

# PUBLIC UTILITIES COMMISSION

3:30 p.m.

Monday, June 23, 2025

Present: James FitzGerald  
Sylvia LeBlanc  
Michelle Ketola  
Larry Carter

Excused: Ron Bautch

Lana Fralich, City Administrator  
Mike Miller, Public Utilities Superintendent

FitzGerald called the meeting to order at 3:30 p.m.

**Agenda** – Motion by LeBlanc, second Carter to approve the Agenda as presented.  
**MOTION CARRIED.**

**Minutes** – Motion by LeBlanc, second Carter to approve the minutes of April 23, 2025 Regular Meeting and May 13, 2025 Special Joint Meeting. **MOTION CARRIED.**

**Communications/ Public Comments** – None at this time.

**Department Head Update** – Nothing at this time, see below.

**Old Business** –

**Water Treatment Plant Project-** Nothing at this time.

**Waste/Water SCADA System-** Miller has been meeting with BAR Engineers and Auto Systems and that equipment is scheduled to be delivered in July.

**Lake County CSAH 32 Project** – Water lines have been connected with new piping to curb stops. Hydrants have been purchased for the project. Currently project is behind schedule.

**Citywide Street Utility Improvement Project-** Discussion regarding State Bond funding was submitted for replacement of pressure reducers, slip lining of water main, and phase II of the Citywide Street Utility Improvement project. A request for additional Congressional Direct Spending funds was submitted for these Water Treatment Facility and Booster Station project. There will also be a feasibility study completed to determine rate increases needed for water and sewer, and for setting a proposed storm water fee. City Administrator Fralich provided the Commission a proposal from Bolton & Menk regarding additional services for engineering needed relating to the Water Treatment Facility and provided information regarding a recent inspection that was conducted by the

MN Dept of Health noting several deficiencies that had been previously grandfathered in and now require correction. Most of the deficiencies were included in the project; however, there were some additional deficiencies that now need to be added. The cost for the additional services is \$27,750. Motion by Carter, second Ketola to recommend to Council for approval. MOTION CARRIED.

There was discussion regarding current job openings and requirements. Mike Miller will be retiring in October 2025.

**New Business** –

Motion by Ketola, second Carter to adjourn at 4:05 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson