

PUBLIC WORKS COMMISSION

10:30 A.M.

Wednesday, April 9, 2025

Present: Jim FitzGerald
Shane Hoff
Spencer Ketola
Erica Jensen

Excused: Dustin Goutermont

Lana Fralich – City Administrator
Corey Cook, Street Superintendent
Josh Stier, City Engineer, Bolton & Menk
Brandon Mandt, Bolton & Menk
Carolyn Hudyma

FitzGerald called the meeting to order at 10:30 a.m.

Agenda – Motion by Hoff, second Ketola to approve the agenda as presented. **MOTION CARRIED.**

Minutes – Motion by Hoff, second Ketola to approve minutes of the February 5, 2025 regular meeting. **MOTION CARRIED.**

COMMUNICATIONS –

Public Comment- None at this time.

OLD BUSINESS

Lake County CSAH Project- Josh Stier stated there has been no major updates to report and that the bid opening is on April 16th at 2:00 p.m.

City-wide Road & Utility Improvement Project- Phase 1- Josh Stier, Bolton & Menk provided an update on Phase 1 of the City-wide Road & Utility project. Costs are coming in higher than expected resulting on less miles of roadway being able to be completed. Based on a \$12 million budget it is now estimated to complete just over 1 mile of roadway which would include a portion of Adams, Aiken, Arthur, Bell and small portion of Banks. The Board reviewed itemized cost estimates and discussed costs savings including placing sidewalks on only one side of the streets, contacting Lake County on possibility to provide gravel at cost, and obtaining PFA grants to help with utilities. Further discussion followed regarding the PFA debt affordability threshold and how that is calculated and the impact the Water Treatment Facility and Booster Station project will have on the city including the need to increase water rates, impact on residents and N.S. Mining, and future potential to meter. It was noted that no levy dollars are used to fund the Water or Sewer department. Board reviewed current water rates around the area which show Silver Bay at a lower rate. Discussion regarding adding perimeter ditching survey/topography of Adams area to the project. Currently, letters to obtain temporary access and hold harmless agreements have been sent to homeowners affected by stormwater runoff. Consensus of the Board is to

obtain an estimate from Bolton and Menk for surveying costs to determine what impact of including the perimeter ditching would have on Phase 1 of the Citywide Road and Utility project.

City Hall Parking & Mary Mac Update- Board reviewed plans provided by Josh Stier of Bolton & Menk, for the parking lot improvements at City Hall. Improvements would be funded by reserves. Discussion followed regarding removal of sidewalk below police department and having area stripped as crosswalk instead of installing concrete. Stier will reach out to Lake County to determine if that is feasible since that is a County Road. Motion by Hoff, second FitzGerald to recommend to Council to move forward with advertising for bids for the City Hall parking lot, with the caveat that a commitment for Mary Mac parking lot improvements also get done. MOTION CARRIED. Further discussion followed regarding the importance of the Mary Mac building, needed improvements to roof, parking lot and exterior/interior of building, approximate improvement costs, levy impact to taxpayers, and impact on existing tenants.

NEW BUSINESS –

Welcome Erica Jensen- FitzGerald welcomed new board member Erica Jensen.

Motion by Ketola, second Jensen to adjourn at 12:15 p.m. MOTION CARRIED.

Minutes taken by Lisa Christenson