streets, roads, sidewalks, recreation areas, airport, boulevards, cemetery, and all other city properties. Maintains equipment, buildings, and other municipal facilities as necessary. Cooperates with and assists other departments as necessary. May serve as acting department head in department head's absence.

Tools & Equipment: Trucks, tractor, grader, loader, backhoe, snowblower, snowplow, sander, sweeper, mowers, skidsteer, steamer, grinders, auger, trencher, lubricating equipment, burning & welding equipment, hand and power tools, picks, shovels, hammer, ropes, chains, air compressors, jackhammer, spray gun and paint equipment, sand blaster, sidewalk forms, level, etc.

Materials: Snow, sand, gravel, blacktop, concrete, sludge, lubricants, chemicals, solvents, fuel, paint, replacement parts

Source of Supervision: Street Superintendent

Direction Exercised: None (may supervise seasonal employees)

Working Procedure

1. Performs work as necessary and receives direction from supervisor.
2. Operates powered and hand equipment to remove snow from streets, roads, airport, sidewalks, and parking areas. Sands streets and sidewalks as required. Hauls sand and gravel.
3. Maintains streets, roads, and sidewalks; occasionally builds roads, trails, and sidewalks. Hauls gravel, maintains grade, patches holes in streets and roads. Removes trash.
4. Cuts grass in municipal areas (i.e. boulevards, airport, cemetery).
5. Replaces and maintains culverts, steams out culverts, cleans ditches and manholes, assists installing and maintaining water lines, sewer lines, hydrants, house services, and manholes.
6. Occasionally assists at water treatment plant and wastewater plant as required.
7. Sets up and takes down election booths, tables, chairs, etc.
8. Assists with equipment repairs and performs minor repairs to buildings and other municipal facilities. Performs maintenance welding such as welding small cracks, etc.
9. Puts up and takes down festive decorations and banners as necessary.
10. Opens and closes graves at cemetery.
11. Keeps work area in clean and orderly condition.
12. Performs other city-related work as necessary.
13. Assists with training employees in work procedures and safety practices.

Desired Minimum Qualifications

1. Physically fit to perform strenuous work.
2. Have a valid Class "A" commercial drivers license with tanker endorsement.
3. Demonstrate the skills to operate heavy and light equipment and hand tools properly and efficiently.

4. Post-secondary technical education in heavy equipment operation is desirable.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance, stoop, kneel, crouch, or crawl.

The employee is occasionally required to walk, sit and talk or hear. The employee must frequently lift and/or move up to 25 pounds, and occasionally lift weights up to 100 pounds. Specific vision abilities required by this job include close vision, color vision, and the ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee frequently works near moving mechanical parts or in outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions, fumes, toxic or caustic chemicals.

The noise level in the work environment is moderately noisy.

Selection Guidelines

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Council Approval Date: 11/2/20

Revision History: 6/1/98