

PUBLIC WORKS COMMISSION

10:30 A.M.

Wednesday, February 5, 2025

Present: Dustin Goutermont
Shane Hoff
Jim FitzGerald

Excused: Spencer Ketola
Vacant

Lana Fralich – City Administrator
Joshua Stier – City Engineer, Bolton & Menk via ZOOM

Goutermont called the meeting to order at 10:35 a.m.

Agenda – Motion by Hoff, second FitzGerald to approve the agenda as presented. **MOTION CARRIED.**

Minutes – Motion by FitzGerald, second Hoff to approve minutes of the January 8, 2025 regular meeting. **MOTION CARRIED.**

COMMUNICATIONS –

Public Comment- None at this time.

OLD BUSINESS

Lake County CSAH Project- Josh Stier, City Engineer, provided an update regarding the Lake County CSAH project. There will be an informational meeting on February 5th and a Public Hearing on February 10th both at 6:00 p.m. and at the Reunion Hall. These meeting will provide information on improvement area, estimated assessments, construction plans, and schedule. Discussion followed regarding Davis Drive below police department not being included in 2025 project but likely in next cycle, potential to bid with parking lot improvements or doing a potential change order during construction. Further discussion regarding tree removal along boulevard, and if fire department funds were set aside for improvement to their parking lot improvements.

City-wide Road & Utility Improvement Project- Phase 1- No new updates, Josh Stier will provide more information at March meeting.

City Hall Parking & Mary Mac Update- Review of updated design, providing one driveway off Davis, and angled parking stalls. Discussion regarding combining two driveways by police department, replacing sidewalk along Davis with crosswalk, and number of parking stalls needed. Consensus of board is keeping one driveway entrance below police department, but make it as wide as possible, and continue with angled parking at city hall. Project is expected to begin 2nd or 3rd week of July, after Bay Days, and estimated completion in approximately six weeks. Further discussion regarding how water booster station by Library and CSAH project will tie in together. Discussion on Mary MacDonald parking lot improvements being on hold until other improvements at Mary MacDonald were determined.

NEW BUSINESS –

Erica Jensen Board Application- Motion by Hoff, second FitzGerald to refer appointment of Erica Jensen to Public Works Board to Council. MOTION CARRIED.

Stormwater Resiliency Grant- Council approved Bolton & Menk's proposal to apply for a navigating grant thru MN League of Cities to help with replacement costs of culverts on Adams/Banks Blvd.

City Administrator Fralich provided an update regarding perimeter ditching around the city. City Attorney Costley has completed the draft easement and Bolton & Menk is putting together the proposal for needed surveys. Discussion followed regarding easements needed and funding for surveying costs.

There was also discussion regarding sidewalk maintenance in 2025 and refurbishing the sweeper.

Motion by Hoff, second FitzGerald to adjourn at 11:45 a.m. MOTION CARRIED.

Minutes taken by Lisa Christenson