

CITY COUNCIL

7:00 P.M.

Monday, April 21, 2025

Present: Mayor Wade LeBlanc
Shane Hoff
James FitzGerald

Excused: Ben Bautch
Richard DeRosier

Lana Fralich, City Administrator
Josh Stier, City Engineer, Bolton & Menk
Kitty Mayo, Lake County Press via ZOOM
June Talus
Deb Russell
Kelsie Johnson
Ray Parker
Gene LaFond
Phil Huston
John Anderson, Sawtooth 16, LLC
Amy Grillo, Lake County Superior Dark Sky Experience

Mayor LeBlanc called the City Council meeting to order at 7:00 p.m.

Agenda – Motion by FitzGerald, second Hoff to approve agenda with removal of Updated Equipment Operator Job Description. MOTION CARRIED.

Consent Agenda –

April 7, 2025 Regular Hearing Minutes

Library Construction-Change Order #3 Voided- The previously approved Change Order of \$925 has been voided due to the contractor receiving and installing the light at their expense.

Spencer Tiboni Resignation as Equipment Operator- Spencer Tiboni has submitted his resignation, effective May 1, 2025. The Council thanks him for his service to the City.

Alex Truax Resignation as PT Bartender- Alex Truax has submitted his resignation as a Bartender. The Council thanks him for his service to the City.

Alex Truax Resignation from EDA Board- Alex Truax has submitted his resignation from the EDA Board. The Council thanks him for his service to the City.

Full Sun Services Brush Residential Cleanup May 27th-28th- Alex Truax will provide free brush pick up for residents once again this year. Cleanup dates will be May 27th & 28th. More information will be in the newsletter, website, and legal paper.

Planning & Zoning Board Renewal- Mike Johnson- The Planning and Zoning Commission recommended the reappointment of Mike Johnson to serve on the Commission.

Memorial Day Program with MN Vet's Home- MN Vets home would like to use city logo on promotional materials and promote this as a community event to expand participation.

Surplus Items- The following items have been declared surplus: Radial Arm Saw-min bid \$150, Miller Welder-min bid \$500, 2001 Ford F-350 Truck-min bid \$2500, and will be placed on bid. The 1984 Ford Tandem Pumper Truck will be traded in (est. value \$12,000) on the new pumper truck scheduled to arrive in 2025.

Equipment Operator Advertisement- An advertisement will be placed to the public if no internal IOUE-49ers are interested or qualified. The timing of the advertisement is pending the 10-day notification period for the Union unless a waiver of the 10 days is received.

Street Dept. Temporary Wage Adjustment-The Personnel Committee recommends a temporary wage adjustment for the Street Department due to position vacancy. The temporary adjustment will begin May 2, 2025 until open position is filled. The increase will be \$4/hour for Street Dept. Supervisor, Corey Cook and \$3/hour for the Heavy Equip. Mechanic/Equipment Operators Michael Rowlee Jr. and Jeremiah Mitchell.

LMC Annual Conference Training-Donna McCurdy-Wolke- Donna McCurdy-Wolke will attend LMC Annual Conference in Duluth, June 25-27th at a cost of \$275, plus one night hotel at cost of \$149-\$199/night plus taxes/fees, meals, and mileage.

Temporary On-Sale Intoxicating Permit- Bay Days Event- July 10th-13th, 2025 – Application will be forwarded to the State of MN.

Temporary On-Sale Intoxicating Permit- MN ATV Fall Rally Event-September 19th-21st, 2025- Application will be forwarded to the State of MN.

Newsletter- Spring/Summer newsletter will be sent as part of the May 2nd Northshore Journal, posted on website and emailed to those who request it.

Motion by FitzGerald, second Hoff to approve the consent agenda items. MOTION CARRIED.

Petitions, Requests, and Communications –

Public Comments- None at this time.

Mayor/Council Communication- Mayor LeBlanc provided an update on his trip to Washington DC where he was one of nine presenters on behalf of MN Rural Water. He also met with Representative Stauber.

Former City Engineer, Joe Rhein Letter- Mayor LeBlanc read a letter from the retiring City Engineer.

City Administrator –

Resolution 2025-#28 Joint Powers Agreement with Lake County for Multi-Modal Trailhead Project- Council reviewed the Joint Powers Agreement drafted by Lake County as part of the Federal Transportation Alternative Program grant funds, which require Lake County to serve as the

Sponsorship Agency. Motion by Hoff, second FitzGerald to adopt Resolution 2025-#28 Joint Powers Agreement with Lake County for Multi-Modal Trailhead Project. MOTION CARRIED.

Mayor LeBlanc – Aye

Member Bautch – Absent

Member Hoff – Aye

Member FitzGerald – Aye

Member DeRosier – Absent

RESOLUTION 2025 – 28 WAS APPROVED: 3 aye, 0 nay, 2 excused

AIA Contract with Krause Anderson- Council previously approved entering into a contract with Krause Anderson as part of the CMAR. Final version for signature was reviewed by City Attorney and City Engineer. Motion by Hoff, second FitzGerald to move forward with signature. MOTION CARRIED.

Demolition of Rec. Building & Senior Workshop- The City has received environmental document notification for the Multi-Modal Trailhead project which provided approval to begin moving forward with the demolition of the Rec and Senior Workshop buildings. City staff will do the demolition, but two bids were obtained for the removal of hazardous materials relating to the asbestos tile removal. Two bids were received and the low bid of \$4,300 was from A1 Abatement. It was noted that demolition, including hazardous material removal and the disposal costs of materials, cannot be part of the grant funds thus costs incurred by the city. City departments are salvaging materials, equipment, and parts that can be used elsewhere for the city. Motion by Hoff, second FitzGerald to move forward with A1 Abatement to remove the hazardous materials for demolition can begin. MOTION CARRIED.

Resolution 2025-#29 Cooperative Agreement with Lake County for CSAH-32, Banks Blvd. & Edison Blvd. Construction of Street and Utilities- Council reviewed a Cooperative Agreement drafted by Lake County, which included an engineering proposal submitted to Lake County by Bolton & Menk. The City's portion of engineering costs are approximately \$100-\$110K of the total. Motion by FitzGerald, second Hoff to adopt Resolution 2025-#29 Cooperative Agreement with Lake County for CSAH-32, Banks Blvd. & Edison Blvd. Construction of Street & Utilities. MOTION CARRIED.

Mayor LeBlanc – Aye

Member Bautch – Absent

Member Hoff – Aye

Member FitzGerald – Aye

Member DeRosier – Absent

RESOLUTION 2025 – 29 WAS APPROVED: 3 aye, 0 nay, 2 excused

Lake County CSAH-32 (Banks & Edison Blvd.) Project Award of Bid to Northland Constructors- Josh Stier, Bolton & Menk, shared information regarding bids for the CSAH-32 project. Northland Constructors provided the lowest bid of \$4,827,200, which was lower than engineering estimate. Stier advised of his previous experience working with Northland Constructors, that they are currently installing utilities for Boathouse Bay project, and feels confident in the company. The City's share of the project will be approximately \$1.2 million (\$536K Sewer, \$603K Water, and \$61K Stormwater). Lake County will hold the contracts and will bill the City for its portion of utilities. Motion by Hoff, second FitzGerald to support awarding the contract to Northland Constructors.

Resolution 2025-#30 Purchase of Fire Hydrant Purchase from Dakota Supply Group- Josh Stier, City Engineer provided quotes obtained for the purchase of fire hydrants to be used with the CSAH-

32 project, phase 1 of the city-wide street program, and other city repairs. The city will purchase thirty-five 8' hydrants and thirteen 9' hydrants from Dakota Supply Group for a total cost of \$171,434.40, which is a substantial savings from other quotes received. Motion by FitzGerald, second Hoff to adopt Resolution 2025-#30 Purchase of Fire Hydrant Purchase from Dakota Supply Group. MOTION CARRIED.

Mayor LeBlanc – Aye

Member Bautch – Absent

Member Hoff – Aye

Member FitzGerald – Aye

Member DeRosier – Absent

RESOLUTION 2025 – 30 WAS APPROVED: 3 aye, 0 nay, 2 excused

Resolution 2025-#31 Chapter 12 Zoning, Section 1210 Zoning District, Sub. 1210.10 (FR) Forest Reserve District Amendment-The Planning & Zoning Commission has held a public hearing and is recommending approval of the amendment. The amendment is to clean up duplicated language and clarify short-term rentals as an Interim Use. Motion by Hoff, second FitzGerald to adopt Resolution 2025-#31 Chapter 12 Zoning, Section 1210 Zoning District, Sub. 1210.10 (FR) Forest Reserve District Amendment. MOTION CARRIED.

Mayor LeBlanc – Aye

Member Bautch – Absent

Member Hoff – Aye

Member FitzGerald – Aye

Member DeRosier – Absent

RESOLUTION 2025 – 31 WAS APPROVED: 3 aye, 0 nay, 2 excused

City Hall Parking Lot Advertisement for Bids-The Public Works Commission is recommending to advertise for bids to reconstruct the City Hill parking lot. Stier providing an update of the engineering plans as part of the Citywide Street & Utility Phase 1 Improvement project, but can be started in 2025. Engineering estimate is approximately \$525K and funds will come from 406 reserves. Discussion followed regarding improvements need at the Mary MacDonald building/parking lot. It was noted that the Mary Mac Committee is currently reviewing existing conditions of the property but have not decided the level of investment needed. Further discussion regarding sidewalks and County requirements. Motion by FitzGerald, second Hoff to move forward with the advertisement for bids for the City Hall parking lot project. MOTION CARRIED.

Greater MN Small Cities Housing Aid Grant- Lake County HRA- Lake County HRA is creating a rehab program to eligible residents of Silver Bay where they can receive up to \$10,000 to make needed improvements to their home, including accessibility, HVAC, weatherization, plumbing, electrical, and others improvements. Eligible applicants must meet income guidelines, have work done by a licensed contractor, have improvements approved through the Lake County HRA, and must live in their home for 2-years in order for the funds to be forgiven. Lake County HRA would like to apply to obtain additional funding through the Greater MN Housing Fund, but are unable to be the applicant and are asking the city to submit the grant application on their behalf. Lake County HRA will submit the grant and manage the grant on behalf of the city. Motion by Hoff, second FitzGerald to submit application to Greater MN Small Cities Housing grant funding and have Lake County HRA submit and manage the grant program. MOTION CARRIED.

City Code Chapter 5, Nuisances & Offenses, Section 590, Regulation of Recreation Vehicles-In an effort to regulate the use of recreational vehicles, campers, and other nonpermanent structures

within the city limits of Silver Bay, the Planning & Zoning Commission has drafted a resolution to adopt Section 590, Regulation of Recreational Vehicles. After further review the Commission determined it falls under Chapter 5 and forwarded it to City Council for approval. Motion by Hoff, second FitzGerald to set a public hearing on Monday, May 19th at 7:00 p.m. prior to City Council meeting. MOTION CARRIED.

City Attorney – Nothing at this time.

OLD BUSINESS –

Water Treatment Facility Project- PUC has requested a special joint meeting with council for the purpose of water rate discussion to support the Water Treatment Facility Project. Motion by FitzGerald, second Hoff to set Special Joint meeting of City Council and PUC at 4:00 p.m. on Tuesday, May 13th at City Hall for the purpose of water rate discussion. MOTION CARRIED.

Perimeter Ditch Update- The city is waiting for response from property owners who the Temporary Easement, Release of All Claims, and Indemnification & Hold Harmless agreements were sent to. There is potential funding available thru LCSWCD to help secure permanent easements, engineering, and reconstruction and clearing of the ditch. Bolton & Menk have put together a cost estimate that has been forwarded to LCSWCD for review. Currently the project is on hold until all the temporary easements are returned.

Dark Skies Week- April 21st-28th Proclamation - Amy Grillo, Lake County Superior Dark Sky Experience, is seeking support in protecting dark skies by declaring International Dark Skies Week, April 21-28th. Discussion regarding lamps within the city have been changed to shine downward, limiting light pollution from local businesses, and promotion of city as a dark sky location in an effort to obtain astro-tourism dollars. Ray Parker expressed concern that some streets in the city are too dark and need more street lights for safety. Gene LaFond is in contact with grocery store and working to get lights turned down, John Anderson, Sawtooth 16, LLC stated he will be installing downward facing lighting in the Boathouse Bay project. Motion by Hoff, second FitzGerald to proclaim April 21-28th as International Dark Skies Week. MOTION CARRIED.

NEW BUSINESS –

Matt Lundgren Septic Pumping Service-The Parks & Rec Board is recommending the city contract out for the portable toilets instead of city purchasing and maintaining. Bryan Carpenter obtained a quote from Matt Lundgren's Septic Pumping. The quote would be for 6 outhouses placed throughout the hikers' parking lot, ballfields, and outdoor rink area for five months. The cost is \$100 per unit, 4 units for 5 months totaled \$2000 for ballfields/outdoor rink park area plus an additional 2 units at \$150 per unit for 5 months totaled \$1500, for a total cost of the season to be \$3500. Discussion followed regarding maintenance and supply costs which is included in the quote, city purchasing two additional portable toilets for \$1500 and continue having Parks & Rec staff maintain. Motion by Hoff, second FitzGerald to move forward with Matt Lundgren's Septic Pumping for the 2025 season. MOTION CARRIED.

Claims – Motion by Hoff, second FitzGerald to approve payment of \$68,497.03 in unpaid claims and \$366,068.59 in paid claims. MOTION CARRIED.

Mayor LeBlanc – Aye

Member Bautch – Absent

Member Hoff – Aye

Member FitzGerald - Aye

Member DeRosier – Absent

Motion by Hoff, second FitzGerald to adjourn at 7:45 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson

Attest:

Wade LeBlanc, Mayor

Lana Fralich, City Administrator